

**BOARD OF SELECTMEN
MINUTES NOVEMBER 19, 2012
APPROVED**

Present: Stuart M. Schulman Chairman; Peter S. Cunningham, Vice Chairman; John G. Petropoulos; Anna Eliot; Joshua A. Degen

Also Present: Mark W. Haddad, Town Manager; Patrice Garvin, Executive Assistant

Mr. Schulman called the meeting to order at 7:00pm. Mr. Schulman made several local announcements.

TOWN MANAGER'S REPORT

1. Mr. Haddad informed the Board that Water Commissioner Jessica Cajigas has resigned. Mr. Haddad noted that he would work with the Water Commissioners to fill the vacancy.
2. Mr. Haddad informed that Board that he was notified by Woodard & Curran that the Town qualified for 0% SRF Funding and that it was the 1989 Report that lead to the funding. Mr. Haddad stated that he has placed the Lost Lake Sewer Project as an agenda item for the next meeting. Mr. Haddad was still awaiting word from the MA DEP for more information to find out how long the Town can wait before the 0% expires.
3. Mr. Haddad stated that Mr. Degen was assigned to represent the Board on the School Superintendent search. Mr. Degen has been called away on business and Mr. Haddad was looking to see who could fill in during his absence. MS. Eliot stated that she may be able to fill in for Mr. Degen.
4. Mr. Haddad stated that he would be meeting with various Departments, Boards and Committees during the first week of December to review their individual budgets. Mr. Haddad enclosed a copy of the schedule and invited Board members to attend. [Document 1- Budget Meeting Schedule]
5. Mr. Haddad recommended that the selectmen call for a Special Town Meeting in January, 2013 for the Town to consider appropriating the necessary funds to construct a new Center Fire Station. Bids for this project are due on December 21st and the Town has thirty working days to award the contract. Mr. Haddad asked the Board to call for a Special Town Meeting on Saturday, January 26, 2013. Mr. Haddad also asked that the board open the Warrant for the Special Town Meeting and close it on December 3, 2012 at the close of business.

Mr. Cunningham moved to call for a Special Town Meeting on Saturday, January 26, 2013 at 9am with a snow date of Saturday, February 2, 2013. Ms. Eliot seconded the motion. Motion unanimously carried.

Mr. Cunningham moved to open the Special Town Meeting Warrant and to close the warrant on December 3, 2012 at the close of business. Ms. Eliot seconded the motion. Motion unanimously carried.

Mr. Haddad stated that there are three articles on the warrant. Fire Station appropriation, Potential Fitch's Bridge appropriation and Lost Lake Herbicide Treatment. Mr. Haddad noted that the Fitch's Bridge bids are due on February 10, 2013. The bid is two parts, one to demo and the other to replace. The Lost Lake Herbicide Treatments bids are due December 20, 2012.

6. Mr. Haddad drafted a charge for the proposed Town Meeting Review Study Committee. Mr. Haddad enclosed a copy of the charge. [Document 2- Draft Town Meeting Review Committee Charge] Currently the following expressed interest by residents to serve on the committee and noted they would be asked to attend the next selectmen meeting when the committee is appointed.

Mr. Cunningham moved to accept the charge for the Town Meeting Review Study Committee. Ms. Eliot seconded the motion. Motion unanimously carried.

ANNUAL TAX CLASSIFICATION PUBLIC HEARING

Mr. Haddad read the legal notice into the record.

Garrett Boles, Chairman of the Assessors gave an explanation of values and noted that the tax base was stable this year. Mr. Boles stated that unless the Town had a large commercial base it was not worth splitting the rate. Mr. Boles recommended that the Board keep a single tax rate for the Town.

Mr. Cunningham moved to close the public hearing. Mr. Petropoulos seconded the motion. Hearing closed. Mr. Cunningham moved to a residential Factor of for Fiscal Year 2013. Mr. Petropoulos seconded the motion. Motion unanimously carried.

TOWN MANAGER'S REPORT CONTINUED

7. Mr. Haddad stated that with the Holiday Season he would like to propose to the Board holiday hours for Town Hall. The main reason for this is to alert the public and address some concerns.
8. Mr. Haddad proposed a meeting schedule for the Board through the holidays.

PUBLIC HEARING ON LIQUOR LICENSE REQUEST

Mr. Haddad asked the Board to approve a Beer & Wine Package Store License for the Clover Farm General Store. This application was before the Board a few months ago as a transfer. The transfer was denied by the ABCC due to transfer stamp stating "Failure to comply with Mass Tax Laws", by the previous owner. Mr. Schulman read the legal notice into the record.

Mr. Cunningham moved to close the public hearing. Ms. Eliot seconded the motion. Motion unanimously carried.

Mr. Cunningham moved to approve the Clover Farm Package Beer and Wine Liquor License, upon approval by the ABCC. Ms. Eliot seconded the motion. Motion unanimously carried.

SEVEN HILLS PEDIATRIC HOSPITAL REQUEST FOR SCHOOL ZONE SIGNS

Holly Jarek, Director requested that the Board approve to install a school zone sign on West Street, Fairview Street and Hillside Avenue to warn motorists to reduce their speed near the center. Ms. Jarek stated that a posted street sign would benefit everyone. [Document 3- Letter of Request from Seven Hills] Mr. Haddad spoke to the Police Chief and he was fine with the installment of the sign. Mr. Haddad stated that it was a standard school zone sign. Ms. Jarek stated that the neighbors were in favor of the sign.

Mr. Cunningham moved to approve an application for Seven Hills Pediatric Hospital request for a uniform school zone sign for West Street, Fairview Street and Hillside Avenue; contingent on DPW and Police Chief sign-off. Mr. Petropoulos seconded the motion. Motion unanimously carried.

OTHER BUSINESS

Mr. Petropoulos and Ms. Eliot met with DEP regarding the Lost Lake Sewer Project. Mr. Petropoulos commented on the need to communicate to resident's unanswered questions and that a committee should be formed to help with this process. Mr. Petropoulos stated that it was important for the new committee to

determine next steps. Mr. Degen had some names to suggest for the committee. Mr. Haddad stated that at the December meeting a charge for that committee can be discussed. Mr. Petropoulos suggested the Town be cautious moving forward. Mr. Haddad noted that finding out how long the 0% funding will last is an important factor.

LIAISON REPORTS

Ms. Eliot expressed concern recent HDC comments regarding the speed signs on Farmer’s Row approved for the Groton School. Ms. Eliot was under the assumption this issue was going to the HDC for approval. Mr. Haddad stated that due to it being public safety it is exempt from the bylaw. Ms. Eliot thought the signs would be more discreet and currently that is not the case. Mr. Degen stated that this should go to the HDC for review. Mr. Haddad stated that he would contact Mr. Collins and discuss the HDC.

Mr. Schulman stated that he attended the Gibbet Hill Senior Dinner was very nice. Mr. Degen noted the Conservation Commissions Notice of Intent for herbicides in Lost Lake.

MINUTES

Executive Session Meeting Minutes of August 23, 2012 were deferred.

Executive Session Meeting Minutes of November 5, 2012 were deferred.

Mr. Cunningham moved to approve the Special Meeting Minutes of October 31, 2012. Mr. Petropoulos seconded the motion. Motion passed 3-2 (Ms. Eliot and Mr. Degen abstaining. [Document 4- Draft Minutes 10-31-12]

Mr. Cunningham moved to approve the Special Meeting Minutes of November 3, 2012. Ms. Eliot seconded the motion. Motion unanimously carried. [Document 4- Draft Minutes 11-3-12]

Mr. Cunningham moved to approve the Regular Minutes of November 5, 2012. Ms. Eliot seconded the motion. Motion carried 4-1. 1 abstention [Document 4- Draft Minutes 11-3-12]

ADJOURNMENT

Mr. Cunningham moved to adjourn the meeting at 8:00 p.m. Mr. Degen seconded the motion. Meeting adjourned.

Approved: 
John G. Petropoulos, Clerk

respectfully submitted,
Patrice Garvin, Executive Assistant

Date Approved: 12-17-12