

**BOARD OF SELECTMEN  
EXECUTIVE SESSION  
MINUTES NOVEMBER 30, 2015  
APPROVED & RELEASE**

**Present:** John G. Petropoulos, Chair; Anna Eliot, Vice Chair; Stuart M. Schulman, Clerk; Peter Cunningham; Joshua A. Degen

**Also Present:** Brian Maser, Town Counsel

Mr. Petropoulos called the meeting to order at 6pm.

*Mr. Degen moved to enter into Executive Session Pursuant to MGL c30A, Sec. 21(2) "To discuss strategy with respect to contract negotiations with non-union personnel" if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares", citing discussion of strategy relative to the contract renewal of the Town Manager as the reason for the Executive Session. Ms. Eliot seconded the motion. Roll call – Eliot-aye, Cunningham-aye, Schulman-aye, Petropoulos-aye; Degen-aye*

Mr. Petropoulos said that the purpose of the meeting was to discuss strategy relative to negotiating a contract renewal for the Town Manager. Topics discussed:

1. Can Mark be part of the process? Town Counsel advised that we can negotiate with the Town Manager as a group in executive session, but must vote in Open Session.
2. Compensation/incentives discussed – still awaiting input from HR on salary comparables.
3. Grievance procedure for TM – Town Counsel advises that no such procedure is necessary. The Board asked Town Counsel to draft a grievance procedure that would meet the needs of the Board
4. Additional meeting to be set up to discuss term of contract and salary. A meeting with the Town Manager to discuss ground rules will be scheduled on January 4.

Mr. Degen moved to exit Executive Session and enter Open Session at 7pm. Mr. Cunningham seconded the motion. Roll Call – *Eliot-aye, Cunningham-aye, Schulman-aye, Petropoulos-aye; Degen-aye*

Submitted: \_\_\_\_\_  
Stuart Schulman, Clerk

Date approved: 3/21/ 16