

**BOARD OF SELECTMEN  
MINUTES OCTOBER 21, 2013  
APPROVED**

**Present:** Peter S. Cunningham, Chairman; Josh Degen, Vice Chairman; Anna Eliot, Clerk; Stuart M. Schulman; John G. Petropoulos

**Also Present:** Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant

Mr. Cunningham called the meeting to order at 6:00 p.m.

**TOWN MANAGER'S REPORT**

1. Mr. Haddad said that they had received 30 resumes from applicants interested in the Interdepartmental Administrative Assistant position. A search committee made up of Suzanne Loverin, Michelle Collette, Ed Cataldo, Gineane Haberlin of the CPC, and Robert Fleischer of the Board of Health conducted 4 interviews and has recommended that Regina Beausoleil be appointed as the new Interdepartmental Administrative Assistant. Mr. Schulman said that he thought it said something about the office and about town hall that a former employee would want to come back. Ms. Haberlin said that Ms. Beausoleil had the CPC's vote of confidence. Ms. Collette said that with all the transitions going on in the Land Use Department, it was really good she applied and was recommended. Ms. Collette felt as though Ms. Beausoleil could hit the ground running.  
*Mr. Degen moved to ratify the appointment by the Town Manager of Regina Beausoleil as the Interdepartmental Administrative Assistant effective October 22, 2013. Mr. Schulman seconded the motion. The motion carried 4-0-1 in favor with Ms. Eliot abstaining.*
2. Mr. Haddad said that Tracy Heighton of Culver Road had expressed interest in volunteering when she moved into town. He said that she mailed in the Committee Interest Form and had interest in serving on the Historic Commission and the Sign Committee. Mr. Haddad said asked for the Board to ratify the appointment.  
*Mr. Degen moved to ratify the appointment by the Town Manager of Tracy Heighton of 80 Culver Road to the Sign Committee and Historic Commission to expire on June 30, 2014. Mr. Schulman seconded the motion. The motion carried unanimously.*
3. Mr. Haddad said that Mike Roberts has recommended that Alison Peterson of Hill Road be appointed to the Sustainability Commission. Mr. Haddad said that this was a Board of Selectmen appointment.  
*Mr. Schulman moved to appointment Alison Peterson of 141 Hill Road to the Sustainability Commission. Ms. Eliot seconded the motion. The motion carried unanimously.*
4. Mr. Haddad said that he had been notified that TLT the Center Fire Station General Contractor had been fired from a project they were doing in Sutton because they were not paying their subcontractors. He said that the Center Fire Station project was doing great and that checks had gone out to the subcontractors that day. Mr. Haddad said that that their bonds were fine and requisites were looked at by him and Patricia Dufresne every week. He added that the bond company had been notified.
5. Mr. Haddad asked Mr. Schulman if he wanted to take a position on Article 8 (Mosquito Control). Mr. Schulman said that he would like to wait to hear the presentation before he took a position.
6. Mr. Haddad said that he received a call from Finance Committee member Jay Prager. Mr. Prager said that he had changed his position on the 19 hour library position and was not in favor of the increase to 20 hours.
7. Mr. Haddad said that the second night of Town Meeting, should they need a second night, would be Tuesday, October 29<sup>th</sup> at 7pm.

**ADJOURNMENT**

*Mr. Degen moved to recess to Town Meeting at 6:35 pm. Mr. Schulman seconded the motion. The motion carried unanimously.*

Approved: \_\_\_\_\_  
Anna Eliot, Clerk

\_\_\_\_\_ respectfully submitted,  
Dawn Dunbar, Executive Assistant

Date Approved: 11/18/13