Present: Anna Eliot, Chairman; George Dillon, Jr., Vice Chairman; Peter Cunningham, Clerk; Joshua A. Degen; Stuart M. Schulman
Also Present: Mark W. Haddad, Town Manager; Patrice Garvin, Executive Assistant

Mr. Schulman called the meeting to order at 7:00pm and reviewed the agenda.

REORGANIZATION OF THE BOARD
Mr. Cunningham nominated Anna Eliot as Chairman. Mr. Dillon seconded the nomination. Ms. Eliot was elected as Chairman, with 1 abstention Ms. Eliot.

Mr. Schulman nominated Mr. Dillon as Vice Chairman. Mr. Cunningham seconded the nomination. Mr. Dillon was elected as Vice Chairman, with one abstention Mr. Dillon.

Mr. Degen nominated Mr. Cunningham as Clerk. Mr. Degen seconded the nomination. Mr. Cunningham was elected as Clerk, with one abstention Mr. Cunningham.

ANNOUNCEMENTS
Rick Commons, Headmaster of the Groton School presented the Town an annual gift of $100k. The Board thanked Mr. Commons.

TOWN MANAGER’S REPORT
1. Mr. Haddad stated that with regard to the Center Fire Station Relocation Committee the Special Town Meeting is continued to Monday, June 13, 2011 at 7:00pm at the Middle School. The Town Meeting will be asked to take some kind of action on the Sacred Heart Church Property Purchase. One of the remaining issues on that purchase was the completion of an appraisal of the property by the Town. Mr. Haddad stated that the Town hired Avery Associates of Concord to perform the appraisal. It has been completed and value came in at $480,000. The agreed purchase price is $450,000.

2. Mr. Haddad informed the Board that the Town has completed its search for a new Treasurer/Collector for the Town. A search committee made up of staff to conduct the search. Forty resumes were received and four candidates were interviewed. Based on interviews and an extensive background check, Mr. Haddad appointed Victoria Smith of Mason, New Hampshire as the Treasurer/Collector for Groton. Victoria has been the Treasurer/Collector for the Town of Harvard for the past eleven years. Victoria’s start date is scheduled for July 5, 2011 and her pay will be Grade 15, Step 5 (66,193).

Mr. Cunningham moved to affirm the Town Manager’s appointment of Victoria Smith to the Treasurer/Collector as stated, effective July 5, 2011. Mr. Degen seconded the motion. Motion unanimously carried.

COMMITTEE MEETING MINUTES-DISCUSSION
Mr. Haddad asked the Board how they think the Town can improve collecting and posting of minutes from non staff assigned committees. Mr. Haddad suggested setting aside a pool of money to hire temporary people to take minutes to help various Boards/committees get complete and post minutes. Mr. Haddad added that all minutes should be posted through the Town Clerk. Mr. Degen suggested using the Senior Work off program. Mr. Cunningham asked what the process is to post minutes online. Mr. Haddad replied that all minutes go to the IT direct to post online. Mr. Dillon suggested having a policy to be proposed by the Town Manager, put in place regarding minute completion and posting would be a good idea.

GREENWAY COMMITTEE-FITCH’S BRIDGE UPDATE
David Manugian updated the Board on the status of Fitch’s Bridge and noted that there is no funding available at this time for bridge renovations. Mr. Manugian thanked the committee and the Friends of Fitch’s Bridge. Mr. Manugian
stated that there were three options and the committee recommends getting rid of the old bridge and replacing it with a prefabricated bridge. Mr. Manugian stated that he would be bringing back the balance to the CPA. Mr. Degen asked if there was any money available for motorized vehicles. Mr. Manugian stated there was not and would keep discussion going on the bridge.

CONTINUATION OF PUBLIC HEARING-CENTER FIRE STATION

Mr. Degen moved to reopen the public hearing. Mr. Cunningham seconded the motion. Hearing reopened.

Don Black, Chairman of the Center Fire Station Relocation Committee stated that the committee met and voted 6-1 to recommend the following sites for a Center Fire Station in order of priority:

1. Sacred Heart Church, 279 Main Street
2. Groton Electric (GELD), Station Ave
3. Prescott School, Main Street

Mr. Dillon pointed out that the committee looked at a number of sites. Mr. Black explained how the group kept the search to a targeted area. Ms. Eliot recognized all of the other members of the relocation committee. The Board thanked the committee for all of their work.

Public Comments

1. Stan Robell, 258 Main Street asked if there was an up to date evaluation done on the GELD property site. Mr. Black stated that the GELD site would have scored higher in his opinion if all the information was gathered. Mr. Haddad noted that all of the sites were well vetted and the work was done. Mr. Black stated that there are a number of unknowns with the GELD site.
2. Berta Erickson stated that if there were unknowns with the GELD site then the vote for the Sacred Heart site should be postponed. Mr. Black stated that the Committee fulfilled its charge. Mr. Degen asked if the deep hole test was done on the GELD site. Mr. Black stated that the holes were not dug and that according to Val Prest the water table was high on the GELD site.
3. Deb Burton, 258 Main Street asked the Board to withdraw the article due to incomplete data on the GELD site.
4. Kevin Lindemer, GELD Commissioner reiterated the $140k saving to GELD if the fire station was built on station. Mr. Haddad asked what the $140k savings was. Mr. Lindemer stated that GELD could save on natural screening, demolition and a possible shared generator; $40k of the savings for GELD was based on the Town taking down the existing sheds at GELD. Mr. Lindemer stated that he wanted to work with the Town. Mr. Haddad asked if GELD was willing to delay their building project. Mr. Lindemer replied that he could not answer that question. 
5. Tony Hawgood, a Call Firefighter stated that the Sacred Heart site was the best location for a new fire station and did not want the leftovers of GELD.
6. Chief Bosselait thanked the committee and explained why Sacred Heart was the best site.
7. Val Prest updated the Board on the drainage issue at the GELD site. Mr. Prest noted that the Prescott site development would be very expensive.
8. Deb Burton commented on the zoning once the building is removed. Mr. Cunningham noted the considerable amount of money spent on the development of Station Ave.
9. Russell Burke stated that there has been no formal vote by the Planning Board. Mr. Russell did note that by GELD staying on Station Ave there still could be some move for a private developer to come in.
10. Tyler Shute, Firefighter stated that the committee voted 6-1 for the Sacred Heart site.
11. Becky Pine stated that the Sacred Heart site is too small for a fire station. Mr. Haddad corrected Ms. Pine and stated that the Sacred Heart site is not too small. Mr. Haddad added that if the Sacred Heart site is purchased the money will stay with the local parish. Deb Burton stated that all connected with the parish should recuse themselves from voting on the Church site.

Mr. Degen moved to close the public hearing. Mr. Cunningham seconded the motion. Hearing closed.

Board Discussion
Mr. Schulman stated that he was in favor of the Sacred Heart site. Ms. Eliot, Mr. Dillon, Mr. Cunningham and Mr. Degen were all in favor of moving to Town Meeting to vote on the Sacred Heart site. Town Meeting is set for June 13, 2011 at the Groton Middle School at 7:00pm.

TOWN MANAGER’S REPORT CONTINUED

4. Mr. Haddad noted that through the hard work of the GIS Committee the GIS system is one of the best in the Commonwealth. Now that a competent IT Director is on staff the need for a GIS Committee is not as necessary as it once was. Michelle Collette, a long time member of the Committee indicated that it was time to disband the committee and allow staff to perform the duties that were accomplished by the committee. The Board was in favor of having the GIS Committee disbanded.

5. Mr. Haddad proposed a meeting schedule for the Board through the summer. Mr. Degen moved to adopt the Board of Selectmen schedule for the summer as stated. Mr. Dillon seconded the motion. Motion unanimously carried.

6. Mr. Haddad stated that the current contract of the Fire Chief is set to expire on June 20, 2011. Joseph Bosselait has been the Fire Chief for the past eleven years and has done an outstanding job. A new three year contract is being negotiated with the Chief and an agreement has been made. The Fire Chief is currently being paid an annual salary of $96,013, with a $1,500 annual education stipend for a total compensation of $97,513. This has been his salary for the past two years. The Town has agreed to add the same performance standard in his contract that is currently contained in the Town Manager and Police Chief’s contract. With regard to compensation, Chief Bosselait and the Town Manager have agreed to a FY12 salary of $101,400 (the education stipend has been removed folding it into the salary). This would equate to a four percent increase, or 1.33% increase per year for the last two years and FY 12. Document #2-Fire Chief Contract

Mr. Cunningham moved to approve the contract the Town Manager negotiated with the Fire Chief. Mr. Schulman seconded the motion. Motion unanimously carried.

7. The ABCC has informed the Town that we have picked up an additional all alcoholic package store licenses. There are currently two of these licenses available. Pursuant to MGL, Chapter 138, the Secretary of the Commonwealth has adjusted the federal census for the 2010 year and has determined that Groton’s population is 10,646. Based on this, we have been allowed to issue an additional package store license if the Board so chooses. Mr. Haddad recommended, if the Board was inclined to issue another license, the Town advertise a bid and allow businesses and/or individuals to come forward with a proposal to the Board for the license. The Board agreed to table the issue.

8. Mr. Haddad asked the Board to ratify his appointments to the Groton Pool and Golf Center. Mr. Schulman moved to ratify the Town Manager’s appointments to the Groton Pool and Golf Center:

Mary Jane Baker-Lifeguard $10 per hour; Olivia Rose-Lifeguard $8 per hour; Shannon Hurley-Lifeguard $8 per hour; Sara Heard-Lifeguard $8.75 per hour; Erik Honkonen-Snack Bar/Lounge $8 per hour; Maeve Kidney-Snack Bar/Lounge $8 per hour; Kathleen Martin-Snack Bar/Lounge $8 per hour; Alexander Upton-Snack Bar/Lounge $8 per hour;

Mr. Dillon seconded the motion. Unanimously carried.

ANNUAL APPOINTMENTS

Mr. Degen moved to disband the Personnel Board effective June 30, 2011 and formally send to the Fall Town Meeting. Mr. Schulman seconded the motion. Motion unanimously carried.

Mr. Schulman moved to ratify the following officials appointed by the Town Manager. Mr. Dillon seconded the motion. Motion unanimously carried.

ANIMAL CONTROL OFFICER

R. Thomas Delaney, Jr.  2012

ANIMAL INSPECTOR

George Moore  2012
COMMUNICATIONS OFFICERS
April Moulton 2012
Sarah E. Powers 2012
Darlene A. Touchette 2012
Edward J. Bushnoe 2012
Paul E. Martell 2012
Warren Gibson 2012
Michael MacGregor 2012

CONSTATLES
William H. Grennell 2014
Frederick Correia 2014

DATABASE COORDINATOR
April Moulton 2012

DOG OFFICER
Susan Hogan 2012

EARTH REMOVAL INSPECTOR
Michelle Collette 2012

ELECTION WORKERS
Barbara Avey 2012
Florine Bakke 2012
Maureen Beal 2012
Marcia Birmingham 2012
Audry Bryce 2012
Laurie Bonnett 2012
Marvin Caldwell 2012
Jane Chalmers 2012
Carol Chalmers 2012
Margaret Connolly 2012
Anthony Corsetti 2012
Irene Corsetti 2012
Joan Crouteau 2012
Jean Cummings 2012
Carol Daigle 2012
Dorothy Davis 2012
Alberta Erickson 2012
Carl Flowers 2012
Norma Garvin 2012

ELECTION WORKS (continued)
Louise Gaskins 2012
Joan Guimond 2012
Ellen Hargraves 2012
Richard Hewitt 2012
Lorene Holstine 2012
April Iannacone 2011
Edward Kopec 2012
Stephen Legge 2012

Lorraine Leonard 2012
Cindy Martell 2012
Mary McGrath 2012
Kathy Morin 2012
John Ott 2012
Lisa O’Neil 2012
Geraldine Perry 2012
Nancy Pierce 2012
Peg Russell 2012
Connie Sartini 2012
Jean Secovich 2012
Stuart Shuman 2012
Arestothea Staub 2012
Albert Steed 2012
Effie Stewart 2012
Rena Swezey 2012
Janet Thompson 2012
Romona Tolles 2012
Marilyn Trecartin 2012
Ann Walsh 2012
Margaret Wheatley 2012
Michael Woods 2012

ELECTRICAL INSPECTOR
Edward Doucette 2012
John Dee III (Alternate) 2012

FENCE VIEWER
George Moore 2012

FIELD DRIVER
George Moore 2012

GRAVES REGISTRATION OFFICER
Deborah Beal Normandin 2012

HEALTH INSURANCE PORTABILITY & ACCOUNTIBILITY OFFICER
Kathleen LeBlanc 2012

KEEPER OF THE TOWN CLOCK
Paul Matisse 2012

LOCAL LICENSING AGENT
Donald L. Palma, Jr. 2012
James Cullen 2012

MEASURER OF WOOD AND BARK
Evan C. Owen 2012

MOTH SUPERINTENDENT
R. Thomas Delaney, Jr. 2012
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<tr>
<th>Position</th>
<th>Name</th>
<th>Year</th>
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<td>NIMS COORDINATOR</td>
<td>Donald L. Palma, Jr.</td>
<td>2012</td>
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<td>PARKING CLERK</td>
<td>Kathy E. Morin</td>
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<td>PLUMBING AND GAS INSPECTOR</td>
<td>Robert Friedrich</td>
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<td>POLICE DEPARTMENT</td>
<td>Matrons</td>
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<td></td>
<td>April Moulton</td>
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<td>Deborah Richardson</td>
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<td>Darlene A. Touchette</td>
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<td>Sarah E. Power</td>
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<td>Beverly Jeddrey</td>
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<td>Kathy Newell</td>
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<td>Officers</td>
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<td></td>
<td>Nicholas Beltz</td>
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<td>Robert Breault</td>
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<td>Peter Breslin</td>
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<td>Gordon Candow</td>
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<td>Derrick Gemos</td>
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<td>Jeffrey Gigliotti</td>
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<td>Corey Waite</td>
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<td>Paul Connell</td>
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<td>Police Auxiliary</td>
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<td>Mark Miller</td>
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<td>Reserve Officers</td>
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<td>George Aggot</td>
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<td>Stephen McAndrew</td>
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<td>Edward Bushnroe</td>
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<td>Bethany Evans</td>
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<td>Ryan Fogarty</td>
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<td>Groton Special Officers</td>
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<td>Jack Saball</td>
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<td>Jack Balonis</td>
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<td>Public Safety Chaplains</td>
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<td>Reverend Brian Fidler</td>
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<td>Road Kill Officer</td>
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<td>Steven Mickle</td>
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<td>Sealer Weights &amp; Measures</td>
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<td>Eric Aaltonen</td>
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<td>Surveyor of Wood/Lumber</td>
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<td>R. Thomas Delaney, Jr.</td>
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<td>Town Diarist</td>
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<td>M. Constance Sartini</td>
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<td>Tree Warden</td>
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<td>R. Thomas Delaney</td>
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<td>Veterans’ Service Officer</td>
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<td>Robert C. Johnson</td>
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POLICE DEPARTMENT (continued):

- Police Auxiliary
  - Mark Miller

- Reserve Officers
  - George Aggot
  - Stephen McAndrew
  - Edward Bushnroe
  - Rachel Robinson
  - Bethany Evans
  - Ryan Fogarty

- Groton Special Officers
  - Jack Saball
  - Jack Balonis
Mr. Schulman moved to appoint the following Boards/Committees, abstentions by Board members indicted below. Mr. Cunningham seconded the motion. Motion unanimously carried.

**AFFORDABLE HOUSING TASK FORCE**
Disband Discussion

**AFFORDABLE HOUSING TRUST**
FUND (2 Year)
- Joshua A. Degen 2013
- David Wilder 2013

*Josh Degen abstained from vote

**BOARD OF REGISTRARS**
Membership Discussion

**BY-LAW REVIEW & STUDY COMMITTEE**
- Michael Bouchard 2012
- Mark W. Haddad 2012
- Peter S. Cunningham 2012
- Steven Webber 2012

*Peter S. Cunningham abstained from vote

**COMMUNITY PRESERVATION COMMITTEE (3 Year)**
- Michael Roberts (BOS) 2014
- Richard Hewitt (BOS) 2014

**CONSERVATION COMMISSION**
(3 Year)
- Craig S. Auman 2014
- Bruce H. Easom 2014

**COUNCIL ON AGING (3 Year)**
- Carl Flowers 2014
- Frances Goldbach 2014

*New Appointment*
- Alan Holbrook 2014

**ECONOMIC DEVELOPMENT COMMITTEE**
- Russell Burke 2012
- Anna Eliot 2012
- Peter Myette 2012
- Michael Rasmussen 2012
- James Ryan 2012
- Jane Bouvier 2012

*Anna Eliot abstained from vote

**FINANCE COMMITTEE (3 Year)**
- Jay Prager 2014
- Robert Hargraves 2014

**HOUSING PARTNERSHIP**
- Peter S. Cunningham 2012
- Theresa M. Ragot 2012
- Michelle Collette 2012
- Carolyn A. Perkins 2012
- Alicia Hersey 2012

*Peter S. Cunningham abstained from vote

**LOST LAKE SEWER COMMITTEE**
- Angela C Garger 2012
- Carol Quinn 2012
- Thomas Orcutt 2012

**LOWELL REGIONAL TRANSIT AUTHORITY**
- Paul A. Rothier 2012

**MILITARY COMMUNITY COVENANT**
- George F. Dillon, Jr. 2012
- Peter S. Cunningham 2012
- Anna Eliot 2012
- Steven Webber 2012
- Elbert Tompkins 2012

*George F. Dillon, Jr.; Peter S. Cunningham; Anna Eliot abstained from vote

**MONTACHUSETT REGIONAL TRANSPORTATION COMMITTEE**
- Anna Eliot 2012
- David Manugian 2012

*Anna Eliot abstained from vote

**MONTACHUSETT REGIONAL PLANNING COMMITTEE**
- Anna Eliot 2012
- David Manugian 2012

*Anna Eliot abstained from vote

**PRESCOTT REUSE COMMITTEE**
- Stanley Jackson 2012
- Anna Eliot 2012
- Russel Burke 2012
Berta Erickson    2012
Ellen Hargraves    2012
Halsey Platt    2012
Richard Lewis    2012
*Anna Eliot abstained from vote

SCHOLARSHIP COMMITTEE (3 Year)
Robinson C. Moore    2014
Mary Ellen Sweeney    2014
Barbara P. Ritz    2014

SUSTAINABILITY COMMITTEE
Carol Canner    2012
Chris Christie    2012
Carl Flowers    2012
Richard Hewitt    2012
Leo Laverdure    2012
Michael Roberts    2012
Mr. Dillon moved to ratify the following Town Manager appointments, including Special Police Officers reference on the attached letters. Mr. Schulman seconded the motion. Motion unanimously carried. (Document #3-Ltrs from Dunstable, Pepperell, Ayer, Townsend and Shirley)

<table>
<thead>
<tr>
<th>Committee</th>
<th>Members</th>
<th>Terms</th>
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<td><strong>AGRICULTURAL COMMISSION</strong></td>
<td>John Smigelski</td>
<td>2014</td>
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<td>Susan Colt Wilcox</td>
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<td><strong>ARCHIVES COMMITTEE</strong></td>
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<td>George Wheatley</td>
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<td><strong>BOARD OF SURVEY</strong></td>
<td>Evan C. Owen</td>
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<td><strong>BUILDING COMMITTEE</strong></td>
<td>Michael Bouchard</td>
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<td>Halsey Platt</td>
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<td>Val Prest</td>
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<td>Jeremy Jerkowicz</td>
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<td>Susan Daly</td>
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<td><strong>CABLE ADVISORY COMMITTEE</strong></td>
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<td><strong>COMMISSION ON ACCESSIBILITY</strong></td>
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<td><strong>CONDUCTORLAB COMMITTEE</strong></td>
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<td>Michelle Collette</td>
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<td>Kim M. Henry</td>
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<td><strong>EARTH REMOVAL ADVISORY COMMITTEE</strong></td>
<td>Edward A. Perkins</td>
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<td><strong>GIS COMMITTEE</strong></td>
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<td><strong>HISTORICAL COMMISSION</strong></td>
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<td>Shirley Wishart</td>
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<td><strong>HISTORIC DISTRICTS COMMISSION</strong></td>
<td>Daniel J. Barton</td>
<td>2014</td>
</tr>
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<td></td>
<td>Sanford Johnson (Alternate)</td>
<td>2014</td>
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<tr>
<td><strong>INSURANCE ADVISORY COMMITTEE</strong></td>
<td>Jack E. Balonis</td>
<td>2012</td>
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<tr>
<td></td>
<td>Paula D. Martin</td>
<td>2012</td>
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<td></td>
<td>April L. Moulton</td>
<td>2012</td>
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<td></td>
<td>Ann F. Walsh</td>
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<td></td>
<td>David Roy</td>
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<td></td>
<td>Barbara Cronin</td>
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<td></td>
<td>Thomas Orcutt</td>
<td>2012</td>
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<td>Police Representative</td>
<td>2012</td>
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<tr>
<td><strong>OLD BURYING GROUND COMMITTEE</strong></td>
<td>Ellen T. Hargraves</td>
<td>2012</td>
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<td></td>
<td>Deborah Beal Normandin</td>
<td>2012</td>
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<td></td>
<td>Marcia Beal-Brazer</td>
<td>2012</td>
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<tr>
<td></td>
<td>Kenneth A. LeFebvre</td>
<td>2012</td>
</tr>
<tr>
<td></td>
<td>Amanda Gavazzi</td>
<td>2012</td>
</tr>
<tr>
<td><strong>RECYCLING COMMITTEE</strong></td>
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Michael D. Brady 2012
Tessa David 2012
R. Thomas Delaney, Jr. 2012
Jamie E. King 2012

SIGN COMMITTEE
Patrice Garvin 2012
Jason N. Kauppi 2012
Mark W. Haddad 2012

TOWN FOREST COMMITTEE
(3 Year)
Stephen L. Babin 2014

TRAILS COMMITTEE
Bruce Easom 2012
Paul G. Funch 2012
Wendy A. Good 2012
Stephen A. Legge 2012
Joachim Preiss 2012
Edward Bretschneider 2012
David H. Minott 2012
Alan W. Taylor 2012
John Lynch 2012

WEED HARVESTER COMMITTEE
Bradley D. Harper 2012
Carole A. Watson 2012
Robert K. Watson 2012
Garrett Durling 2012
Erich Garger 2012
William Strickland 2012
Stephen Marranzini 2012

WILLIAMS BARN COMMITTEE
Bradbury B. Smith 2012
Karen Stone 2012
Joseph Twomey 2012
Alfred L. Wyatt 2012
Leo R. Wyatt 2012
Sandra Tobies 2012

SELECTMAN LIAISON REPORTS
Mr. Dillon reported his attendance along with Ms. Eliot and Mr. Cunningham regarding their participation and marching in the Memorial Day activities. Mr. Cunningham agreed the Memorial Day activities were great and hoped to get the fly over next year. The Board thanked the American Legion and in particular Bob Johnson for their organizing and controlling the Memorial Day program.

Mr. Haddad requested one other appointment for the Park Ranger of Sargisson Beach, a position paid for by the Conservation Commission.

Mr. Degen moved to ratify the appointment of the Town Manager of Alec Gerhardt with a rate of $9 per hour. Mr. Cunningham seconded the motion. Motion unanimously carried.

MINUTES
Mr. Cunningham moved to approve the Special Meeting Before Town Meeting Minutes on May 2, 2011. Mr. Degen seconded the motion. Motion carried. [Document #4-Draft 5/2/11 Minutes]

Mr. Cunningham moved to approve the regular session minutes of May 9, 2011. Mr. Dillon seconded the motion. Motion carried. [Document #5-Draft 5/9/11 Minutes]

ADJOURNMENT
Mr. Degen moved to adjourn at 9:35pm. Mr. Dillon seconded the motion. Meeting adjourned

Approved:  _____________________________  _________________________________
George F. Dillon, Jr. Clerk respectfully submitted,
Patrice Garvin
Executive Assistant to the Town Manager

Date Approved: 7-11-11

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