Present: Peter S. Cunningham, Chairman; Josh Degen, Vice Chairman; Anna Eliot, Clerk; Stuart M. Schulman; John G. Petropoulos

Also Present: Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant

Mr. Cunningham called the meeting to order at 7:00 p.m.

TOWN MANAGER’S REPORT

1. Mr. Haddad said that he advertised the RFP for the Center Fire Station on Station Ave. in the Central Register that day and it would appear in the December 4th issue. He said that at the Board’s request, he looked into Municibid.com. Town Counsel said that placing the property on Municibid.com would not replace the need to advertise in the Central Register. Mr. Haddad said that when researching Municibid.com further, there had only been 1 recent land/building listed for purchase. There was also an 8% bid fee that was charged to the buyer and a minimum bid price needed to be specified. Sealed bids could not be done in conjunction with using this listing. Mr. Petropoulos thanked Mr. Haddad for researching this site adding that there sounded like there would be a conflict. Mr. Schulman suggested that they go with advertising the RFP as they had done in the past.

2. Mr. Haddad said that the revisions to the Conservation Restriction on the Cox/Walker property had been made by Town Counsel and had been provided to the Board. Mr. Haddad asked the Board to vote to accept the Conservation Restriction with the revisions.

Ms. Eliot moved to approve the Conservation Restriction to the Conservation Trust as amended to include the fire lanes for the Cox/Walker property. Mr. Schulman seconded the motion. Mr. Degen asked if they should make it conditional on Conservation Commission approval. Mr. Haddad said that the Conservation Commission would be discussing it at their December 4th meeting.

The motion carried unanimously.

3. Mr. Haddad said that the ZBA had requested that the Board designate the Affordable Housing Trust as the recipient of the gift funds from the Squannacook Hills 40B project. He asked the Board to vote to accept the request. Mr. Cunningham asked if the Special Permit had designated anyone in particular when the project was approved. Mr. Haddad said that it stated the money would go towards affordable housing projects. Ms. Collette confirmed that statement. Ms. Stanley said that there would be more flexibility with the money if it went to the Affordable Housing Trust. Ms. Eliot and Mr. Degen both thought it was a good idea.

Ms. Eliot moved to designate the Affordable Housing Trust as the recipient of the Squannacook Hills 40B project gift fund money. Mr. Petropoulos seconded the motion. The motion carried 3-0-2 in favor with Mr. Schulman and Mr. Degen abstaining because of their past/present involvement in the Affordable Housing Trust and ZBA.

4. Mr. Haddad said that they would be holding the auction for surplus equipment and supplies on December 10, 2013 at 1pm. The DPW garage would be open from 8am-12pm on the 10th to preview the items. The items to be auctioned were listed on the Town’s website.

LIASION REPORTS

Mr. Petropoulos said that the Lost Lake Sewer Advisory Committee met with CEI and felt as though they came away from the meeting with a lot of questions. The Committee would be meeting again on the 26th at 6:30pm and would be covered by Cable Access TV. He said that the Committee would update the Board in December. Mr. Petropoulos added that because they didn’t have a lot of private well water data, he wanted residents to know that they had begun to discuss whether or not they could ask for volunteers willing to have their water anonymously tested. He said that details needed to be worked out still but asked for feedback from the community.
Mr. Degen said that the Sargisson Beach Committee had an excellent turnout for the Beach Restoration Day. He said that the beach would be opening Memorial Day weekend.

Ms. Eliot said that she attended a ceremony and gave a proclamation to Bennett Marston for achieving Eagle Scout.

Mr. Cunningham said that he also attended a ceremony and gave Patrick and Thomas Kiley proclamations for achieving Eagle Scout. He was amazed by how many Eagle Scouts Groton had and congratulated them on their accomplishments.

Mr. Cunningham said that he had attended the Senior Thanksgiving dinner at Gibbet Hill adding that he thought it was a wonderful community event. He thanked the Police Department for helping with the event and for all their volunteer time assisting Groton’s seniors to Gibbet Hill as well as delivering meals to those that could not be present.

**ADJOURNMENT**

*Mr. Degen moved to adjourn at 7:30pm. Mr. Schulman seconded the motion. The motion carried unanimously.*

Approved: ___________________________  ___________________________

Anna Eliot, Clerk  respectfully submitted,

Dawn Dunbar, Executive Assistant

Date Approved: 12/23/13