

**BOARD OF SELECTMEN MEETING
MINUTES DECEMBER 11, 2017
APPROVED**

BOS Members Present: Joshua A. Degen, Chair; Barry A. Pease, Vice Chair; Alison S. Manugian, Clerk; Rebecca H. Pine, Member; John G. Petropoulos
Also Present: Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant

Mr. Degen called the meeting to order at 7:00pm and reviewed the agenda.

TOWN MANAGER'S REPORT

1. Mr. Haddad explained how the Board had received an Open Meeting Law complaint from Alan Hoch and at the request of the Board, he had drafted two letters for approval by the Board. The first letter was to Mr. Hoch providing him the Board's response and the second was to the Attorney General requesting a ruling from them on whether or not the Board violated the OML. He requested that the Board vote to authorize him to send both letters out the next day.

Mr. Haddad said that he was also in receipt of two (2) additional OML complaints from Mr. Hoch. The first one alleged that he (Haddad) had violated the OML and the second was that the Board violated the OML on October 10th. He said they received those two (2) complaints that morning and added he would add them to their next meeting agenda for discussion.

Ms. Pine moved to send the letters as described by Mr. Haddad. Ms. Manugian seconded the motion.

Ms. Pine asked if Mr. Haddad had received a sense of how long an answer from the AG would take. Mr. Haddad said that the AG's office would not provide an estimate. Mr. Petropoulos said that the letter to Mr. Hoch did not address the suggested actions he (Hoch) would like the Board to take if they were found to be in violation of the OML. He thought they were coming up short if they didn't respond to that. Mr. Degen said they didn't take action one way or another adding their action was to forward the complaint to the AG for an opinion. He said they could address that portion of the complaint once they hear back from the AG.

Mr. Haddad asked the Board to open the public hearing for the annual tax classification at 7:15pm.

Mr. Pease made the motion. Ms. Manugian seconded the motion. The motion carried unanimously.

Mr. Pease moved to postpone the hearing to the end of the current discussion. Ms. Manugian seconded the motion. The motion carried unanimously.

Mr. Pease said all five members reaffirmed the contract with Town Counsel in June 2017. He said that on October 3rd the Board hosted a refresher course on Open Meeting Law (OML). He said that the Board member that just self-reported a violation of the OML, was based on things learned, and called for the executive session on October 10th. Mr. Pease said that Town Counsel confirmed the validity of the Board entering into executive session adding it had been admitted that value was discussed at the October 10th executive session. Mr. Pease said that at the October 23rd meeting, value was again discussed and on the table was the consideration of the value of the property and the amount of a building permit reduced down to \$180K if just the music school alone was built. Mr. Pease said at that meeting he asked the Board to consider a \$400K building permit instead of \$180K yielding \$220K more than if the project was to be scaled back. He said that his decision was based on what the maximum potential revenues for Groton was. Mr. Pease added that the ultimate decision did not go the way the original member who called the initial executive session wanted. Mr. Pease said that the Board had an obligation to decide if it was in violation of the OML or not adding their advisors were entrusted to provide them with sound legal recommendations in matters like this. He said there is no requirement for any public discussion during any board meeting adding it was allowed at the Chairs discretion. Mr. Pease said that they were elected and entrusted to make sound decisions for all households within the Town not just the few people that show up at a weekly selectmen's meeting. Mr. Pease said

he was not sure in this case that they would have found an unbiased contributor and thought it was unfair that they take unbiased input from a known detractor of this project and let it sway their decision making. Mr. Pease added that he did not allow biased comments to sway his decision making one bit. He said that Indian Hill, much like the recent state granted sewer project, could yield tremendous benefit to the Town and encouraged his fellow Board members to reconsider their vote, and either reject the OML complaint or accept it. He thought that passing it down the road was beneath the Board and far less than what their citizens expected from them.

Mr. Pease asked the Board to respectfully reconsider the vote taken at their meeting on December 4th regarding their proposed response to AG. Mr. Haddad said he thought the motion on the floor made by Ms. Pine needed to be withdrawn first. Ms. Pine withdrew her motion.

Mr. Pease moved that they reconsider the vote taken at the December 4, 2017 meeting regarding the response to the OML complaint filed by Mr. Hoch. Ms. Manugian seconded the motion.

Ms. Pine said she believe it was best course for the community to ask the level of law above them to provide a ruling on this. She thought they if they were to take a position that they either did or did not violate the OML, it would prolong a lot of antagonism within the community. Mr. Degen said he understood but added that Mr. Hoch would send this along to the AG if they didn't. Ms. Pine said they had taken a proactive stance by saying they wanted to hear from the AG. Mr. Petropoulos asked what new information had come forward adding he didn't see anything new here. Mr. Pease said that they either needed to trust the advice of Town Counsel or get a new one. Mr. Haddad said he felt like they were providing the facts to the AG in requesting an opinion themselves. Mr. Degen asked if Town Counsel's opinion had been attached to the letter to the AG. Mr. Haddad said that it was attached. He said that Town Counsel said the AG would call them (Town Counsel) to discuss it when they received it as was part of their procedure. Mr. Pease said that they could not just pass the buck up the chain. He said it was their decision to enter into executive session. Mr. Degen said Mr. Pease had made a good point.

Mr. Degen said there was a motion on the floor to reconsider the vote taken at their December 4, 2017 meeting and called for a vote.

The motion made by Pease, seconded by Manugian carried 3-2 in favor with Petropoulos and Pine opposed.

Mr. Degen said that Mr. Hoch had alleged in his complaint that the Board violated the OML believing that the Board was not discussing the value of real estate when discussing the building permit fee.

Mr. Pease moved that they reject the OML complaint made by Mr. Hoch. Ms. Manugian seconded the motion.

Mr. Petropoulos asked if it was Town Counsel that suggested they seek an opinion from the AG. Mr. Degen said he was the one that suggested it.

The motion carried 3-2 in favor with Petropoulos and Pine opposed.

Mr. Haddad said he would draft new response letters based on the vote just taken and send it to the Board for comments prior to being mailed out.

Tax Classification Hearing

Present was Board of Assessor Members Garrett Boles, Jenifer Evans and Don Black.

Mr. Pease moved to reopen the tax classification hearing. Ms. Pine seconded the motion. The motion carried unanimously.

Mr. Boles said that this was their annual meeting to discuss the Town's tax classification and whether they should consider adopting a split tax rate. He said that the split tax rate was designed for communities that had a large commercial tax base of

at least 10% to 20%. He said that Groton had a 94% residential tax base and just under 6% commercial/industrial/personal property tax base.

Ma. Manugian asked if he had heard of a community that had reduced the personal property to allow for small businesses to come to Groton decreasing their taxes by 50% for a short term. Mr. Boles said that it theoretically might be possible but not sure they would want to have an override for it. He said that classification was to benefit the residential properties. He said he would not suggest doing that.

Mr. Degen said that with a 6% commercial tax base, it didn't sound like it would behoove them to split the tax rate. He said that the Board needed to take two votes; one to set a tax rate at a factor of 1 and one to set the tax rate.

Mr. Petropoulos moved that they vote a factor of 1. Mr. Pease seconded the motion. The motion carried unanimously.

Mr. Petropoulos moved that they set a tax rate at \$18.67. Mr. Pease seconded the motion. The motion carried unanimously.

Ms. Evans took a minute to sing Mr. Greeno's praises as Principal Assessor adding that things moved much smoother this year. She said she hoped homeowner values were good after a reval year.

7:30PM – Presentation by Indian Hill

Mr. Haddad said that the Board had Indian Hill's presentation before them but that they would not be present to make it that night.

7:45PM – Annual Report of the Economic Development Committee (EDC)

Present was Mike Rasmussen, Fay Raynor, John Konetzny, Alison Manugian. Mr. Rasmussen called the Committee to order.

Ms. Raynor said that she and Ms. Cronin had been working on an EDC website. She said the site would identify projects in town, certain demographics, and some mapping as examples. She said they had broken out the site into categories: live, work, play, and grow. She said that they focus was on the "grow" aspect. She said that under that tab, people would find information on permitting, various departments, the master plan, goals of the EDC and other components helpful to a business person. She said there were different viewpoints on EDC within their town and they were working to communicate those different aspects.

Ms. Raynor said they had developed a survey to query the community about demographics, services, how far they want to travel for services, what the business climate was, how they felt about municipal services, recreational activities, etc. She said they were looking at zoning and if it was being used to its potential and if they wanted to further explore an economic vision. Mr. Konetzny said that the EDC in 2010 had developed a business listing map. He said they were currently going through that map and making updates to it. He said that Deluxe Corp was printing the maps at no cost to the Town and planned to print them in January. Mr. Degen commented on how the Committee had achieved some of its goals and was working towards other.

Mr. Rasmussen said that the Groton Business Association would be joining them at their meeting on Wednesday adding he was looking forward to establishing a partnership. He said that the EDC had also met with Mr. Aaron Green about the cannabis market conditions, and that the repeal of the concept plan was a big goal they finished in 2017. He said they had also met with a series of folks interested in investing in the former Sacred Heart Church adding they had promoted Prescott School to the art house cinema gentleman they had spoken to as a possibility for his business vision.

Ms. Pine asked if the Town had any other committees that had their own website. Mr. Haddad said that Mr. Chiasson was excited to meet with the EDC about their website adding there was nothing wrong with the Committee having a separate website. Ms. Raynor said that they were looking for their website to not have information that needed to be constantly updated adding that was the reason for the short delay in making it live. Mr. Petropoulos asked if they could see that analytics were included in their webpage such as how many times the site was accessed, how many times documents were downloaded, etc. He said it was a good tracking tool.

Mr. Degen thanked them for all the work they had been doing. Ms. Pine asked if they were looking for any certain expertise in a new committee candidate. Mr. Rasmussen said it was a good question and something they needed to discuss as a group. Mr. Degen suggested a commercial realtor as a possibility.

Mr. Kevin Lindemer asked if they knew what the maximum economic development was in Groton was. Mr. Rasmussen said they did not at this point. Ms. Manugian said that in order to answer that they would have to assume a lot of things pertaining to what the maximum buildout was. Mr. Lindemer asked if they knew what that number was based on current zoning. He said that there were 60 properties zoned commercial and if they were to tax it, it could lend to \$75K in taxes. Mr. Degen said that Mr. Lindemer was coming forward with a number he and Mr. Petropoulos had put together. Mr. Amaral said that there were so many different things that factored into a development value. He said that you couldn't just sit and look at acreage; you had to look at all zoning factors. He cautioned those doing that study adding they had to look at the market also. He said they needed to be careful with making assumptions and numbers you put out there. He said he had had an opportunity in building the Inn to speak with a lot of businesses. He said they were interested in seeing more business in Groton and thought if there was a way for the EDC to reach out to the business owners and use them as a resource they would be very helpful in meeting their vision. Ms. Raynor said that was the intent of meeting with the Business Association. She said they were working to get more people to the table.

Mr. Degen said there was an opening on the EDC and for people to reach out if interested.

Indian Hill Music presentation – Mr. Degen said that representatives were going to come in but did not want to appear before the Board because of trepidations about ad hominin attacks that could be made by the Board. Mr. Degen read an email sent to him and forwarded to the Board from Carole Prest into the record. He said that Dr. Sheppard of Williams College who had done an analysis of Indian Hill sent an email on December 5th which he also read into the record. (both are attached)

Mr. Pease said that because they had just been presented with so much information, he asked for an opportunity to be able to discuss this further the following week. Mr. Haddad asked if they could hold off for a few weeks adding that the agenda for the following week was full. Mr. Degen said they might want to reach out to Indian Hill and ask them to come into a future meeting. Ms. Pine asked when the learned Indian Hill wasn't coming in. Mr. Degen said Friday but had been speaking to them all weekend urging them to come in. Mr. Petropoulos said that some of them had spent a lot of time preparing for this discussion to not have them show up that night. Ms. Manugian asked what the intent of the discussion was adding there was no question before them. She said that they could argue for years about the magnitude of the development, the time frame or the benefit but asked what the end goal was. Mr. Petropoulos said you didn't get to say you were going to contribute \$20M in economic development and create 200 jobs and then not show up to answer questions. Ms. Pine said she thought the intent was because they wanted to start rebuilding their community by providing an understanding of what they were looking to contribute to their community. Mr. Degen said the end goal was that there was a large complex moving into town that was going to have tremendous impacts on their town. Ms. Manugian said she agreed but thought the potential atmosphere concerns were real. Mr. Pease said that it was not Indian Hill's claims but rather raw budget data used for another community. He challenged that it was their claim adding it was their data and would love to understand that model. Mr. Petropoulos said it mattered enough for them to make the claim that there was \$20M in economic development. He said they could not let that go without asking questions about it like tax revenue. Mr. Degen said if anyone was going to challenge these things they had better be prepared to challenge a PHD in economics.

Mr. Petropoulos said that Indian Hill had put out a document to the Planning Board saying they thought there may be 82K visitors. He said the report said that Tanglewood was located in Lenox when it was really located in Stockbridge. He said they were provided with information in a PowerPoint by Indian Hill on October 4th adding that the information was either different or could not be found in the recent document. Mr. Petropoulos said he was concerned about the information provided before they made their building permit decision and its accuracy. He said if all 82K people bought a \$100 meal, that would generate \$60K in tax revenue at .75%. He said it would take 9 years for that to generate a \$500K discounted building permit fee; 5 years to repay the \$500K discounted permit fee if you took meals tax and room tax into play. He said that the

proportionality of Tanglewood visitors vs. those coming to Groton did not add up and thought the material they were sent was wrong. He added that the \$40M benefit was not to Lenox but to the entire Berkshire county.

Ms. Pine disclosed that she had been a longtime supporter and charter season ticket holder at Indian Hill. She said filed the appropriate disclosure forms before they had any discussions on this topic. She said she wanted to see Indian hill succeed but was unhappy with the process as it had unfolded so far. Ms. Pine thought they had to work to restore relationships and were at risk of losing rebuilding within the community. Mr. Pease asked Mr. Petropoulos to share his information.

Mr. Lewis said that a lot of information had been thrown out there but wanted to find out how the town would benefit from this. He said he was not opposed to this adding it was a great thing. Mr. Lindemer asked if they could refrain from posting this on the town's website until it had been fully explained. Ms. Manugian said that if some members had this information and were using it to make informed observations, it seemed only fair that everyone had access to it. Mr. Degen said they would attach it to the minutes. He also implored Indian hill to attend a meeting.

Mr. Rasmussen said that there was also a benefit to the Inn owner and other local business owners to have Indian Hill here. Mr. Petropoulos said that as a Board, they had to think about the local quality of life adding it was his intent to show how a \$500K impact could be made up. Mr. Degen asked where the \$500K came from. Ms. Gilbert said they also needed to be looking at how this would benefit their children. She said you couldn't put a price tag on quality of life adding there was a financial benefit to having Indian Hill in Groton even before their doors open. She said it was in the best interest of the taxpayers to see how Indian Hill being here could benefit them. Mr. Petropoulos said it would have been a good start if they didn't give them a \$20M benefit to the town figure. Mr. Pease said it didn't say benefit to the Town but rather benefit to the local economy. Mr. Degen said that expansion of Indian Hill would lead to people moving into town, using their local resources, and eating at their restaurants as examples. He said it had wider wings than portrayed by Mr. Petropoulos. Mr. Pease thought Ms. Gilbert was correct. He said it was incumbent on him to start helping the drive to getting Groton on the map. He said it was not all about the meals tax and hotel tax they didn't even have yet.

Mr. Amaral said that this discussion was a complete contradiction to what the Board had been talking about earlier that night relative to economic development. He said if he was going to look to bring a small business into town, he would take a step back and think first. He said that Indian Hill may not be able to answer some of the questions the professional put in his report. He said that other businesses would come to town because of Indian hill adding it was a much more difficult calculation than what had been discussed that night. He said there was a big difference between Groton and the regional economy. He said that either document could have errors making the other incorrect and thought they should be careful putting bullets points out there that could lead to the wrong conclusion.

TOWN MANAGER'S REPORT – Cont.

2. Mr. Haddad asked the Board to consider approving the following annual licenses:

- Omaha Realty, LLC, dba Boston Road Market, Piyush Patel, Manager
Located at 871 Boston Road
Package Store - All Alcohol & CVL
Hours of Operation: Daily 7:00 AM – 11:00 PM (no alcohol sales before 10:00 AM on Sundays)
Licenses to expire on December 31, 2018
- Groton Market, Inc., John Madigan, Manager
Located at 235 Main Street
Package Store - All Alcohol
Hours of Operation: Mon to Sat 9:00 AM - 9:00 PM, Sun 11:00 PM - 6:00 PM
License to expire on December 31, 2018
- Marchand, Denis H. & Estelle C., dba Craven's Package Store, Denis H. Marchand, Manager
Located at 777 Boston Road
Package Store - All Alcohol
Hours of Operation: Mon to Sat 8:00 AM - 11:00 PM, Sun 10:00 AM - 11:00 PM
License to expire on December 31, 2018
- Filho's Cucina, Inc., dba Filho's Cucina, Oswaldo Filho, Manager

Located at 235 Main Street
CVL & Carry-In
Hours of Operation: Mon to Thurs 11:00 AM – 8:00 PM, Fri & Sat 11:00 AM – 9:00 PM, Sun 4:00 PM – 8:00 PM
Licenses to expire on December 31, 2018

- Donelan's Supermarkets, Inc., Steve Smith, Manager
Located at 250 Main Street
CVL
Hours of Operation: Mon to Fri 8:00 AM to 9:00 PM, Sat & Sun 8:00 AM – 8:00 PM
License to expire on December 31, 2018

Mr. Pease moved to approve the licenses as read. Mr. Petropoulos seconded the motion. The motion carried unanimously.

Mr. Haddad asked the Board to consider approving the following annual licenses:

- Main House, Inc., Chang Wen Huang, Manager
Located at 495 Main Street, Unit 3C
CVL
Hours of Operation: Daily 11:30 AM – 10:00 PM
License to expire on December 31, 2018
- Groton House of Pizza, Theofanis Stefanakos, Manager
Located at 129 Main Street
CVL & Entertainment
Hours of Operation Daily: 11:00 AM – 9:00 PM
Licenses to expire on December 31, 2018
- Santi's Restaurant & Dairy Bar, dba Johnson's Restaurant & Dairy Bar, Richard Santiano, Manager
Located at 164 Boston Road
CVL & Carry-In
Hours of Operation:
Summer Hours: Daily: 6:00 AM – 9:00 PM
Winter Hours: Sun 6:00 AM – 3:00 PM
Licenses to expire on December 31, 2018
- Gilson Family Herb Enterprises, dba The Herb Lyceum, David Gilson, Manager
Located at 368 Main Street
CVL & Carry-In
Hours of Operation: Daily 10:30 AM – 11:00 PM
Licenses to expire on December 31, 2018
- FJ Catalano Enterprises, Inc., dba Dunkin Donuts-Groton Center, Steve Catalano, Owner
Located at 133 Main Street
CVL
Hours of Operation Daily: 6:00 AM – 7:00 PM
License to expire on December 31, 2018
- Courtney's Donuts, LLC, dba Dunkin Donuts-Groton Forge, Steve Catalano, Owner
Located at 3 Forge Village Road
CVL
Hours of Operation Daily: 5:00 AM – 7:00 PM
License to expire on December 31, 2018
- Courtney's Donuts, LLC, dba Dunkin Donuts-Groton Shell, Steve Catalano, Owner
Located at 318 Main Street
CVL
Hours of Operation Daily: 6:00 AM – 9:00 PM
License to expire on December 31, 2018
- Groton Towing, Inc., Robert Olson, Manager
Located at 455 Main Street
Class II
Hours of Operation: Mon-Fri 8:00 AM – 6:00 PM, Sat 9:00 AM – 12:00 PM; 24/7 for towing

License to expire on December 31, 2018

Mr. Pease moved to approve the licenses as read. Mr. Petropoulos seconded the motion. The motion carried unanimously.

Mr. Haddad asked the Board to consider approving the following annual licenses:

- Bruno Ferreira, dba Bruno's Pizzeria, Bruno Ferreira, Manager
Located at 195 Main Street
CVL
Hours of Operation: Daily 9:30 AM – 8:30 PM
License to expire on December 31, 2018
- Gibbet Hill Grill LLC, dba Gibbet Hill Grill Restaurant and The Barn at Gibbet Hill Function Hall, Martha Lisio, Manager
Located at 61 Lowell Road
All Alcohol Restaurant License (2) & CVL (2)
Hours of Operation (Barn & Grill): Mon-Sun 11:00 AM – 1:00 AM
License to expire on December 31, 2018
- Groton Medical Wellness Spa, LLC, dba Evans Energy Wellness Café, Jean Nordin Evans, Manager
Located at 493 Main Street
CVL
Hours of Operation: Mon to Thurs 8:00 AM - 6:00 PM, Fri 8:00 AM – 5:00 PM, Sat 10:00 AM – 3:00 PM
License to expire on December 31, 2018
- Seven Hills Pediatric Center, Holly Jarek, Manager
Located at 22 Hillside Ave
CVL
Hours of Operation: 24/7
Licenses to expire on December 31, 2018
- Clover Farm General Store, Janet Shea, Manager
Located at 9 West Main Street
CVL
Hours of Operation: Mon-Sat 7:30 AM – 6:00 PM
License to expire on December 31, 2018
- Masa, Inc., dba Ixtapa Grill & Cantina, Eric Brambila, Manager
Located at 765 Boston Road
Restaurant – All Alcohol & CVL
Hours of Operation: Sun to Thurs 11:00 AM - 10:00 PM, Fri & Sat 11:00 AM - 11:00 PM
Licenses to expire on December 31, 2018
- Shaw's Supermarkets, Inc., dba Shaw's Supermarket #7627, Michael Beaton, Manager
Located at 760A Boston Road
CVL
Hours of Operation: Mon to Sat 7:00 AM - 10:00 PM, Sun 7:00 AM – 9:00 PM
License to expire on December 31, 2018
- Blackbird Café, Inc., dba Blackbird Café, Katie Kenney, Manager
Located at 491 Main Street
CVL
Hours of Operation Daily: 6:00 AM – 6:00 PM
License to expire on December 31, 2018

Mr. Pease moved to approve the licenses as read. Mr. Petropoulos seconded the motion. The motion carried unanimously.

Mr. Haddad asked the Board to consider approving the following annual license:

- Station House Restaurant, LLC, dba: The Station House, Andrew L. McElroy, Manager
Located at 20 Station Ave

General On-Premise All Alcohol
Hours of Operation: Daily 11:00 AM – 12:00 AM
License to expire on December 31, 2018

Mr. Pease moved to approve the license as read. Ms. Manugian seconded the motion. The motion carried unanimously.

Mr. Haddad asked the Board to consider approving the following annual license:

- A.L. Prime Energy, Mark Shiekhabdou, Manager
Located at 619 Boston Road
CVL
Hours of Operation: Mon-Sat 5:00 AM – 10:00 PM, Sun 6:00 AM – 9:00 PM
License to expire on December 31, 2018

Mr. Petropoulos moved to approve the license as read. Mr. Pease seconded the motion. The motion carried 4-0-1 with Degen abstaining.

3. Mr. Pease said that one of their 2017 goals was to implement a strategic plan. He said that as part of that they needed to organize a subcommittee to work on this. He said that he wanted to post an open meeting prior to their regular meeting the following week and asked the Board to consider appointing Ms. Manugian and himself to the subcommittee. He said the agenda would be to discuss the committee's makeup and a charge.

Mr. Degen moved that they appoint a subcommittee of Mr. Pease, Ms. Manugian and Mr. Haddad to be part of the Board's Strategic Planning Committee. Mr. Petropoulos seconded the motion after a brief discussion on whether appointments to this subcommittee was necessary. The motion carried unanimously.

OTHER BUSINESS

Mr. Petropoulos said he had looked at a couple of decisions the Board has made over the years and in his line of work they normally go through a formal process. He said he thought it seemed fit that for large scale economic projects they have a formal process set. He suggested that they consider adopting a procedure as part of their objectives the following week. He thought that if they had this as an objective they could develop a policy. Mr. Pease said he had never seen the Board not consider a policy because it wasn't one of their goals. Mr. Petropoulos thought that having it on their list would make them focus on getting it done. The Board had no issue with this being added and asked Mr. Petropoulos to send Mr. Haddad the goal, objective and benchmark prior to next week's meeting.

Mr. Pease said that he had heard about some challenges facing the Prescott School a couple of weeks ago and asked if they could have an update on it at their next meeting. Mr. Degen asked Mr. Haddad to cover it in his Town Managers report.

LIAISON REPORTS

Mr. Petropoulos said he was meeting with Lawrence Academy and Groton School later in the week to discuss a community survey that was done as part of the operational audit. He said that Lawrence Academy was interested in administering the same survey every year and looked to the Board for their input. Mr. Degen said they should ask the residents how they felt about the Board reducing the building permit fee to Indian Hill. Mr. Pease said they should also ask how they were doing on service levels.

MINUTES

Mr. Degen moved to approve the meeting minutes of November 20, 2017. Ms. Manugian seconded the motion. The motion carried 4-0-1 with Pease abstaining.

A motion was made to approve the meeting minutes of December 4, 2017 with minor corrections. Mr. Petropoulos seconded the motion. The motion carried unanimously.

Mr. Degen adjourned the meeting at 10:00pm.

Approved: _____
Alison Manugian, Clerk

_____ respectfully *submitted*,
Dawn Dunbar, Executive Assistant

Date Approved: 01/08/18