

Select Board Meeting Packet

May 16, 2022

This is the Select Board preliminary preparation information packet. The content of this package is subject to change between when it is released and the start of the Select Board meeting. Such changes will not be posted to the web site before the meeting. If you see an item or items in the preliminary preparation package that are important to you, please attend the meeting in person.



Town Manager
Mark W. Haddad

TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Rebecca H. Pine, *Chair*
Alison S. Manugian, *Vice Chair*
Peter S. Cunningham, *Clerk*
Joshua A. Degen, *Member*
John F. Reilly, *Member*

**SELECT BOARD MEETING
MONDAY, MAY 16, 2022
AGENDA
SELECT BOARD MEETING ROOM
2nd FLOOR
GROTON TOWN HALL**

7:00 P.M. Announcements and Review Agenda for the Public

7:05 P.M. Public Comment Period

I. 7:06 P.M. Town Manager's Report

1. Consider Ratifying the Following Appointments of the Town Manager:

Nickole Boardman – Outreach Coordinator
David Germain – Cable Technician
Michael Perciballi – Park Ranger
Natalie Gavin – Country Club Camp Staff

2. Consider Accepting the Following Nominations for Appointment by the Town Manager and Make Said Appointments:

Ronald Hersch – Great Ponds Advisory Committee
Christopher Darling – Williams Barn Committee
Steve Beard – Weed Harvester Committee

3. FY 2022 Third Quarter Financial Review
4. Update on Select Board Goals and Objectives
5. Update on FY 2022 Proposed Line-Item Transfers
6. Update on Resiliency Workforce Bill (FORWARD) Filed by the Governor
7. Update on Select Board Meeting Schedule through the Labor Day

II. 7:10 P.M. Items for Select Board Consideration and Action

1. Approve Juneteenth Holiday Press Release Regarding Closure of Town Buildings
2. Consider Approving Beer and Wine One Day Liquor Licenses on the Following Dates for the River Styx Brewing – Rollstone Rhythms Summer Concert Series at Smith Pavilion:

Thursday, June 16, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, June 23rd)
Thursday, July 21, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, July 28th)
Thursday, Aug 18, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, August 25th)
Thursday, Sept 15, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: September 22nd)

3. Consider Requesting Capital Planning Advisory Committee to Review Proposed Capital Improvements of the Prescott Community Center
4. Approve Changing Prescott School to Prescott Community Center on Front of Building

OTHER BUSINESS

Continued on Next Page – Over >

ON-GOING ISSUES – Review and Informational Purposes – Brief Comments - Items May or May Not Be Discussed

- A. Water Department – Manganese Issue
- B. PFAS Issue
- C. Green Communities Application and Implementation
- D. Florence Roche Elementary School Construction Project
- E. ARPA Funding

SELECT BOARD LIAISON REPORTS

III. Minutes: Regularly Scheduled Meeting of April 25, 2022

ADJOURNMENT

Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.



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Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Agenda Update/Report*

Date: *May 16, 2022*

TOWN MANAGER'S REPORT

Other than the Town Manager's Report, Items for Select Board Consideration and Action and a review of the On-going Issues, there are no specific Agenda Items scheduled on Monday's Agenda.

1. I have made several appointments that I would respectfully request that the Select Board consider ratifying at Monday's meeting. Please consider the following:
 - a. As you are aware, we have been searching for a new Outreach Coordinator for the Council on Aging. A Search Committee made up of COA Director Ashley Shaheen, Human Resources Director Melisa Doig and Detective Pat Timmins interviewed several applicants and have recommended that I appoint Nickole Boardman of Sterling, MA to the position. Ms. Boardman is currently the Outreach Coordinator for Sterling, MA. I have attached copy of Ms. Boardman's resume to this Report for your review. I had the pleasure of meeting with her and am very pleased to be making this appointment.
 - b. Cable Director Ashley Doucette and Melisa Doig interviewed several applicants for the position of Cable Technician and have recommended that I appoint David Germain of Malden, MA to the position. Also attached to this Report is Mr. Germain's resume. I had the pleasure of meeting Mr. Germain as well and found him to be an excellent candidate for this position.
 - c. Conservation Administrator Nikolas Gualco and Melisa Doig interviewed several applicants for the position of Park Ranger and have recommended that I appoint Michael Perciballi as Park Ranger at Sargisson Beach. Enclosed with this Report is Mr. Perciballi's application for your review.
 - d. Shawn Campbell has requested that I appoint Natalie Gavin to the Country Club's Camp Staff.

Select Board
Weekly Agenda Update/Report
May 16, 2022
page two

2. Based on recommendations from the following Committees, I am nominating the following individuals for appointment and would respectfully request that the Board consider appointing them at Monday's meeting (all terms to expire on June 30, 2022):

Ronald Hersch – Great Ponds Advisory Committee
Christopher Darling – Williams Barn Committee
Steve Beard – Weed Harvester Committee

3. Enclosed with this report is the Fiscal Year 2022 Third Quarter Financial Report as prepared by the Town Accountant. I would like to spend some time at Monday's meeting reviewing this Report with the Board.
4. As is our practice when reviewing the quarterly financials, I have set aside time for the Board to review the status of your FY 2022 Goals. Enclosed with this report is a status update on the goals. We can discuss this in more detail at Monday's meeting.
5. Also enclosed with this report is the latest draft of FY 2022 Line-Item Transfers for your review. As you know, we will be requesting that the Select Board and Finance Committee approve these transfers at the close of the Fiscal Year. The Town Accountant and I want to keep you informed of anticipated transfers. I would like to take a few minutes at Monday's meeting reviewing these with the Board.
6. Recently, Governor Baker filed House Bill 4720, known as "An Act Investing in Future Opportunities for Resiliency, Workforce, and Revitalized Downtowns (FORWARD)". The legislation includes \$2.3 billion in ARPA Funds and over \$1.256 billion in capital bond authorizations to strengthen state infrastructure, create jobs and invest in municipalities across the Commonwealth. The FORWARD Bill will make investments in all 351 cities and towns in Massachusetts. Groton is slated to receive at least \$250,000 in Downtown Recovery Grants. Should this proposed Bill become law, it will be a great opportunity for the Town of Groton. To that end, I would like to discuss using these funds to finally construction the Municipal Parking Lot behind the Prescott School. We can combine these funds with the \$100,000 sitting in the Select Board Gift Account. I look forward to discussing this in more detail with the Board at Monday's meeting.
7. Please see the update to the meeting schedule that will take the Board through Labor Day:

Monday, May 23, 2022	-Update on Broad Meadow RFP
Monday, May 30, 2022	No Meeting (Memorial Day)
Monday, June 6, 2022	-Annual Appointments of the Town Manager -Annual Nominations of the Town Manager

Continued on next page – Over >

**Select Board
Weekly Agenda Update/Report
May 16, 2022
page three**

7. Continued:

Monday, June 13, 2022	-Annual Reorganization of the Board -Annual Appointments of the Select Board
Monday, June 20, 2022	No Meeting (Juneteenth)
Monday, June 27, 2022	Regularly Scheduled Meeting
Monday, July 4, 2022	No Meeting (Fourth of July)
Monday, July 11, 2022	-Approve FY 2022 Line-Item Transfers
Monday, July 18, 2022	No Meeting
Monday, July 25, 2022	Regularly Scheduled Meeting
Monday, August 1, 2022	No Meeting
Monday, August 8, 2022	Regularly Scheduled Meeting
Monday, August 15, 2022	No Meeting
Monday, August 22, 2022	Regularly Scheduled Meeting
Monday, August 29, 2022	No Meeting
Tuesday, September 6, 2022	Regularly Scheduled Meeting

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

1. Enclosed with this report is the proposed Press Release announcing the Juneteenth Holiday and the closing of Town Offices and paying Town employees for the Day. I would respectfully request that the Board vote to pay the employees for the Holiday and issue the Press Release.
2. The Board has received a request for four One-Day Beer and Wine Licenses for the River Styx Brewing – Rollstone Rhythms Summer Concert Series at Smith Pavilion for the following dates:

Thursday, June 16, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, June 23rd)
Thursday, July 21, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, July 28th)
Thursday, Aug 18, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, August 25th)
Thursday, Sept 15, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: September 22nd)

I would respectfully request that the Board approve this request at Monday's meeting.
3. In light of the Town Meeting vote to approve CPA Funds to design the installation of an elevator at the Prescott School, Select Board Member Manugian would like the Board to consider requesting that the Capital Planning Advisory Committee conduct a thorough study of the total capital needs of the building. Ms. Manugian will have a more detailed explanation at Monday's meeting. To assist the Board with this discussion, I have invited representatives of the Friends of Prescott to the meeting.

Select Board
Weekly Agenda Update/Report
May 16, 2022
page four

4. Speaking of the Friends of Prescott, they would like replace the sign on the front façade of Prescott School to read "*Prescott Community Center*". They are planning on repainting the front of the building and would like to replace the current sign. I have given them preliminary approval to make this change, but it should be ratified by the Select Board. We can discuss this in more detail at Monday's meeting.

MWH/rjb
enclosures

NICKOLE BOARDMAN

Career Focus

Seeking a position to assist seniors in preserving their independence while guiding them with the knowledge of the resources available.

Core Qualities

Experienced
Enthusiastic

Team player
Dependable

Organized
Quick Learner

Ability to multi-task
Strong interpersonal skills

Professional Experience

Outreach Coordinator

Nov 2012 to present

Sterling Senior Center — Sterling, MA

Provide ongoing assistance to seniors in need of services including home visits, referrals, paperwork assistance, counseling, needs assessment and library services. Conduct home visits to deliver medical equipment, food, paperwork, library books, sand (winter) or whatever else needed. Assist with planning on-going senior center activities and programs. Assist in preparing monthly newsletter. Assist with daily operations of the Senior Center as well as oversee operations when needed. Prepare and deliver Meals on Wheels. Plan and schedule programs and van rides for seniors. Previous MART van dispatcher. Attend meetings and seminars with outside agencies. Interact with seniors in a friendly and positive manner ready to assist with them.

Administrative Assistant

Sept 2019 to present

Princeton Senior Center- Princeton, MA

Plan and organize activities for seniors, produce financial reports, plan and prepare monthly newsletter, coordinate volunteer, assist seniors applying for services, prepare Meals on Wheels for delivery. Provide any assistance to seniors in need.

Interim Director

Apr 2016 to Oct 2016

Sterling Senior Center — Sterling, MA

Organize and supervise social activities. Oversee the management of programs and instructors. Coordinate transportation between elders and van drivers. Produce financial reports for various agencies involved with senior center. Prepare monthly newsletter. Supervise, direct and coordinate staff and scheduling. Fill out and submit Annual report. Apply for annual Formula Grant. Work with related municipal departments and committees as needed. Complete payroll and warrants. Complete CORI's on volunteers/ employees. Manage Senior Center budget. Attend monthly Council on Aging meetings. Monitor and provide statistics. Problem solve within the center. Maintain a pleasant environment for seniors and staff.

NICKOLE BOARDMAN

page 2

Investigator

Jun 1998 to Aug 2003

Department of Children and Families (DCF) — Leominster, MA

Interview adults and children who come to the attention of DCF through 51A abuse and neglect reports. Assess family's functioning levels to determine if abuse/neglect has occurred within the DCF standard guidelines. Contact collateral contacts such as police, courts, school personnel, and medical professionals to reveal any concerns they have observed in the family. Remove children from home when needed and place in foster care. Make referrals for families in need of services. Produce a 51B report outlining determining factors of case decision and outcome. Conduct SAIN (Sexual Assault Intervention Network) interviews with District Attorney's office, police department, and specialist to determine risk. Specialized in child sexual abuse case and drug addicted newborns, removal of children from their home and court cases. Ability to work in a high stress and fast paced environment.

Education

Fitchburg State University, Fitchburg, MA
Masters of Science: Criminal Justice / Child Protection
May 1998.

University of Massachusetts-Dartmouth, North Dartmouth, MA
Bachelor of Arts: Sociology /Criminal Justice June 1994.

Licenses and Certifications

Licensed Social Worker Associate (LSWA), June 1998.
CPR and First Aid Certification, updated 10/2021

David Germain

OBJECTIVE

Looking to implement my Sports knowledge, broadcasting, and people skills to educate the community and young minds using principles learned by participating in sports.

EDUCATION

- | | |
|--|---------|
| Worcester State University , Worcester MA | 2020 |
| • Bachelor of Arts in Communications, Concentration in Broadcast Media | |
| • Minor in Health Fitness | |
| Roxbury Community College , Boston MA | 2011-12 |
| • Broadcast Media Technology major | |

ACTIVITIES & LEADERSHIP

- | | |
|---|---------|
| Worcester State Sports Information Department | 2017 |
| • Research, prepare, and serve as play-by-play broadcaster for select WSU athletic contests | |
| • Assist sports information director with various tasks including the writing of post-game releases, providing website content, hall of fame ceremony development, etc. | |
| • Edit video clips taken from broadcasts of games, player, and coach interviews, etc. to build a database to be used for Lancers website, award ceremonies, promotional needs, etc. | |
| Lancer Vision Television | 2015-17 |
| • Write commentaries, columns, or scripts for sports segments | |
| • Switched between video sources in a studio or on multi-camera remotes, using equipment such as switchers, video slide projectors, and CGI generators. | |
| • Edited shows to meet required broadcast length | |
| Public Relations Director for Third World Alliance | 2014-15 |
| • Key operator of the club's social media accounts | |
| • Developed and maintained the club's campus image and identity | |
| • Created advertising and promotion to help accomplish the club's mission of inclusivity | |
| Worcester State Radio | 2013-17 |
| • Operate consoles and record shows | |
| • Hosted the #GoWoo Report, WUSR show that would comment on music and other campus-related matters, interview public figures such as sports captains, campus administrators, and local musicians. | |
| Malden Catholic High School | 2017-20 |
| • Head Girls Track & Field Coach | |
| • Assistant Boys Track & Field Coach | |
| ○ Hurdles & Jumps Coach | |
| • Assistant Football Coach | |
| ○ Defensive Backs Coach | |



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450
978-448-1145

Application for Employment

Please read before filling out this application

Thank you for your interest in employment with the Town of Groton. The Town of Groton is an Equal Opportunity/Affirmative Action Employer. The Town affords equal employment opportunity to all qualified persons regardless of race, color, religion, national origin, age, military status, veteran status, disability, sexual preference, or gender.

Date: 04/29/2022

PERSONAL INFORMATION

Name: Michael Perciballi
Address: _____
City/Town: Groton State: Ma Zip Code: 01450
Telephone: _____
Cell phone: _____
Email address: _____

GENERAL INFORMATION

Position applying for: Sargisson Beach Ranger
Date available to start: Immediately
Are you available: ☐ Full Time ☒ Part Time ☐ Temp until _____
☐ Days ☐ Evenings ☒ Weekends ☐ Year Round ☐ Seasonal _____
Referral source: ☐ Newspaper ad ☐ Online ad ☐ Walk-in
☐ Bulletin board ☐ School ☒ Town website ☐ Other
Name of source: _____

Are you over the age of 18? ☒ Yes ☐ No

Have you filed an application here before? ☐ Yes ☒ No If yes, give date _____

Have you ever volunteered for the Town of Groton before? ☐ Yes ☒ No

Have you ever been employed here before? ☐ Yes ☒ No If yes, give date _____

Were you in the U.S. Armed Forces? ☐ Yes ☒ No

If yes, which branch? _____ Dates of service: From: _____ To: _____

EDUCATION

High School <u>Chelmsford High School</u>		Circle Last Year Completed 1 2 3 4
Complete Address		
	Graduated <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Major Course
College <u>Middlesex Community College</u>	Major Course of Study <u>Criminal Justice</u>	Circle Last Year Completed 1 2 3 4
Complete Address		
	Graduated <input type="checkbox"/> Yes <input type="checkbox"/> No	Degree or Certificate Received
Other Schools or Specialized Training <u>Massachusetts State Police academy</u>	Major Course of Study	Circle Last Year Completed 1 2 3 4
Complete Address		
	Graduated <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Degree or Certificate Received

Scholastic Honors, Scholarships, Etc. _____

Do you intend to continue your Education? ☐ Yes ☒ No
If yes, give details: _____

EMPLOYMENT EXPERIENCE

Complete all information in full. A resume may not be substituted but may be included as a supplement.

Begin with your most recent employment, including any present employment. Your present employer will not be contacted without your permission. You may include any verifiable work performed such as military service or volunteer activities. Any gaps in employment must be briefly explained.

Employer Name, Address, Phone: Town of Westford Police DEpartment

Job Title & Work Performed: Police officer, SRO, Detective

Supervisor: _____

Dates Employed: 07/01/84-09/28/2015 Scheduled hours per week: _____

Reason for Leaving: Retired. 31 years of service May we contact? ☒ Yes ☐ No

Employer Name, Address, Phone: _____

Patrol PC/Advanced electrical design

Job Title & Work Performed: Licensed Radio Tech. Installation of Computer/Video in Government vehicles

Supervisor: Dvaid Swithers

Dates Employed: 09-28-2015- 01/01/2022 Scheduled hours per week: _____

Reason for Leaving: Started my own business May we contact? ☒ Yes ☐ No

Employer Name, Address, Phone: Self Employed/ Mobile Connect LLC. Owner

Job Title & Work Performed: Government vehicle installations

Supervisor: _____ Scheduled hours per week: _____

Dates Employed: _____

Reason for Leaving: _____ May we contact? ☐ Yes ☐ No

May we contact your present employer? ☒ Immediately ☐ After acceptance of employment

☐ No If no, please explain: _____

If you need additional space please attach an additional page.

REFERENCES (Please exclude relatives)

Give the name of three professional or work-related references:

Name	Company	Title	Years Acquainted	Telephone No.
John Geary	Glacier computer	Co-owner	55	
Hervey Cote	Retired/Westford Ploice Lt.		36	
Ryan Garofano	Northeast MDT	Owner	14	

Job-Related Skills and Aptitudes

List computer skills:

I Install and program computers

Please list professional, trade or organizations of which you are a member. You may omit those which indicate race, color, religion, sex, national origin, or any other legally protected status.

Certification and Licenses: List any professional licenses, registrations or certifications that you possess.

Ct RRI Radio service/Dealer.

Driver's Licenses

Please list all licenses you possess that relate to the position you seek. A valid license is a condition of employment where required.

License	Yes/No	If yes, enter state of issue, number, and expiration date
Valid driver's license (Class D Auto)	YES	
Valid CDL license (Class A or B)		
Valid Hydraulic License		
Other:		

Other Information

Are you able to provide documented proof of U.S. citizenship or valid work permit as required upon employment to work in the United States? Yes: X No:

POLYGRAPH TESTS

"It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability." MGL Ch. 149, Section 19B

Town of Groton
General Fund Statement of Revenues & Expenditures
March 31, 2022

	Current Budget FY22	July - Mar Actual FY22	Variance to FY22 Budget	3rd Qtr % of Budget	Final FY21 Budget	July - Mar Actual FY21	3rd Qtr Variance to FY21 Budget	3rd Qtr % of Budget	% of Budget Change	Notes
Revenue										
State Aid (Lottery/Exempts/Van)	1,014,099	778,914	(235,185)	76.81%	950,546	721,538	(229,008)	75.91%	101.19%	
Motor Vehicle/Boat Excise	1,738,094	1,412,701	(325,393)	81.28%	1,555,341	1,406,091	(149,250)	90.40%	89.91%	
Local Option Meals Tax	175,000	163,141	(11,859)	93.22%	100,000	109,024	9,024	109.02%	85.51%	
Local Option Room Occupancy Tax	75,000	101,206	26,206	134.94%	50,000	24,922	(25,078)	49.84%	270.75%	
Penalties and Interest on Taxes	120,000	113,542	(6,458)	94.62%	110,000	87,575	(22,425)	79.61%	118.85%	
Payments in Lieu of Taxes	265,000	12,678	(252,322)	4.78%	265,000	85,801	(179,199)	32.38%	14.76%	LA FY20 Pilot rec'd 1st Qtr FY21
Other Charges for Service (Dunst)	82,000	81,596	(404)	99.51%	82,000	84,996	2,996	103.65%	96.01%	
Country Club Revenue	600,000	431,216	(168,784)	71.87%	491,045	380,473	(110,572)	77.48%	92.76%	Rainy conditions July/Aug FY22
Fees (incl Van vouchers)	340,000	323,036	(16,964)	95.01%	306,000	317,927	11,927	103.90%	91.44%	
Rentals (Cell Towers)	28,000	36,779	8,779	131.35%	40,000	39,935	(65)	99.84%	131.56%	
Library Fines	0	169	169	#DIV/0!	6,000	742	(5,258)	12.37%	#DIV/0!	Library Fines discontinued for FY22
Other Departmental Revenue	775,000	522,328	(252,672)	67.40%	725,000	639,150	(85,850)	88.16%	76.45%	GELD 4th Qtr FY20 rec'd 1st Qtr FY21
Licenses and Permits	300,000	384,297	84,297	128.10%	300,000	351,074	51,074	117.02%	109.47%	Alcohol/BOH/Bldg/Mech Permits up in FY22
Fines and Forfeits	20,000	13,463	(6,537)	67.32%	20,000	14,817	(5,183)	74.09%	90.86%	
Investment Income	40,000	28,544	(11,456)	71.36%	40,000	27,086	(12,914)	67.72%	105.38%	
Misc Non-recurring (State Aid)	0	0	0	#DIV/0!	0	0	0			
Misc (Bond Prem Amort & Other)	0	53,880	53,880	#DIV/0!	894	11,857	10,963	1326.29%	#DIV/0!	FY22 Covid Pay COM/Easement/AgncyRecIss
Enterprise Allocation for Indirects	271,148	204,780	(66,368)	75.52%	256,264	183,773	(72,491)	71.71%	105.31%	
Real Estate and Personal Prop	36,277,152	27,145,225	(9,131,927)	74.83%	34,849,318	25,757,720	(9,091,598)	73.91%	101.24%	
Total Revenue	42,120,493	31,807,495	(10,312,998)	75.52%	40,147,408	30,244,501	(9,902,907)	75.33%	100.25%	
Expenditures (Operating Expenses)										
General Government	2,601,213	1,817,313	783,900	69.86%	2,618,038	1,812,337	805,701	69.23%	100.91%	
Public Safety General Fund**	4,362,268	3,229,905	1,132,363	74.04%	4,385,631	2,790,565	1,595,066	63.63%	116.36%	
Department of Public Works	2,257,376	1,781,572	475,804	78.92%	2,333,953	1,598,166	735,787	68.47%	115.26%	
Culture, Rec, & Citizen's Svcs	1,715,760	1,154,752	561,008	67.30%	1,694,400	1,042,467	651,933	61.52%	109.40%	CC prog restoration/Lib Programs/WatrSfty FY22
Employee Benefits and Other*	4,378,499	3,824,197	554,302	87.34%	3,967,369	3,612,843	354,526	91.06%	95.91%	
Total Operating Expenses	15,315,116	11,807,739	3,507,377	77.10%	14,999,391	10,856,378	4,143,013	72.38%	106.52%	
**\$301,603 = Dispatch Grants Awarded for FY21, \$219,451 offset to Dispatch Budget thru 3/31/21										
Expenditures (Non -Operating Exp.)										
Special Articles Voted for Current Yr	650,000	244,771	405,229	37.66%	573,870	80,007	493,863	13.94%	270.16%	
PY Articles/Enc(SeeUse of Enc Below)	560,887	208,222	352,665	37.12%	553,519	189,275	364,244	34.19%	108.57%	
Education	25,047,906	18,987,798	6,060,108	75.81%	23,680,684	17,760,513	5,920,171	75.00%	101.08%	
Debt Service	1,912,869	1,366,381	546,488	71.43%	1,737,302	1,222,073	515,229	70.34%	101.55%	
Intergovernmental (State Offsets)	97,077	72,808	24,269	75.00%	94,829	71,122	23,707	75.00%	100.00%	
Total Non - Operating Expenses	28,268,739	20,879,980	7,388,759	73.86%	26,640,204	19,322,990	7,317,214	72.53%	101.83%	
Excess (Deficiency) Before OFS&U	(1,463,362)	(880,224)	583,138	60.15%	(1,492,187)	65,133	1,557,320	-4.36%	-1379.59%	
Other Financing Sources										
Transfers from Other Funds	1,030,298	1,037,223	(6,925)	100.67%	1,082,815	1,076,477	6,338	99.41%	101.27%	CapStab/EMS Receipts
Use of Avail. Funds: Encumbrances	549,285	549,285	0	100.00%	553,045	553,047	(2)	100.00%	100.00%	Funded in Prior Fiscal Year
Avail. Funds: F. C./Overlay Surplus	595,001	595,001	0	100.00%	528,849	528,849	0	100.00%	100.00%	
Total OFS	2,174,584	2,181,509	(6,925)	100.32%	2,164,709	2,158,373	6,336	108.52%	92.44%	
Other Financing Uses										
Overlay & Deficits to be Raised	370,954	370,954	0	100.00%	289,466	289,466	0	100.00%	100.00%	Sno&Ice/Library Offset/Overlay/RecapDebt
Transfers to Other Funds	340,268	340,268	0	100.00%	376,718	375,368	1,350	99.64%	100.36%	Stabilization/OPEB/Capital Projects BANS
Total OFU	711,222	711,222	0	100.00%	666,184	664,834	1,350	99.80%	100.20%	
Excess (Deficiency) Incl. OFS&U	0	590,063	590,063		6,338	1,558,672	1,552,334			

**\$291,620 = Dispatch Grants Awarded for FY22, \$148,203 offset to Dispatch Budget thru 3/31/22

**\$301,603 = Dispatch Grants Awarded for FY21, \$219,451 offset to Dispatch Budget thru 3/31/21

Town of Groton
General Fund Statement of Revenues & Expenditures
March 31, 2022

	<i>Current</i>	<i>July - Mar</i>	<i>Variance</i>	<i>3rd Qtr</i>	<i>Final FY21</i>	<i>July - Mar</i>	<i>3rd Qtr</i>	<i>Variance</i>	<i>3rd Qtr</i>	<i>% of Budget</i>	
	<i>Budget FY22</i>	<i>Actual FY22</i>	<i>to FY22 Budget</i>	<i>% of Budget</i>	<i>Budget</i>	<i>Actual FY21</i>	<i>to FY21 Budget</i>	<i>% of Budget</i>	<i>% of Budget</i>	<i>Change</i>	<i>Notes</i>
Salaries/Wages Expenditures by Function of Government											
General Government:											<i>xtra PW in FY22 contributes to increase</i>
BOS/Town Manager	342,457	263,969	78,488	77.08%	361,282	261,760	99,522	72.45%	106.39%		
Accountant	147,273	112,846	34,427	76.62%	147,020	107,323	39,697	73.00%	104.96%		
Assessors	142,963	108,085	34,878	75.60%	145,256	99,282	45,974	68.35%	110.61%	Asst hired Feb 2021, 6 mo review in FY22	
Treasurer/Collector	215,457	164,247	51,210	76.23%	218,706	156,856	61,850	71.72%	106.29%		
Personnel	82,822	63,992	18,830	77.26%	84,313	62,344	21,969	73.94%	104.49%		
Information Technology	177,510	132,316	45,194	74.54%	178,120	129,226	48,894	72.55%	102.74%		
Town Clerk/Elections	162,394	117,097	45,297	72.11%	178,939	129,034	49,905	72.11%	100.00%		
Land Use Conservation Comm.	69,481	53,684	15,797	77.26%	71,470	51,848	19,622	72.55%	106.49%		
Land Use Inspection Services	185,583	140,564	45,019	75.74%	221,045	159,072	61,973	71.96%	105.25%		
Land Use (Planning/ZBA)	84,016	64,914	19,102	77.26%	106,893	77,665	29,228	72.66%	106.33%	ZBA wage discontinued in FY22	
Total General Government	1,609,956	1,221,714	388,242	75.88%	1,713,044	1,234,410	478,634	72.06%	105.30%		
Public Safety:											
Police Department	2,251,172	1,691,629	559,543	75.14%	2,227,198	1,483,664	743,534	66.62%	112.79%		
Fire Department/EMS	1,240,821	965,921	274,900	77.85%	1,238,244	817,637	420,607	66.03%	117.90%		
Dispatch (paid from Gen Fund) **	423,552	335,189	88,363	79.14%	416,823	249,885	166,938	59.95%	132.01%	No Grant Support until Jan FY22	
Animal Cntrl/Dog Officer	19,164	14,742	4,422	76.93%	19,164	13,508	5,656	70.49%	109.14%		
Total Public Safety	3,934,709	3,007,481	927,228	76.43%	3,901,429	2,564,694	1,336,735	65.74%	116.26%		
Department of Public Works:											
Municipal Buildings	149,751	112,038	37,713	74.82%	150,647	106,686	43,961	70.82%	105.65%		
Highway	804,241	587,993	216,248	73.11%	822,518	539,407	283,111	65.58%	111.48%		
Snow & Ice	140,000	146,725	(6,725)	104.80%	140,000	126,333	13,667	90.24%	116.13%		
Parks	21,017	11,117	9,900	52.90%			0	#DIV/0!	#DIV/0!	Budget Approved at FTM FY22	
Solid Waste	142,722	104,278	38,444	73.06%	143,243	97,583	45,660	68.12%	107.25%		
Total DPW	1,257,731	962,151	295,580	76.50%	1,256,408	870,009	386,399	69.25%	110.47%		
Culture, Rec. & Citizen's Svcs:											
COA/COA Van	205,706	123,588	82,118	60.08%	214,783	135,051	79,732	62.88%	95.55%	Director Position vacant July FY22	
Vets Svcs/Water Safety/Graves	10,650	6,361	4,289	59.73%	9,450	3,904	5,546	41.31%	144.59%	Water Safety Activity FY22	
Library	746,982	526,351	220,631	70.46%	739,323	481,843	257,480	65.17%	108.12%		
Country Club	312,214	234,103	78,111	74.98%	279,660	182,703	96,957	65.33%	114.77%		
Total Culture, Rec. & Citizen's Svcs	1,275,552	890,403	385,149	69.81%	1,243,216	803,501	439,715	64.63%	108.01%		
Grand Total Salaries & Wages	8,077,948	6,081,749	1,996,199	75.29%	8,114,097	5,472,614	2,641,483	67.45%	111.62%		
Benefits:											
County Retirement	2,385,255	2,385,255	0	100.00%	2,090,289	2,090,289	0	100.00%	100.00%		
Health / Life Insurance *	1,848,244	1,325,149	523,095	71.70%	1,727,080	1,422,587	304,493	82.37%	87.05%		
Other Benefits (Medicare/Unemplmnt)	145,000	113,793	31,207	78.48%	150,000	99,967	50,033	66.64%	117.77%	Medicare match trending up FY22	
Total Benefits	4,378,499	3,824,197	554,302	87.34%	3,967,369	3,612,843	354,526	91.06%	95.91%		
Total Salaries/Wages/Benefits	12,456,447	9,905,946	2,550,501	79.52%	12,081,466	9,085,457	2,996,009	75.20%	105.74%		

** \$139,440 = Dispatch Wage Grants Awarded for FY22; \$86,546 offset to Dispatch Buget thru 3/31/22

** \$145,245 = Dispatch Wage Grants Awarded for FY21; \$120,313 offset to Dispatch Buget thru 3/31/21

FISCAL YEAR 2022 GOALS OF THE GROTON SELECT BOARD

1. Environnemental (Contamination) Issues (PFAS, GEMS Site, Conductorlab, etc.)
Select Board Member Assigned: Peter Cunningham and Joshua Degen

Goal:

Monitor/Manage efforts to mitigate contamination and protect public health. Become better informed as a Board to the emerging environmental issues that are/will confront Groton.

Measurable Benchmark:

Schedule a workshop with representatives of the Board of Health, Planning Board and/or Conservation Commission and/or Water Commissioners as appropriate by December 1st to discuss any environmental issues facing Groton. Develop monitoring plan to keep Board apprised of steps taken to address said issues.

11-8-21 Update:

While we have not scheduled a workshop, the Town has stayed on top of the two most impactful environmental issues facing the Town. The EPA has taken over the testing and monitoring of the former Squannacook Sportsmen Club in West Groton. A Phase II Environmental Site Assessment has been drafted and will be filed with the EPA. With regard to the other impactful environmental issue, the Water Department continues to monitor for PFAS. The most recent testing (within the last two weeks) shows levels well below state and federal standards.

2-7-22 Update:

We still have not scheduled the workshop, but work continues on monitoring the Sportsmen's Club in West Groton. On January 5th, we received notification from the EPA that they are waiting on the draft site investigation report from their contractor, which will include the compiled analytical data. We will receive the report when completed. EPA will then make a decision as to the need for a removal action at the property and the scope of the work needed. If the data determines that a removal action is necessary, EPA will plan to conduct the work starting in the Spring. With regard to PFAS, the Water Department continues to monitor these levels at our drinking supply and the Town is still well below state and federal standards. That said, there is an issue at the GDRSD High School where PFAS levels are elevated. The Water Department is working with School Officials to address this issue.

5-16-22 Update:

On March 28th, the Select Board met in joint session with the Water Department, School Department and Board of Health to discuss the environmental impact/issue of PFAS in the well that supplies water to the GDRSD High School. The Select Board will be holding a joint meeting with the Dunstable Select Board and Groton Dunstable Regional School District Committee in the near future. The purpose of this meeting will be for the Regional Director of the Mass DEP to discuss and provide additional information on this issue.

2. Taxpayer Burden /Costs of Government
Select Board Member Assigned: Alison Manugian

Goal:

Develop Programs to Alleviate Taxpayer Burden, including:

1. Review Potential Home Rule Legislation to assist in providing tax relief for the most vulnerable portions of the population.
2. Review existing PILOT agreements and consider further action and consider negotiating new agreements with other non-profit organizations.
3. Staff new TREAD committee to provide taxpayer relief.
4. Investigate the possibility of taxing short-term rental properties.
5. Develop creative three-year collective bargaining with all units.

Measurable Benchmark:

Report back to the Board after meeting with the Select Board, Treasurer/Collector, Principal Assessor, Town Accountant and Finance Committee to discuss developing criteria/ideas for additional sources of revenue to offset property tax burden. The Town Manager and his bargaining teams meets with the Select Board and Finance Committee by October 31, 2021 to receive guidance on the upcoming Collective Bargaining Sessions with all seven (7) bargaining units.

11-8-21 Update:

On Monday's Agenda are two items relative to this goal. First, the Board will be appointing the TREAD Committee and establishing a PILOT review working group. In addition, the Town Meeting approved the retail sale of recreational marijuana. The Select Board has authorized issuing a Request for Letters of Interest for companies willing to enter into an HCA with the Town. This could lead to additional operational revenues in FY 2024. In addition, the Select Board and Finance Committee has provided guidance to the Town Manager for Collective Bargaining.

2-7-22 Update:

The Select Board has signed two HCAs for recreation marijuana facilities in Groton, one in Four Corners and one at the Mill Run Plaza. In addition, the Select Board has placed a Warrant Article on the 2022 Spring Town Meeting Warrant to amend the Town's Zoning Bylaw to change the 500-foot requirement from property lines to door to door. The Town is on track to receive additional revenues from the sale of recreational marijuana in FY 2024. With regard to collective bargaining, the Town Manager has reached tentative agreements with 5 of the Town's 7 Bargaining Units. The Select Board has ratified one agreement (with the Fire Union) and will consider ratifying the other four in the coming weeks. That leaves two contracts left to settle. With regards to PILOTs, a working group made up of the Finance Team and a member of the Select Board and Finance Committee have been working on this issue. The working group has come up with a proposal to reach out to some of our non-profits in an effort to alleviate some of the tax burden on our residents. The working group have scheduled meetings with those non-profits.

5-16-22 Update:

The 2022 Spring Town Meeting approved the zoning amendment to change the 500-foot requirement as discussed during our 2-7 Update. The Town Manager spoke with the owner of United Cultivation and they are moving forward with their application before the CCC to open their establishment in Mill Run Plaza. Both proposed marijuana facilities are preparing their applications to start the local permitting process with the Planning Board. With regard to Collective Bargaining, all seven union contracts have been settled, ratified and funded by Town Meeting. With

regard to PILOTS, Groton Hill Music has agreed to add a \$2 surcharge to all tickets sold for performances at the Center and provide that money to the Town of Groton. In addition, the Groton School has provided the Town with \$35,000 to pay for the engineering/design of the sidewalk on Old Ayer Road, Peabody Street and Higley Street.

3. Affordable Housing and Housing Diversity
Select Board Member Assigned: Rebecca Pine

Goal: Support the work of the Affordable Housing Trust, the Groton Housing Authority, and the Housing Partnership to make tangible progress on increasing the number of Affordable Housing Units on the MA Subsidized Housing Inventory (SHI). Work with the Planning Board to address MBTA Housing Choice Community requirements for increased housing density and housing diversity, and to pass new Zoning which maximizes the number of affordable units required. Facilitate coordination and collaboration between all Groton housing committees and stake holders. Promote public engagement efforts to build community support for Housing Diversity. Support and participate in the next Housing Summit.

Measurable Benchmark: As this is a two-year goal, the benchmark will be developed as progress is made. Benchmarks may include identifying properties for affordable housing, supporting warrant articles to create more Affordable Housing and issuing RFP's for the creation of affordable housing.

11-8-21 Update: Originally, the Fall Town Meeting was to amend our zoning bylaw to address the MBTA Housing Choice Community requirements. The Deluxe Property on Main Street was set to be the site covered by this zoning. Due to the timing and the lack of general guidance from the State, the article was withdrawn. The Town will have to revisit this issue once the state issues its guidelines. With regard to the Deluxe Property redevelopment, the new owners are planning a Chapter 40B application that will require 25% of the housing developed to be affordable. At Town Meeting, a Citizens' Petition Article as approved that authorized the Select Board to transfer a parcel to the Housing Authority with the intent of developing affordable housing on that site. That transfer is underway. Finally, the Affordable Housing Trust has begun their review of Town owned parcels that may lead to an affordable housing project.

2-7-22 Update: The Town has received a 40B application for a new development on Cow Pond Brook Road. This is currently under review. There is no update on the status on the redevelopment of the Deluxe Property on Main Street. However, the Town will be applying for a MassWorks Grant to assist in the redevelopment of this property.

5-16-22 Update: The Town is still waiting the proponent of the 40B proposal on Cow Pond Brook Road to file with the Zoning Board of Appeals. The owner of the Deluxe Property updated the Select Board on April 25th on the redevelopment plans for the Deluxe Property. They will be filing a 40B application that will create 200 rental units (25% affordable) on that site. Due to timing issues, the Town will not be able to apply for a MassWorks Grant this year, but will plan on filing next year.

4. Promote Economic Development
Select Board Member Assigned: John Reilly and Peter Cunningham

Goal: Support Economic and Commercial activity related to increased visitor traffic in Groton from Indian Hill Music Center. Develop Overall Transportation Improvements, including:

1. Increase Public Transportation Available in Groton (bus, ride-share, etc.).
2. Update Parking Study and determine if more parking is needed in the Town Center.
3. Create a sidewalk extension to both Gibbet Hill Trailhead and Indian Hill Music Center.

Measurable Benchmark: To address these various goals, take the following steps:

1. Working in conjunction with our State Senator and State Representative, and the Montachusett Regional Planning Agency and Lowell Regional Transportation Agency, investigate additional public transportation options available to Groton residents and businesses, and report back to the Board by March 1, 2022.
2. Review existing Parking Study and identify current public parking locations/spaces in the Town Center. Identify potential needs and funding sources for increased parking. Take action as necessary.
3. Town Manager to work with DPW Director and Capital Planning Advisory Committee, as well as the Complete Streets Committee, to include sidewalk extensions to Gibbet Hill Trailhead and Indian Hill Music Center to improve pedestrian safety.
4. Meet with the Groton Business Association's *Destination Groton* Planning Group before November 30, 2021 to hear their recommendations and consider supporting/taking action on the recommendations by January 31, 2022.

11-8-21 Update: The Select Board met with the Destination Groton Committee and voted to create a Destination Groton Committee. A charge was adopted by the Board and the Town is currently seeking applicants to serve on the Committee. The Town resubmitted a Complete Streets Application to install sidewalks on Route 40 extending to the Gibbet Hill Trailhead and West Main Street from West Groton Center to the Groton Center. Select Board Member Degen has reached out to Senator Kennedy's Office to determine the viability of receiving state funding to install a sidewalk on Old Ayer Road from Boston Road to the new Groton Hill Music Center.

2-7-22 Update: The Town has received two grants for Sidewalk installation. The Complete Streets Committee successfully received a grant to install sidewalks on West Main Street and Lowell Road. In addition, the Town received an earmark from the State's ARPA Funds to install a sidewalk on Old Ayer Road from Boston Road to the Groton Hill Music Center. The Select Board created a charge and appointed members to the Destination Groton Committee. They are off to a great start to promote the Town of Groton. They have already had two meetings and plan on meeting twice a month.

5-16-22 Update: The Select Board voted to support funding for the Destination Groton Committee in both Fiscal Years 22 & 23 to assist them in promoting the Town. In addition, the Destination Groton Committee met with Senator

Cronin to discuss how the State can help the Committee with funding to help them meet their Charge. As a result of the meeting, the Committee made a formal request for an earmark of \$200,000 in the FY 2023 State Budget that would accomplish two tasks. First, is funding support to engage an Economic and Community Development Consultant in the amount of \$150,000. The ability to hire one or more part time consultants with expertise in transforming the Committee's vision into a series of specific deliverables will be crucial over the next year. These deliverables include Grant Writing and Marketing, among others. In addition, they are requesting \$50,000 to supplement the \$100,000 recently approved at Town Meeting for the Planning Board to complete its Master Plan update.

PROPOSED LINE ITEM TRANSFERS FOR YEAR END 2022

FUNDING NEEDED

(Line Items Potentially in Deficit)

Line Item Number	Ledger Number	Account	Original Amount Presented 3/14/22	Adj. & New Requests	Current Amount & New Requests	Notes
1030	5115	124 Town Manager Salaries	\$ 5,038.00		\$ 5,038.00	VBB/Bonus Unbudgeted
1032	5400	124 Town Manager General Expenses	\$ -	7,500.00	\$ 7,500.00	Destination Groton
1070	5115	145 Treasurer/Collector Salaries	\$ 810.00		\$ 810.00	Treasurer wage budget review
1091	5400	152 Human Resources	\$ 1,000.00	4,000.00	\$ 5,000.00	Excessive Recruitment Costs
1140	5120	162 Election Wages		1,000.00	\$ 1,000.00	Election Budget review
1540	5120	192 Municipal Buildings Wages		1,150.00	\$ 1,150.00	Wage budget review
1541	5400	192 Municipal Bldgs/Property Gen Expenses		1,800.00	\$ 1,800.00	Covid Cleaning
1300	5115	210 Police Salaries	\$ 20,000.00		\$ 20,000.00	Vac Pay Out Retiring EE
1301	5120	210 Police Wages	\$ 39,000.00		\$ 39,000.00	Training Resumed and OT
1311	5120	220 Fire Wages	\$ 15,000.00	35,000.00	\$ 50,000.00	Training Resumed and OT/IOD
1312	5400	220 Fire General Expenses	\$ 15,000.00		\$ 15,000.00	Training/Vehicle Maintenance/Fuel
1370	5120	235 Dispatch Wages	\$ 30,000.00		\$ 30,000.00	IOD/OT
1240	5115	241 Building Inspector Salaries		874.00	\$ 874.00	Health Ins Opt Out (new)
1241	5120	241 Building Inspector Wages	\$ 1,200.00	(900.00)	\$ 300.00	Local Inspector Hours
1242	5400	241 Building Inspection Gen Expenses	\$ 3,000.00		\$ 3,000.00	Fuel Cost Increases
1250	5115	242 Mechanical Inspectors	\$ 5,000.00	3,000.00	\$ 8,000.00	Based on historical activity
1275	5620	510 Board of Health Consulting		10,000.00	\$ 10,000.00	Interface Mental Health William James College
1602	5400	541 COA General Expenses	\$ 7,600.00		\$ 7,600.00	Admin Help Outside Contractor
1701	5120	640 Country Club Wages	\$ 22,000.00	5,000.00	\$ 27,000.00	Programming Increases/Ind Contractor now EE
1702	5400	640 Country Club General Expenses	\$ 20,000.00	5,000.00	\$ 25,000.00	Tee Box Project \$\$/Hot Water Heater/FH elec
2007	5925	752 Interest on Short Term Debt		780.00	\$ 780.00	Int on 6/30/21 BAN due 6/25/22
3002	5400	913 Unemployment Compensation	\$ 4,000.00	(4,000.00)	\$ -	
3012	5173	916 Medicare	\$ 8,000.00	3,000.00	\$ 11,000.00	Varies with Payroll and OT
TOTAL			\$ 196,648.00	\$ 73,204.00	\$ 269,852.00	

FUNDING FROM

(Line Items Potentially with Surplus)

1031	5120	124 Town Manager Wages			\$ 2,334.00	
1062	5400	141 Assessor's Expenses			\$ 10,000.00	
1071	5400	145 Treasurer/Collector Wages			\$ 810.00	
1080	5220	151 Town Counsel			\$ 10,000.00	
1101	5120	154 IT Wages			\$ 3,500.00	
1132	5400	161 Town Clerk Expenses			\$ 1,000.00	
1161	5450	193 Ins Deductible Reserve			\$ 3,000.00	
1162	5451	193 Ins Deductible Reserve 111F			\$ 5,505.00	
1310	5115	220 Fire Salaries			\$ 3,928.00	
1501	5120	420 Highway Wages			\$ 9,000.00	
1510	5400	424 Street Lights			\$ 2,800.00	
1552	5471	430 Tipping Fees			\$ 8,000.00	
1600	5115	541 COA Salaries			\$ 6,961.00	
1601	5120	541 COA Wages			\$ 9,000.00	
1610	5120	542 VAN Wages			\$ 7,500.00	
1622	5475	543 Veterans Benefits			\$ 15,000.00	
1661	5120	610 Library Wages			\$ 44,000.00	
1662	5400	610 Library General Expenses			\$ 36,000.00	
Sp.Art.121	5820	640 Country Club Roof Project			\$ 8,669.00	
1560	5120	650 Parks Wages			\$ 5,000.00	
3010	5400	914 Health Insurance			\$ 77,845.00	
TOTAL					\$ 269,852.00	
Net Transfer					\$ -	



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Rebecca H. Pine, *Chair*
Alison S. Manugian, *Vice Chair*
Peter S. Cunningham, *Clerk*
Joshua A. Degen, *Member*
John F. Reilly, *Member*

Town Manager

Mark W. Haddad

**PRESS RELEASE
FOR IMMEDIATE RELEASE
MAY 16, 2022**

TOWN OF GROTON – JUNETEENTH HOLIDAY CELEBRATION

Juneteenth is recognized each year on June 19. On that day in 1865, Major General Gordon Granger and his Union troops landed in Galveston, TX and announced that the Civil War had ended. Major General Gordon read a proclamation declaring that all enslaved people were free. The first Juneteenth was celebrated a year later in Texas and today is recognized across the country to mark this important milestone.

In 2020, the Commonwealth of Massachusetts enacted M.G.L. Chapter 6, Section 15BBBBB, which states that "the governor shall annually issue a proclamation setting apart the nineteenth of June as Juneteenth Independence Day, to be observed on the Sunday that is closest to June 19th of each year, in recognition of June 19, 1865 when Union General Gordon Granger announced freedom for all slaves in the Southwestern United States and in recognition of the end of slavery in the United States as well as the significant contributions individuals of African descent have made to the Commonwealth and to the United States and recommending that said day be observed in an appropriate manner by the people."

The Select Board of the Town of Groton recognizes this very important Holiday, and to that end, pursuant to State Law (since June 19, 2022 falls on a Sunday), all Town of Groton Municipal Buildings, including the Town Hall, Library, Center in West Groton and DPW Building will be closed on Monday, June 20, 2022 in recognition of this day. All Town employees will receive Holiday pay for this day.

The Select Board urges all Citizens of Groton to celebrate and reflect on the importance of this day in American History.

Sincerely,

Mark W. Haddad
Town Manager

**SELECT BOARD MEETING MINUTES
MONDAY, APRIL 25, 2022
UN-APPROVED**

SB Members Present: Rebecca H. Pine, Chair; Alison S. Manugian, Vice Chair; Peter S. Cunningham, Clerk; Joshua A. Degen, Member; John F. Reilly, Member

Also Present: Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant to the Town Manager

Ms. Pine called the meeting to order at 7:00 PM and reviewed the agenda.

ANNOUNCEMENTS

Mr. Haddad said that they received \$150K grant from the State, thanks to Senator Kennedy's office to install a sidewalk down Old Ayer Road. He said that Groton School wanted to extend the sidewalk down Higley Street to Peabody Street to Old Ayer Road and asked Groton School for their draft plans to do this sidewalk design. He said that it was \$35K to have the engineer design the plans. He said that they decided to contact Groton School to ask them if they would cover the \$35K to engineer the sidewalks and they agreed. He said that they agreed which allows them to use the entire \$150K to install the sidewalks. He thanked Groton School for their generous contribution.

Ms. Pine announced that the Non-Profit Council would be meeting on Friday, April 9th.

Mr. John Amaral said that the pickle ball court project was requesting an additional \$146K from CPA funds not what had been reported in the newspaper. Mr. Amaral said that the non profit had received bids prior to their first request to the CPA which by the time they were ready to go, the contractors would not hold their bids. He said that this was the reason they needed to request additional funding to do the project. He said that this time they put a healthy contingency to cover any unforeseen price increases.

TOWN MANAGER'S REPORT

1. Mr. John Amaral was present to provide the Board with an update on the redevelopment of the Deluxe property. Mr. Amaral said that they had their first preliminary meeting with Mass Housing which had gone very well. He said that they would have their complete package submitted to Mass Housing by the end of next week adding the Town would also be copied on that package. He said that there would be 32 townhomes and 3 4-story 56 unit buildings. He said that the units were all going to be rentals which meant that all units would be counted toward Groton's affordable housing inventory. He said that they didn't have any plans at this time to add any commercial space even though a section of property was zoned commercial. He said that the townhomes would be built on the front of the property with the 4 story buildings being built at the rear of the property. He said that there would be sidewalks throughout the property, a gazebo, a pool and a clubhouse for the residents. He said that the townhomes were designed right now to be 4 attached units. He said that the affordable units would be intermingled adding there would be no differences between the units from the exterior. Mr. Amaral said that he was also interested in putting sidewalks and crosswalks in so residents could access Mill Run Plaza and the daycare, etc. Mr. Amaral said that there would be a mix of 1, 2 and 3 bedroom units but didn't have an exact bedroom count yet. Mr. Haddad asked if Omni Properties would be in charge of the rentals. Mr. Amaral said that they were good at what they did but that there were companies out there that just handled rentals. He said that they would know how to market the units to get them occupied quickly.

Mr. Cunningham asked if Mass Housing made any comments on the MBTA Housing aspect of the potential zoning coming. Mr. Amaral said that Mass Housing only said that the MBTA Housing was still a bit away and didn't have any comments to provide. Mr. Amaral said they didn't want to build more than 200 units and wouldn't make sense financially. Mr. Degen said it was exciting on the surface and was encouraged by having the units count toward their affordable housing inventory. Mr. Degen asked how many units were going to be affordable, moderate income and market rate. Mr. Amaral said that preliminarily they were building for the median income which was 80% of the town's median income. He said that 50 units or 25%, would qualify as affordable. Mr. Degen asked if those units would remain affordable in perpetuity. Mr. Amaral said that was how they planned it. He said that they would

be managed by a company whose expertise is in affordable housing. Mr. Degen said he was excited by this and to see the plans for this project.

Mr. Amaral thanked the Board for indulging him adding the Town and public would have plenty of opportunities to comment adding they welcomed the feedback.

2. Mr. Haddad said that they were in good shape going into Town Meeting on Saturday. He said that there would be section designed for those not wearing masks.
3. Mr. Haddad said that there were no changes to the budget.
4. Mr. Haddad said that there would be a meeting on Wednesday, May 4th and asked if they wanted to meet on Zoom or live. The Board decided to meet live. He reviewed the Board's schedule through Labor Day.

SELECT BOARD ITEMS FOR CONSIDERATION

1. Mr. Haddad asked the Board to consider approving the Fuel storage licenses as presented in the packet.

Mr. Degen made the motion. Mr. Cunningham seconded the motion. The motion carried unanimously.

2. Mr. Haddad said that Town Clerk Michael Bouchard had worked with Town Counsel on the Ballot Information Booklet and explained the booklet which contained arguments for and against the ballot questions.

Mr. Haddad asked the Board to vote to issue the Ballot Information Packet. Mr. Cunningham asked why they didn't add the names of the proponents of the yes and no votes. Mr. Haddad said that they had not done that historically and didn't again this time.

Ms. Manugian made the motion. Mr. Cunningham seconded the motion. The motion carried unanimously.

ON-GOING ISSUES

D: Mr. Haddad said that the mobilization has begun for the Florence Roche Project.

B: Mr. Degen asked about the PFAS Testing and asked if it made sense to use ARPA funds to hire an LSP to see if irrigating the fields with potential PFAS water was an issue.

LIASION REPORTS

Mr. Cunningham said that the Center was beginning evening hours on Monday's starting tonight for the next couple of months to pilot the potential for evening hours.

MINUTES

Mr. Degen moved to approve the minutes of the regularly scheduled meeting on April 11, 2022. Mr. Cunningham seconded the motion. The motion carried unanimously.

The meeting was adjourned at 7:57pm.

Approved: _____
Peter S. Cunningham, Clerk

_____ respectfully submitted: Dawn Dunbar,
Executive Assistant to the Town Manager

Date Approved: