



**Town Manager**  
Mark W. Haddad

## TOWN OF GROTON

173 Main Street  
Groton, Massachusetts 01450-1237  
Tel: (978) 448-1111  
Fax: (978) 448-1115

## Select Board

John F. Reilly, *Chair*  
Rebeca H. Pine, *Vice Chair*  
Matthew F. Pisani, *Clerk*  
Alison S. Manugian, *Member*  
Peter S. Cunningham, *Member*

**SELECT BOARD MEETING**  
**MONDAY, DECEMBER 12, 2022**  
**AGENDA**  
**SELECT BOARD MEETING ROOM**  
**2<sup>nd</sup> FLOOR**  
**GROTON TOWN HALL**

- 7:00 P.M.                    Announcements and Review Agenda for the Public
- 7:05 P.M.                    Public Comment Period
- I.                    7:06 P.M.                    Town Manager's Report
1. Consider Ratifying the Town Manager's Appointment of Kayla Savage as a Communications Officer and Michael Hartnett as the Alternate Member to the Minuteman Nashoba Health Group
  2. Fiscal Year 2024 Budget Development Update
  3. Update on Select Board Meeting Schedule through the End of the Year
- II.                    7:10 P.M.                    Items for Select Board Consideration and Action
1. Consider Approving Two One-Day All Alcohol Liquor Licenses for the Thurston-Krikorian Wedding to be held on Friday, January 13, 2023 (6:00 p.m. to 11:00 p.m.) and Saturday, January 14, 2023 (10:00 a.m. to Midnight) at Grotonwood
- III.                    7:15 P.M.                    Sustainability Commission Report
- IV.                    7:45 P.M.                    Destination Groton Committee Report

### OTHER BUSINESS

ON-GOING ISSUES – Review and Informational Purposes – Brief Comments - Items May or May Not Be Discussed

- A. Water Department – Manganese Issue
- B. PFAS Issue
- C. Green Communities Application and Implementation
- D. Florence Roche Elementary School Construction Project
- E. ARPA Funding

### SELECT BOARD LIAISON REPORTS

- V.                    Minutes:                    Regularly Scheduled Meeting of December 5, 2022

### ADJOURNMENT

*Votes may be taken at any time during the meeting.* The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.



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**Town Manager**  
Mark W. Haddad

**To:** *Select Board*

**From:** *Mark W. Haddad – Town Manager*

**Subject:** *Weekly Agenda Update/Report*

**Date:** *December 12, 2022*

### TOWN MANAGER'S REPORT

In addition to the Town Manager's Report, Items for Select Board Consideration and Action and a review of the On-going Issues List, there are two scheduled Items on Monday's Agenda. First, the Sustainability Commission will be in to provide an update on their activities. Information relative to this presentation is attached to this report. Second, the Destination Groton Committee will also be in to update the Board on their activities. I have also included information with this Report relative to their presentation.

1. At the request of Police Chief Michal Luth, I have appointed Kayla Savage of Nashua, NH as a Communications Officer. I have attached a copy of Ms. Savage's resume to this Report for your review. In addition, I have appointed Michael Hartnett as Groton's Alternate Member to the Minuteman Nashoba Health Group. I would respectfully request that the Board consider ratifying both of these appointments at Monday's meeting.
2. With regard to the FY 2024 Budget Development, I will be meeting with Superintendent Laura Chesson and Business Manager Sherry Kersey on Tuesday to get an update on their budget development. Depending on the information I receive, I may need to schedule a joint meeting with the Select Board and Finance Committee to discuss how their anticipated budget impacts my proposed FY 2024 Operating Budget.
3. Please see the update to the meeting schedule that will take the Board through the end of the year:

Monday, December 19, 2022                      -Finance Team Update on New Growth, etc.

Monday, December 26, 2022                      No Meeting (Christmas Holiday)

Monday, January 2, 2023                      No Meeting (New Year Holiday)

Monday, January 9, 2023                      -FY 2024 Town Manager's Budget Presentation

*Select Board  
Weekly Agenda Update/Report  
December 12, 2022  
page two*

**ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION**

1. Grotonwood has requested Two One-Day All Alcohol Liquor Licenses for the Thurston-Krikorian Wedding to be held on Friday, January 13, 2023 from 6:00 p.m. to 11:00 p.m. and Saturday, January 14, 2023 from 10:00 a.m. to Midnight. I would respectfully request that the Board consider approving these licenses at Monday's meeting.

MWH/rjb  
enclosures





# Sustainability Commission

Economy • Environment • Society

*Think long-term, act now*

“Community Sustainability is the commitment to adopt practices that support and balance the social, economic and environmental aspects of our region, now and into our future.”

Groton Sustainability Commission, Winter 2010

## Sustainability Commission Town of Groton, Massachusetts

### CHARGE from Groton Town Select Board

The purpose of the Sustainability Commission is to focus and integrate the Town’s sustainability efforts and to inspire it to become a measurably sustainable community.

#### Responsibilities:

- Raise awareness and educate town officials and townspeople on sustainability concepts and trends-  
Use the insights of all stakeholders to increase our collective understanding
- Provide sustainability materials and advice for town plans, policies, and operations
  - Find and develop deep expertise in the key aspects of community sustainability, including
    - The environment, the economy, and society
    - The challenges, including the rapidly increasing price of energy and other resources, global warming and climate change, and economic uncertainty
    - The solutions that appear to be working in other communities, increasing community self-reliance and resilience
    - The local impacts of sustainability aspects that are best addressed at the state, regional, national, and/or international levels
  - Provide a clearing house for sustainability information
  - Assist in preparing grant applications for projects that improve Groton’s sustainability
  - Provide technical assistance and research on sustainability issues
- Identify opportunities for improved collaboration to enhance sustainability
  - Identify key sustainability metrics for Groton and measure them to establish a baseline for measuring improvements
  - Develop a public, community-wide understanding of local sustainability conditions, goals, target metrics, and approaches
  - Capture this understanding in an update to the Groton 2020 vision (‘Planning for Groton’s Next Seven Generations’) in coordination with the Town’s Planning Board
- Propose specific sustainability initiatives and actions, including energy efficiency
  - Prioritize initiatives to focus first on those with a large payback for relatively little effort and expenditures
  - Work with stakeholders to get actions included in stakeholder-specific plans
  - Execute those aspects of the plan that should be addressed directly by the Sustainability Commission
- Regular review and report on progress toward sustainability
- Prepare an annual report to inform the Town on how well the Town is achieving its goal to become a sustainable community.



# Sustainability Commission

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Groton Sustainability Commission, Winter 2010

## Sustainability Commission

Town of Groton, Massachusetts

### Sustainability Commission – Preamble, Mission, and Activities

**Preamble:** Many of the effects of the worsening global climate crisis are already evident in our region and in the town of Groton and are growing. This increases the urgency of our role in helping guide and act as a resource for the Town in a way that balances our environmental sustainability with maintaining our economic and social vitality.

**Mission:** Our mission encompasses assisting all generations of residents, town agencies and boards in the development, integration, and implementation of our activities for the preservation of natural resources, including climate. That includes raising the awareness of the public and Town officials and boards through outreach, education, and involvement; identifying key resources; influencing Town initiatives & bylaws; and working with neighboring communities to help further our progress toward sustainability, as well as other initiatives.

**Activities:** Among the actions we participate in across Town boards, commissions, and the Town citizens are the following, and these will continue to evolve and expand.

- finding and developing deep expertise in the key aspects of community sustainability
- advising and teaching of the benefits of efficient use of energy, fossil fuel energy reduction, and increased use of sustainable practices
- providing sustainability materials and advice for Town plans, policies, and operations
- identifying opportunities for improved collaboration with other Town entities to enhance sustainability
- proposing specific sustainability initiatives and actions, including energy efficiency
- developing and maintaining a pollinator habitat, located at the Groton Center
- actively participating in the [North Central Climate Change Coalition](#) (NC4)
- working through the [Massachusetts Department of Energy Resources](#) “Green Community Act” and with the [Massachusetts Executive Office of Energy and Environmental Affairs](#), assisting in and applying for grant funding for our sustainability initiatives

In the course of our work, the Sustainability Commission will establish specific programs and report on an annual basis, for our annual Town Meeting our efforts and accomplishments.



## Lawn Care and Carbon Sinks

- Consider using less water on your lawn in the summer months so we can collectively conserve our water resources. Perhaps also consider getting rid of some of your lawn and planting some native plants and wildflowers. Pennsylvania sedge is a type of grass that thrives with less water. "Garden in the Woods" and Tower Hill Botanic Garden have done good presentations on killing your grass and replacing it with more native plantings. [<https://youtu.be/WRCA1jyx-hw>]

The Native Plant Trust has lots of information on their web site about alternative plantings and an entire section about the reasons to replace your lawn and what to plant in its place. [<https://www.nativeplanttrust.org/for-your-garden/ecological-gardening/>]

- Plant pollinator gardens and plant more trees to attract bees, butterflies, hummingbirds, and birds of all types.
- Limit the use of pesticides, fertilizers and weed killers or pick an organic option. An easy, effective weed killer that you can mix yourself is vinegar with salt and some Dawn dishwashing liquid.
- When it is time to replace your power/lawn equipment, replace it with electric models instead of gas-powered models.
- Limit the use of gas-powered leaf blowers – they are loud and pollution emitting. When it's time to replace one, consider an electric/battery-powered

model or the old-fashioned rake. They're less expensive, result in far less pollution and fuel consumption, are more convenient, and are better for both your ears and the noise level in your neighborhood.

## People & Resources

### Commission Members

*Alison Dolbear Peterson, Chair*  
*Phil Francisco, Vice Chair*  
*Katrina Posner, Clerk*  
*James Allen*  
*Bruce Easom*  
*Deborah Wakrat Schwartz*  
*Jim Simko*  
*David Southwick*  
*Ginger Vollmar*

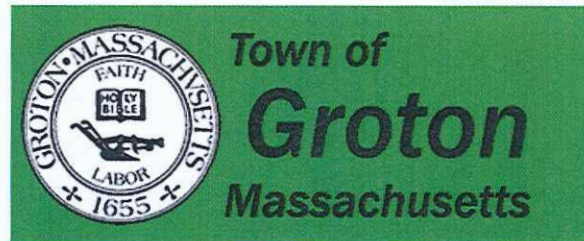


Questions, comments or suggestions?  
Ideas for initiatives you would like us to consider? We'd like to hear them.

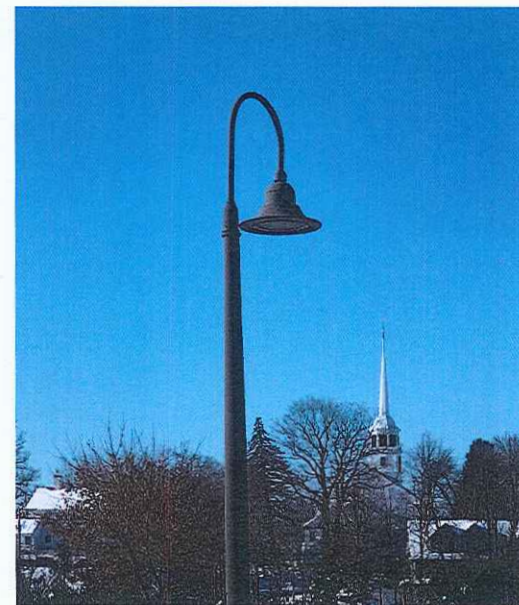
*Email us at: [sustaining@grotonma.gov](mailto:sustaining@grotonma.gov)*

*Sustainability Commission  
Groton Town Hall  
173 Main Street, Groton, MA 01450*

[May 2022 – printed on 100% recycled paper ♻️]



## Sustainability Commission



*Think long term, act now.*





## Introduction and News Update from your Groton Sustainability Commission

In the Fall of 2021, the Groton Sustainability Commission added Climate Change to their purview. Since then, five new members have been added to the committee to help address the climate crisis issues facing us.

We are working on some ideas and initiatives with the purpose of lowering Groton's greenhouse gas emissions and making our town as "green" as possible.

With that in mind, here are some actions that individuals can take to start making a difference immediately.

## Recycling



- Reduce consumption, reuse anything that you can, recycle everything that you can. See Groton's website on the Transfer Station for more information on how to recycle.  
[\[https://www.grotonma.gov/government/departments/departament-of-public-works/transfer-station/\]](https://www.grotonma.gov/government/departments/departament-of-public-works/transfer-station/)

- Bring reusable bags with you when you do your shopping.
- Collect your food scraps and throw them in a compost bin or take them to the Transfer Station (which allows free drop off of food scraps).

If you don't want the hassle of doing the composting or transporting yourself, consider signing up with Black Earth Compost [blackearthcompost.com]. For a minimal fee, they will pick up your food scraps weekly and use it to make wonderful compost (some of which you can retrieve at the Transfer Station to use on your garden).

Removing food waste from our trash stream will reduce the costs for the transfer station and reduce how much trash must be incinerated.

- Reduce your use of plastics of all types but especially plastic bags and bottles.

## Driving

- Walk or bike instead of driving, whenever possible.
- Do not let your car sit and idle for any length of time.



## Electricity Reduction

- Do not leave outside lights on during the day. In fact, outside lights do not need to be on all night long either.  
Consider putting your outside lights on a motion sensor or a timer. You'll save money and help the environment in doing so.
- Swap out incandescent lightbulbs for more efficient LED bulbs.

## Heating/Cooling



- Replace traditional thermostats with Smart Thermostats, which can save you 10 – 15% on your heating and cooling costs.
- What temperature is your thermostat set to? Consider setting it a few degrees cooler in the winter and a few degrees higher in the summer in order to reduce your bills and conserve energy.

It is especially important to reduce electricity usage in the summer during peak hours (4:00pm – 8:00pm according to Groton Electric) in order to lower all GELD ratepayer's bills.



## VISIT NORTH CENTRAL MASSACHUSETTS

JOHNNY APPLESEED COUNTRY

December 7, 2022

Mr. Greg Sheldon  
Chair  
Destination Groton Committee  
173 Main Street  
Groton, MA 01450-1237

Dear Mr. Sheldon,

I wanted to thank you and Jeff Gordon for taking the time to meet with me this week to discuss your efforts around Destination Groton and your interest in collaborating with Visit North Central Massachusetts. Per our discussion, I wanted to express our support for the Destination Groton Committee and its efforts to advance the Town of Groton as a visitor destination.

Visit North Central Massachusetts is the state's official destination marketing organization representing the 27 communities of North Central Massachusetts. Our primary mission is to promote North Central Massachusetts as an area where visitors can take advantage of the character and hospitality of the region and foster regional economic development by raising awareness through collaborative efforts to assist venues with their marketing to send a collective message for the region. We have a strong record of success in advancing the region through a dynamic regional marketing strategy which is built on strong collaboration and partnerships within North Central Massachusetts.

We fully support Destination Groton's goal to promote Groton and its many attractions and businesses. We are very excited to explore further how we can collectively partner to advance Groton and the North Central Massachusetts region and look forward to the ideas that develop from our continuing dialogue.

Thank you again for meeting with me.

Sincerely,

Roy Nascimento, IOM, CCE  
President & CEO

cc: Jeff Gordon, Vice Chair of Destination Groton Committee  
Mark W. Haddad, Town Manager





**Kayla Savage**

11 Holmes Street

Nashua, NH 03060

[kaylasavage5@gmail.com](mailto:kaylasavage5@gmail.com)

13 October 2022

Dear Human Resources Director:

I am applying for the Police and Fire Communications Dispatcher position. I believe my skills and experience would be very valuable for this position. My experience at Justice Resource Institute allowed me to sharpen my communication skills which would allow me to excel as a public safety dispatcher. Further, as an experienced supervisor in a residential care facility, I am accustomed to working nights, weekends, and holidays. While working in a residential care facility, I learned how to work in a fast-paced environment in high stress situations. I am skilled in crisis intervention and maintaining a calm demeanor. Before my work with JRI, I worked at Honda where I started as a receptionist and worked my way up to the business development center as a communications specialist. I became proficient in Microsoft office and completing administrative tasks in a timely manner.

Some of my strongest characteristics include communicating effectively and remaining calm in stressful situations. I am hard working and dedicated to my work. I enjoy going the extra mile and helping where I can, especially with extra shifts and training opportunities. While the job of a police and fire communications dispatcher can be very stressful, I imagine it being extremely rewarding as I have a passion for helping others.

Sincerely,

Kayla Savage



# KAYLA SAVAGE



KAYLASAVAGE5@GMAIL.COM



781-835-8176

## OBJECTIVE

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the community.

## SKILLS

Communication  
Leadership  
Teamwork & Collaboration  
Unlimited Flexibility  
Time Management  
Conflict Resolution  
Detail Oriented  
Client Relations  
Organizational Skills  
Microsoft Office  
Computer Literate  
Strategic Planning  
Customer Service  
Research & Analysis  
Phone Etiquette

## EXPERIENCE

### COMMUNICATIONS SPECIALIST – HERB CHAMBERS HONDA

2014 – 2016

- ~ Fielded calls from potential customers and followed up on inquiries about vehicle specifications, price, and availability.
- ~ Resolved customer grievances and directed unresolved complaints to pertinent departments for additional follow-up.
- ~ Greeted potential customers and assessed purchase needs by actively listening and providing recommendations.

### COMPETENCY COORDINATOR & SUPERVISOR – JRI

2018 - 2020

- ~ Worked to ensure smooth operations within a residential care facility while complying with agency and state regulations.
- ~ Trained and supervised staff on operating procedures.
- ~ Organized schedules and planned care routines, activities, or programs for residents.
- ~ Coordinated and interacted with outside organizations, internal residents and employees, and members of the community.

### INFANT SPECIALIST

2016 - Present

- ~ Educating and guiding parents on safe infant care practices.
- ~ Educating parents on different feeding techniques to determine what works best for their child.
- ~ Monitoring and documenting development and growth during the first year of life.
- ~ Educating and guiding parents through safe sleep practices and car seat safety.

## EDUCATION & CERTIFICATIONS

### MEDICATION ADMINISTRATION (MAP) / 2019

FIRST AID/ CPR/ AED / 2021

ASSOCIATES / 2021

Middlesex Community College / Dean's List - 3.3 GPA

### CHILD PASSENGER SAFETY TECHNICIAN (CPST) / 2022

Londonderry Fire Department / Safe Kids Worldwide



**SELECT BOARD MEETING MINUTES**  
**MONDAY, December 5, 2022**  
**UN-APPROVED**

**SB Members Present:** John F. Reilly, Chair; Rebecca H. Pine, Vice Chair; Matthew F. Pisani, Clerk; Alison S. Manugian, Member; Peter S. Cunningham, Member

**Also Present:** Mark W. Haddad, Town Manager; Kara Cruikshank, Executive Assistant to the Town Manager; Fire Chief, Steele McCurdy; Groton Electric Light Department's General Manager, Kevin Kelly; Town Accountant, Patricia Dufresne; Chief Luth; Water Superintendent, Tom Orcutt

John Reilly called the meeting to order at 7:00 PM and reviewed the agenda.

**ANNOUNCEMENTS**

Ms. Haddad took a moment to thank the Groton Women's Club for the two beautiful wreaths hung on Town Hall's front door by the Town Clerk.

Mr. Haddad and Ms. Pine wanted to recognize and congratulate Town Planner, Mr. Takashi Tada, for recently passing of the Town Planners certification, AICP. This is a very difficult test and he worked hard and is now a Certified Town Planner.

Ms. Pine said the Interfaith Council had their Annual Tree Lighting which was proceeded by a walk of light. They always choose a group or individual to light the tree as an honor. This year the Diversity, Equity and Inclusion Committee was honored and lead the walk and lit the tree.

Mr. Cunningham said the Groton Women's Club held a spectacular green's sale at the Williams Barn over the weekend. Also, some of the Select Board Members attended the Groton Music Center's Hard Hat Concert over the weekend. He said it was incredible. Ms. Pine said Groton Hill Music is expanding some of the concerts they are having there. She would like to encourage everyone to get tickets to see a concert.

**PUBLIC COMMENTS**

No public comments were made.

**TOWN MANAGER'S REPORT**

**1. Update on Potential Rolling Blackouts**

Recently a letter was mailed out to inform residents about Potential Rolling Blackouts this winter. As a result of the letter, many inquiries have come to the attention to members and the Chair. Select Board Chair, Mr. John Reilly, wanted to discuss this issue in more detail to communicate what actions the Town is taking to address this issue. Fire Chief McCurdy, Police Chief Luth, and Groton Electric Light Department's General Manager Kevin Kelly, were in attendance to speak about the Potential Rolling Blackouts. Mr. Kelly said they would now like to refer the once called potential rolling blackouts as mandatory load reductions. Mr. Kelly said our problem is fuel supply right now. If we have an extended cold snap, there will be mandatory load reductions but for no longer than 3 hours at a time. There is a shortage on natural gas. The inventory is at record lows on the New England seaboard. Routh 119 will remain energized if a cold snap takes place. Mr. Kelly said he is going to try to spread the outages evenly throughout town. The Center was built as an emergency shelter and has an emergency generator to support the building during the load reduction period. They will offer and provide transportation to anyone that may need it. Mr. Haddad said the Police Station and Fire Station will remain energized. Mr. Haddad said the town is working closely to keep residents updated and aware of when it will take place. Mr. Kelly thanked the board for having him that evening.

## **2. Annual License Renewal**

Mr. Haddad stated that Eric Bramblia has asked the Board to approve a doing business as (dba) name change request from Masa, Inc, which currently does business as Ixtapa Grill and Cantina. They would like to change their dba to Tequila's Mexican Restaurant and Grill.

*Ms. Pine made the motion to approve the name change. Mr. Cunningham seconded the motion. The motion carried unanimously.*

Mr. Haddad had provided the Board with a Memo from Executive Assistant Kara Cruikshank listing the various license renewals for 2023. The Memo contained the names, hours and managers of all establishments. Said memo is attached to these minutes. Mr. Haddad stated he would read each page into the record and asked the Board to approve them. He first read page one of the Memo and asked the Board to approve them as presented.

*Mr. Cunningham made the motion to approve the licenses as presented. Mr. Pisani seconded the motion. The motion carried unanimously.*

Mr. Haddad read the licenses on page two of the memo and asked the Board to approve them as presented.

*Mr. Cunningham made the motion to approve the licenses as presented. Ms. Pine seconded the motion. The motion carried unanimously.*

Mr. Haddad read the licenses on page three of the memo and asked the Board to approve them as presented.

*Mr. Cunningham made the motion to approve the licenses as presented. Ms. Manugian seconded the motion. The motion carried unanimously.*

*Mr. Cunningham made a motion to approve the license to Bruno Ferreira, dba Bruno's Pizzeria contingent upon receipt of renewal paperwork. Mr. Pisani seconded the motion. The motion carried unanimously.*

Mr. Haddad read the licenses on page four of the memo and asked the Board to approve them as presented.

*Mr. Cunningham made the motion to approve the licenses as presented. Ms. Pine seconded the motion. The motion carried unanimously.*

*Mr. Cunningham made the motion to approve the license to Julie Flynn, dba Hollis Street Nutrition contingent upon receipt of renewal paperwork. Ms. Pine seconded the motion. The motion carried unanimously.*

Mr. Haddad read the licenses on page five of the memo and asked the Board to approve them as presented.

*Mr. Cunningham made the motion to approve the licenses as presented. Ms. Pine seconded the motion. The motion carried unanimously.*

## **3. FY24 Budget Development**

Mr. Haddad said with regard to the Fiscal Year 2024 Budget Development, the review meetings have been completed with the various departments on their Budget Requests. Mr. Haddad said he and the Finance Team are in the process of developing the final recommended budget.



#### 4. Update on the Select Board Meeting Schedule Through the End of the Year

Mr. Haddad would like to update the meeting schedule that will take the Board through the end of the year:

Monday, December 12, 2022	Sustainability Commission Report
	Destination Groton Committee Report
Monday, December 19, 2022	Finance team Update on New Growth, etc.
Monday, December 26, 2022	No Meeting (Christmas Holiday)
Monday, January 2, 2023	No Meeting (New Year Holiday)
Monday, January 9, 2023	FY 2024 Town Manager's Budget Presentation

#### SELECT BOARD ITEMS FOR CONSIDERATION AND ACTION

##### 1.Consider Appointing Charles Vander Linden to the Affordable Housing Trust.

*Mr. Cunningham made a motion to appoint Charles Vander Linden to the Affordable Housing Trust with term to expire June 30, 2023. Mr. Pisani seconded the motion. The motion carried unanimously.*

##### 2.Review and Approve Financial Policies

The Groton Charter states that, "Annually the Select Board and the Finance Committee shall review and update the town's overall financial management policies."

Mr. Haddad provided the policies to the Select Board Members in their packets. Town Accountant, Patricia Dufresne, was in attendance. Mr. Haddad asked the Select Boards to consider approving policies. The Finance Committee conducted their review and did not propose any changes. Mr. Haddad respectfully requested the Select Board consider approving these policies.

*Ms. Pine moved to approve the Financial Policies as presented. Mr. Cunningham seconded. The motion carried by unanimous vote.*

*Ms. Pine would like to add an amendment to the policy at a future meeting. She suggested to consider setting a policy for number of Finance Committee Members that can serve on the Capital Planning Committee. Ms. Pine would like to amend that policy to two Finance Committee Members. Mr. Haddad said he would add this discussion to the December 19<sup>th</sup> agenda.*

Mr. Haddad said the Destination Groton Committee requested from the various boards to add a statement about what they do to help build their website. Ms. Pine drafted a statement to add.

*Mr. Cunningham made a motion to approve the statement of description from the Select Board drafted by Ms. Pine. Mr. Pisani seconded the motion. The motion carried unanimous vote.*

#### Public Comments/Questions

#### OTHER BUSINESS

*The Sportsman's Club has good news. There was very little asbestos found under the sink. When the building is ready to be demoed, it can be taken down.*

**MINUTES**

*Ms. Manugian made a motion to approve the minutes of the regularly scheduled meeting on November 21, 2022. Mr. Cunningham seconded the motion. The motion carried by unanimous vote.*

The meeting was adjourned at 7:58PM

Approved: \_\_\_\_\_  
Matthew F. Pisani, Clerk

\_\_\_\_\_ respectfully submitted: Kara Cruikshank,  
Executive Assistant to the Town Manager

Date Approved:





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Peter S. Cunningham, *Member*

**Town Manager**  
Mark W. Haddad

**TO:** Mark Haddad, Town Manager **FROM:** Kara Cruikshank, Executive Assistant  
**DATE:** December 1, 2022  
**RE:** 2023 License Renewals – Alcohol, Common Victualler (CVL) & Class II

The following licenses require Select Board approval for renewal for calendar year 2023:

- **Omahi Realty, LLC, dba Boston Road Market, Piyush Patel, Manager**  
Located at 871 Boston Road  
All Alcohol Package Store & CVL  
Hours of Operation: Mon-Sat 8:00 AM – 11:00 PM; Sun 10:00 AM – 11:00 PM  
Licenses to expire on December 31, 2023
- **Groton Market, Inc., John Madigan, Manager**  
Located at 235 Main Street  
All Alcohol Package Store  
Hours of Operation: Mon-Sat 9:00 AM - 9:00 PM, Sun 11:00 AM - 6:00 PM  
License to expire on December 31, 2023
- **Marchand, Denis H. & Estelle C., dba Craven's Package Store, Denis H. Marchand, Manager**  
Located at 777 Boston Road  
All Alcohol Package Store  
Hours of Operation: Mon-Sat 8:00 AM - 11:00 PM, Sun 10:00 AM - 11:00 PM  
License to expire on December 31, 2023
- **Filho's Cucina, Inc., dba Filho's Cucina, Oswaldo Filho, Manager**  
Located at 235 Main Street  
CVL & Carry-In  
Hours of Operation: Mon-Thurs 11:00 AM – 8:00 PM, Fri & Sat 11:00 AM – 9:00 PM,  
Sun 12:00 PM – 8:00 PM  
Licenses to expire on December 31, 2023
- **Main House, Inc., Chang Wen Huang, Manager**  
Located at 495 Main Street, Unit 3C  
CVL  
Hours of Operation: Mon-Sun 11:00 AM – 10:00 PM  
License to expire on December 31, 2023
- **FJ Catalano Enterprises, Inc., dba Dunkin Donuts-Groton Center, Steve Catalano, Owner**  
Located at 133 Main Street  
CVL  
Hours of Operation: Mon-Sun 5:00 AM – 7:00 PM  
License to expire on December 31, 2023

- **Courtney's Donuts, LLC, dba Dunkin Donuts-Groton Forge, Steve Catalano, Owner**  
Located at 788 Boston Road  
CVL  
Hours of Operation: Mon-Sun 6:00 AM – 7:00 PM  
License to expire on December 31, 2023
- **Courtney's Donuts, LLC, dba Dunkin Donuts-Groton Haffners, Steve Catalano, Owner**  
Located at 318 Main Street  
CVL  
Hours of Operation: Mon-Sun 6:00 AM – 7:00 PM  
License to expire on December 31, 2023
- **Energy North Incorporated., dba: Haffner's 3120, Ruth Fichter, Manager**  
Located at 318 Main Street  
CVL  
Hours of Operation: Sun-Sat 6:00 AM – 10:00 PM  
License to expire on December 31, 2023
- **Gibbet Hill Grill LLC, dba Gibbet Hill Grill Restaurant and The Barn at Gibbet Hill Function Hall, Martha Lisio, Manager**  
Located at 61 Lowell Road  
All Alcohol Restaurant (2) & CVL (2)  
Hours of Operation (Barn & Grill): Mon-Sun 11:00 AM – 1:00 AM  
License to expire on December 31, 2023
- **Groton Medical Wellness Spa, LLC, dba Evans Energy Wellness Café, Jean Nordin Evans, Manager**  
Located at 493 Main Street  
CVL  
Hours of Operation: Mon-Fri 8:00 AM - 5:00 PM  
License to expire on December 31, 2023
- **Seven Hills Pediatric Center, Holly Jarek, Manager**  
Located at 22 Hillside Ave  
CVL  
Hours of Operation: 24/7  
Licenses to expire on December 31, 2023
- **Masa, Inc., dba Ixtapa Grill & Cantina, Eric Brambila, Manager**  
Located at 765 Boston Road  
All Alcohol Restaurant & CVL  
Hours of Operation: Sun to Saturday 11:00 AM - 11:00 PM  
Licenses to expire on December 31, 2023
- **Shaw's Supermarkets, Inc., dba Shaw's Supermarket #627, Mike Ricciardi, Manager**  
Located at 760A Boston Road  
CVL  
Hours of Operation: Mon to Sat 7:00 AM - 10:00 PM, Sun 7:00 AM – 9:00 PM  
License to expire on December 31, 2023
- **Blackbird Café, Inc., dba Blackbird Café, Ally Watkins, Manager**  
Located at 493 Main Street  
Unit G  
CVL  
Hours of Operation Wed -Mon: 7:00 AM – 2:30 PM  
License to expire on December 31, 2023



- **Country Butcher & Deli, Inc., Patrick Gaudet, Manager**  
Located at 68 Boston Road  
CVL  
Hours of Operation: Tues-Fri 9:00 AM–5:00 PM, Sat 9:00 AM–3:00 PM,  
Sunday/Monday-Closed  
License to expire on December 31, 2023
- **RiverCourt Residences, Kristen Cossette, Manager**  
Located at 8 West Main Street  
CVL  
Hours of Operation: 24/7  
License to expire on December 31, 2023
- **The Natural Market, Inc., dba The Natural Market, Joan Reardon, Manager**  
Located at 148 Main Street  
CVL  
Hours of Operation: Mon to Sat 9:30 AM to 6:30 PM  
License to expire on December 31, 2023
- **128 Main Street, LLC; dba: The Groton Inn & Forge & Vine; Patricia Anne Tompkins, Manager**  
Located at 128 Main Street  
All Alcohol Restaurant (2), CVL (2), Entertainment (2) and Sunday Entertainment (2)  
Hours of Operation: Mon-Sat 8:00 AM – 1:00 AM, Sun 10:00 AM – 1:00 AM (Groton Inn & Forge & Vine)  
License to expire on December 31, 2023
- **Station House Restaurant, LLC, dba: The Station House, Andrew L. McElroy, Manager**  
Located at 20 Station Ave  
All Alcohol Restaurant & CVL  
Hours of Operation: Mon-Sun 8:00 AM – 12:00 AM  
License to expire on December 31, 2023
- **Gilson Family Herb Enterprises, dba The Herb Lyceum, William Gilson, Manager**  
Located at 368 Main Street  
All Alcohol Restaurant, CVL & Entertainment  
Hours of Operation: Mon-Sun 11:00 AM – 11:00 PM  
Licenses to expire on December 31, 2023
- **Bruno Ferreira, dba Bruno's Pizzeria, Bruno Ferreira, Manager**  
Located at 195 Main Street  
CVL  
Hours of Operation: Mon-Sun 9:30 AM – 8:30 PM  
License to expire on December 31, 2023  
***Contingent on receipt of renewal paperwork***
- **Santi's Restaurant & Dairy Bar, dba Johnson's Restaurant & Dairy Bar, Richard Santiano, Manager**  
Located at 164 Boston Road  
CVL & Carry-In  
Hours of Operation:  
Summer Hours: Mon-Sun 6:00 AM – 9:00 PM  
Winter Hours: Mon-Sun 6:00 AM – 3:00 PM  
Licenses to expire on December 31, 2023

- **Dolce Amar Sweets to Love, Raffaella Guttermann, Manager**  
 Located at 497 Main Street, Suite A  
 CVL  
 Hours of Operation: Mon-Sun 7:00 AM – 5:00 PM  
 License to expire on December 31, 2023
- **Salt & Light, Café, Josiah & Linda Coleman, Manager**  
 Located at 159 Main Street  
 CVL  
 Hours of Operation: Tues - Sat 6:00 AM to 2:00 PM  
 License to expire on December 31, 2023
- **NESSP Sai Canteen, Neelkanth Mishra, Manager**  
 Located at 99 Shirdi Way  
 CVL  
 Hours of Operation: Weekdays 6:00 PM – 9:00 PM; Sat-Sun 10:00 AM – 7:00 PM  
 License to expire on December 31, 2023
- **GPH Pub, LLC, dba: The Groton Publick House Pub and Eatery, Christopher Frothingham, Manager**  
 Located at 94 Lovers Lane  
 All Alcohol Restaurant (2) and CVL (2)  
 Hours of Operation: Daily 10:00 AM – 1:00 AM (Restaurant & Function Hall)  
 License to expire on December 31, 2023
- **Hollis Street Nutrition, Julie Flynn, Manager**  
 Located at 30 Hollis Street  
 CVL  
 Hours of Operation: Mon - Fri 7:00 AM – 4:00 PM; Sat 8:00 AM – 3:00 PM; Sun 10:00 AM – 2:00 PM  
 License to expire on December 31, 2023  
*Contingent on receipt of renewal*
- **Groton Towing, Inc., Robert Olson, Manager**  
 Located at 455 Main Street  
 Class II  
 Hours of Operation: Mon-Fri 8:00 AM – 6:00 PM; Sat 9:00 AM – 12:00 PM; 24/7 for towing  
 License to expire on December 31, 2023
- **A.L. Prime Energy, Mark Shiekhabdou, Manager**  
 Located at 619 Boston Road  
 CVL  
 Hours of Operation: Mon-Sat 6:00 AM – 10:00 PM; Sun 7:00 AM – 9:00 PM  
 License to expire on December 31, 2023
- **Shree Hari Om, LLC, dba: Groton Wine & Spirits; Utsav Patel, Manager**  
 Located at 768 Boston Road  
 All Alcohol Package Store  
 and CVL  
 Hours of Operation: Mon-Wed 10:00 AM – 9:00 PM;  
 Thurs-Sat 10:00 AM – 10:00 PM; Sun 10 AM-7 PM  
 License to expire on December 31, 2023



- **Indralok, Inc., dba: Country Farms; Romulo Roma, Manager**  
Located at 127 Main Street  
Wine & Malt Package Store  
and CVL  
Hours of Operation: Mon-Sun 6:00 AM – 9:00 PM  
License to expire on December 31, 2023
- **Groton House of Pizza, Theo Stefanakos, Manager**  
Located at 129 Main Street  
CVL  
Hours of Operation: Mon-Sat 11:00 AM – 8:00 PM  
Closed Sunday  
Licenses to expire on December 31, 2023
- **The Groton Hill Music Center, Lisa Fiorentino, Manager**  
Located at 122 Old Ayer Road  
All Alcoholic Beverages & CVL  
Hours of Operation: Sat- Sun 12:00 PM- 10:00 PM  
Licenses to expire on December 31, 2023