

Select Board Meeting Packet

October 5, 2020

This is the Select Board preliminary preparation information packet. The content of this package is subject to change between when it is released and the start of the Select Board meeting. Such changes will not be posted to the web site before the meeting. If you see an item or items in the preliminary preparation package that are important to you, please attend the meeting in person.



Town Manager
Mark W. Haddad

TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Alison S. Manugian, *Chair*
Joshua A. Degen, *Vice Chair*
Rebecca H. Pine, *Clerk*
John R. Giger, *Member*
John F. Reilly, *Member*

**SELECT BOARD MEETING
MONDAY, OCTOBER 5, 2020
AGENDA
VIRTUAL MEETING
BROADCAST ON ZOOM AND THE GROTON CHANNEL
PURSUANT TO GOVERNOR'S EXECUTIVE ORDER
CONCERNING THE OPEN MEETING LAW
ZOOM MEETING ID: 870 0325 1454**

- 7:00 P.M. Announcements and Review Agenda for the Public
- 7:05 P.M. Public Comment Period
- I. 7:10 P.M. Town Manager's Report
1. Select Board's Agenda Schedule
 2. Address Any Changes in Emergency Protocols – Update on Town Action – Halloween Discussion/Decision
 3. Review Any New Information from the Commonwealth
 4. Consider Appointments to the Board of Registrars
 5. Consider Polling Location Change for November 3, 2020 State Election
 6. Fall Town Meeting Follow-Up
 7. Consider Appointing Alison Hamilton and Ron Strohsahl to the Invasive Species Committee
 8. Update on Select Board Schedule through End of Year
- II. 7:15 P.M. Presentation - Florence Roche Elementary School Building Project
- III. 7:45 P.M. Update from Great Ponds Advisory Committee
- OTHER BUSINESS
- Consider Extending Signing Authority of Town Manager and One Member of Select Board to Sign Warrants for 30 Days
- ON-GOING ISSUES – For Review and Informational Purposes
- A. Prescott School Sprinkler System Project
 - B. Water Department – Manganese Issue
 - C. MS4 Permit
 - D. Polystyrene Containers
 - E. Green Communities Application and Implementation
 - F. Florence Roche Elementary School Feasibility Study
 - G. Highway Garage Renovations

SELECT BOARD LIAISON REPORTS

- IV. Minutes: Virtual Meeting of September 21, 2020

ADJOURNMENT

Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.



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Town Manager
Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Report*

Date: *October 5, 2020*

1. In addition to the Town Manager's Report and an update on the On-going issues list, there are two items scheduled on Monday's Agenda. First, the Architect and OPM for the proposed Florence Roche Elementary School Project will be in attendance at Monday's meeting to provide the Board with a presentation on the status of the Project. Enclosed with this report is a copy of the Presentation they will be making. Second, the Great Ponds Advisory Committee will be present to provide an update of the activities to the Select Board.
2. The Town continues to operate effectively under the COVID-19 Protocols approved by the Select Board. That said, there is one issue that the Select Board needs to consider and that is whether or not to allow Trick or Treating this Halloween. The Board of Health recommends that Trick or Treating be curtailed (see attached memo from the Board of Health) and the Police Chief is recommending that it not be allowed (see attached memo from the Police Chief, including CDC Guidelines for Halloween). I fully support the position of the Police Chief and would recommend that the Select Board ban door to door Trick or Treating this year. We can discuss this in more detail at Monday's meeting.
3. The Baker-Polito Administration has announced that effective Monday, October 5th, lower risk communities will be permitted to move into Step II of Phase III of the Commonwealth's reopening plan. All other communities will remain in Step 1 of Phase III. Governor Charlie Baker also issued a revised gatherings order. Currently, Groton is considered a lower risk community, which is defined as cities and towns that have not been a "red" community in any of the last three weekly Department of Public Health (DPH) weekly reports. Attached to this report is the last month worth of reports on Incidence Rates. While Groton had no change from August 23rd through September 13th, the last report through September 26th has shown an increase in rates, as the average daily incidence rate per 100,000 in the last fourteen (14) days has increased from 0.6 to 3.1. While we are still considered a lower risk community, this trend is troubling. That said, Groton will be allowed to move to Phase III, Step II as follows:

Continued on next page – Over >

3. Continued:

Indoor performance venues will be permitted to open with 50% capacity with a maximum of 250 people.

- Outdoor performance venue capacity will increase to 50% with a max of 250 people.
- For arcades and indoor and outdoor recreation businesses, additional Step II activities like trampolines, obstacle courses, roller rinks and laser tag will also be permitted to open and capacity will increase to 50%.
- Fitting rooms will be permitted to open in all types of retail stores.
- Gyms, museums, libraries and driving and flight schools will also be permitted to increase their capacity to 50%.

Revised Gatherings Order:

- The limit for indoor gatherings remains at a maximum of 25 people for all communities.
- Outdoor gatherings at private residences and in private backyards will remain at a maximum of 50 people for all communities.
- Outdoor gatherings at event venues and in public settings will have a limit of 50 people in Step I communities, and a limit of 100 people in lower risk, Step II communities.

We can discuss this in more detail at Monday's meeting.

4. Enclosed with this report is a request from the Town Clerk to appoint two members to the Board of Registrars (one for a full three-year term and one for a two-year term to fill a vacancy on the Board). Jane Fry (a Democrat), who was first appointed to the Board in 2016 is up for Reappointment. The Town Clerk and I are recommending that Ms. Fry be reappointed to a three-year term to expire in 2023. There is a vacancy on the Board due to the fact that Sally Hensley has moved out of Town. The Board needs to appoint a Registrar to fill this vacancy through 2022. As you know, State Law requires that the members of the Board shall represent the two leading parties, but no party can have more than two members. Right now, there is one Democrat and one Republican on the Board. The Town Clerk is also a member, but he is unenrolled. Therefore, the Select Board can appoint either a Democrat or Republican to fill this vacancy. As required, the two parties have nominated individuals to serve on the Board of Registrars. Those nominations are contained in the Town Clerk's memo. We can discuss this in more detail at Monday's meeting.
5. Also enclosed with this report is a memorandum from the Town Clerk recommending a temporary change in the polling locations for Precincts 2 and 3 for the State Election to be held on November 3, 2020. Section 11 of Chapter 115 of the Acts of 2020 allows the Select Board to make this change at least 20 days prior to the Election. The Town Clerk is recommending that the Middle School North be the temporary location for Precincts 2 and 3. Within the Town Clerk's report is a proposed motion to authorize this change. Mike Bouchard will be in attendance at Monday's meeting to discuss this with the Board.
6. I have set aside time on Monday's Agenda for the Board to discuss any necessary follow-up to the 2020 Fall Town Meeting held on Saturday, October 3rd. I will provide the Board with any updates at Monday's meeting.

**Select Board
Weekly Report
October 5, 2020
page three**

7. The Invasive Species Committee is recommending that Alison Hamilton and Ron Strohsahl be appointed to the Committee. These appointments would run through June 30, 2021. I would respectfully request that the Board consider making these appointments at Monday's meeting.

8. Please see the update to the Select Board's Meeting Schedule through the new year:

Monday, October 5, 2020	-Already Posted
Monday, October 12, 2020	-No Meeting (Columbus Holiday)
Monday, October 19, 2020	-Prepare for Budget Guidance/Union Negotiation Guidance -FY 2021 First Quarter Financial Review -Update on Select Board and Town Manager Annual Goals -Award Prescott RFP/Lease
Monday, October 26, 2020	-Joint Session with Finance Committee – FY 2022 Budget Guidance – Union Negotiations
Monday, November 2, 2020	-Finalize Budget Guidance – Review Town Manager's Budget Instructions
Monday, November 9, 2020	-Financial Policy Review -Discuss Select Board Criteria for Appointees to CPC
Monday, November 16, 2020	-Tax Classification Hearing
Monday, November 23, 2020	-Regularly Scheduled Meeting
Monday, November 30, 2020	-No Meeting (Potential Meeting Date)
Monday, December 7, 2020	-Regularly Scheduled Meeting
Monday, December 14, 2020	-Annual Licenses
Monday, December 21, 2020	-Regularly Scheduled Meeting
Monday, December 28, 2020	-No Meeting
Monday, January 4, 2021	-No Meeting
Monday, January 11, 2021	-Presentation of Town Manager's FY 2022 Proposed Operating Budget

MWH/rjb
enclosures

Agenda

1. Welcome
2. Massachusetts School Building Authority (MSBA) Process
3. Project Engagement
4. Program Overview
5. Current Design
6. Tax Impact
7. For More Information

Back to School
Sept 2020



New Building Occupancy
Sept 2024



Florence Roche Elementary School Project
Groton–Dunstable Regional School District
Groton Select Board Meeting
October 5, 2020



Team

BUILDING COMMITTEE FLORENCE ROCHE ELEMENTARY SCHOOL

Luke Callahan
Laura Chesson
Colby Doody
Marlena Gilbert
Mark Haddad
Sherry Kersey
Jake Lewon
Alison Manugian
Brian O'Donoghue
Fay Raynor

ARCHITECT

studio **g** architects



Sylvia Mihich
Principal for Study,
Design and Construction



Meryl Nistler
Project Manager

OWNER'S PROJECT MANAGER (OPM)

 **LEFTFIELD**
THE RIGHT CHOICE IN PROJECT MANAGEMENT



David Saindon
Project Executive



Eileena Long
Senior Project Manager



**Florence Roche Elementary School Project
Groton–Dunstable Regional School District**

**Groton Select Board Meeting
October 5, 2020**

Welcome! This is why we're all here!

If you were the architect, what would your school look like?



Graham, Grade 2

Draw your ideas about how a building can help kids learn.



Angelina, Grade 4

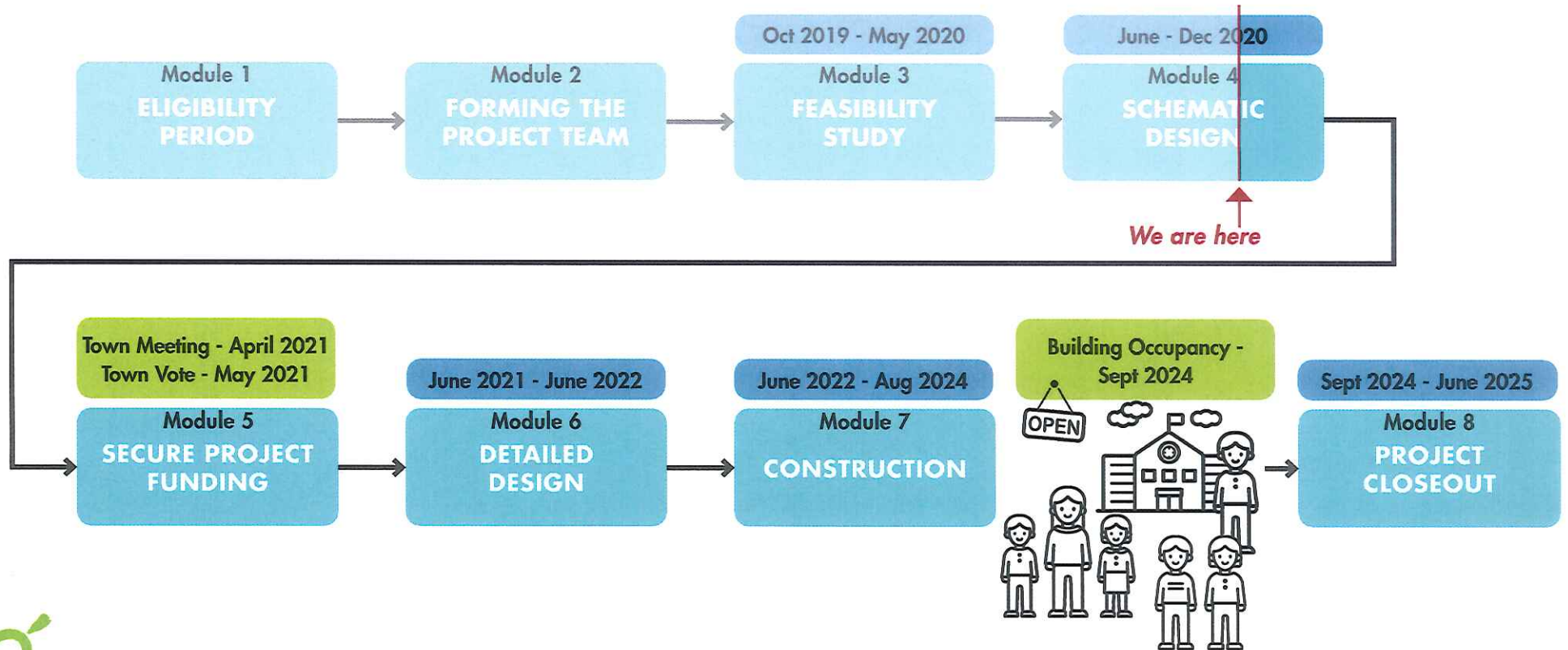


Florence Roche Elementary School Project
Groton-Dunstable Regional School District

Groton Select Board Meeting
October 5, 2020

Massachusetts School Building Authority (MSBA) Process

For more details about the Modules, visit:
www.massschoolbuildings.org/building/modules_overview



Florence Roche Elementary School Project
Groton-Dunstable Regional School District

Groton Select Board Meeting
October 5, 2020

Project Engagement by the numbers

PROJECT EVENT	OCCURRENCES	DATE/ RANGE
Community Visioning Workshop	1 workshop	Nov 16, 2019
Educational Visioning Workshops	3 workshops	Nov - Dec 2019
Building Committee Meetings	32 meetings	May 2019 - Ongoing
School Committee Meetings	11 meetings	Oct 2019 - Ongoing
Community Survey	225 surveys	Dec 2019 - Jan 2020
Elementary School Tours	2 tours	March 11, 2020
Student Engagement Worksheets	374 worksheets	Feb - March 2020
1-on-1 Teacher Interviews	16 interviews	May - June 2020
Sustainability Workshop	1 meeting	March 20, 2020
Security Meeting	1 meeting	August 18, 2020
General Community Outreach		2018 - Ongoing



Florence Roche Elementary School Project
Groton–Dunstable Regional School District

Groton Select Board Meeting
October 5, 2020

Program Overview

EXTERIOR/ SITE

- Improved pick-up/ drop-off access
- Welcoming entry plaza
- Outdoor/ age appropriate playground
- Opportunity for natural play and teaching gardens
- Play field and walking path(s) for community access

BUILDING/ OCCUPANCY

- Designed for 645 students
530 students (as of May 2020)
100 Groton students from Swallow Union
- Grades K – 4
- A new building, approximately 109,800 Square Feet (existing FloRo is 69,468 SF)
- Classroom counts:
7 Classrooms for Kindergarten
6 Classrooms per Grades 1 – 4
5 Special Ed Classrooms and additional support spaces

FEATURES/ GOALS

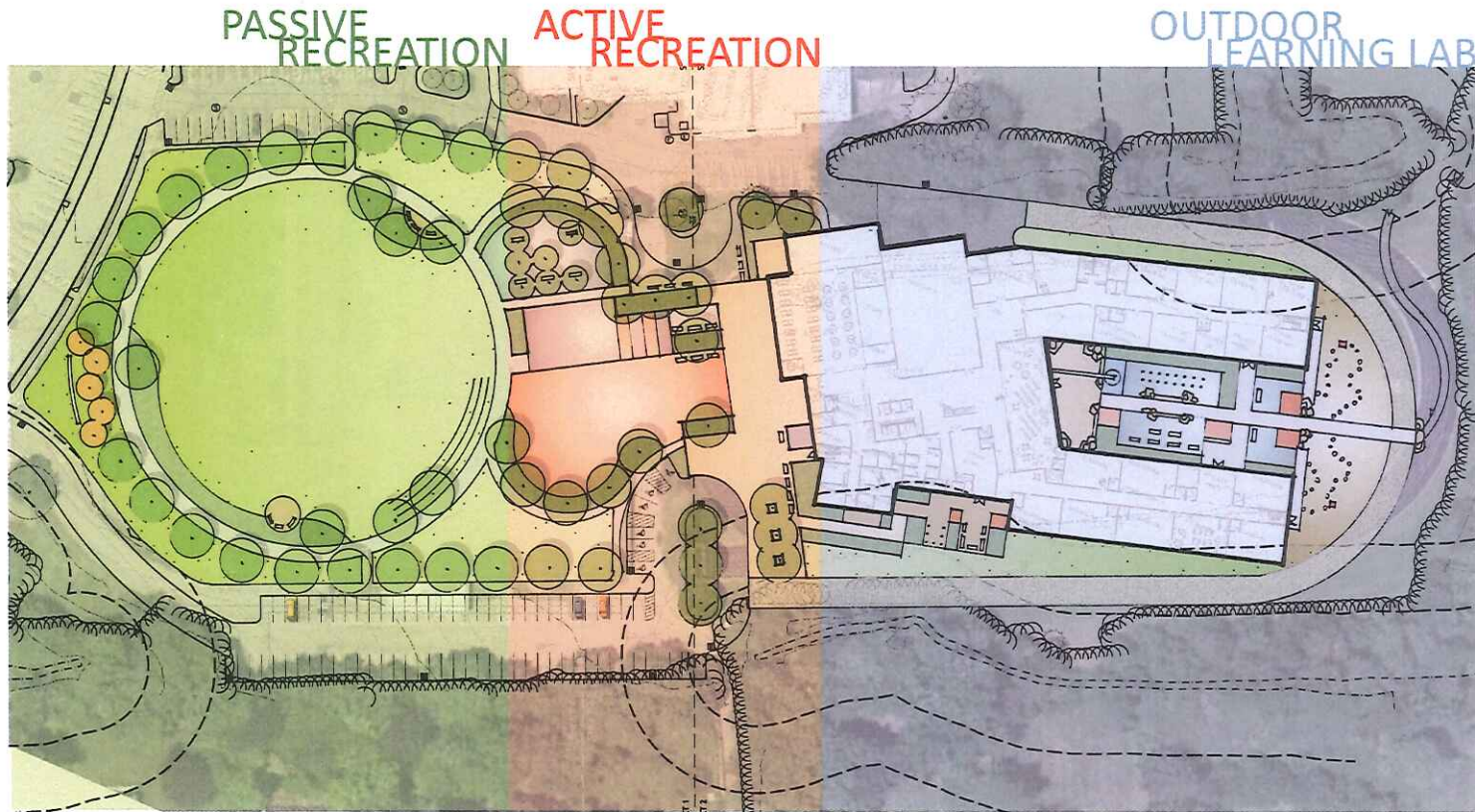
- Fiscally responsible design
- 21st Century facility created for an optimal learning environment
- MSBA sized classrooms and spaces
- Grades organized and grouped by 'neighborhoods'
- Sustainable solutions to support environmental stewardship



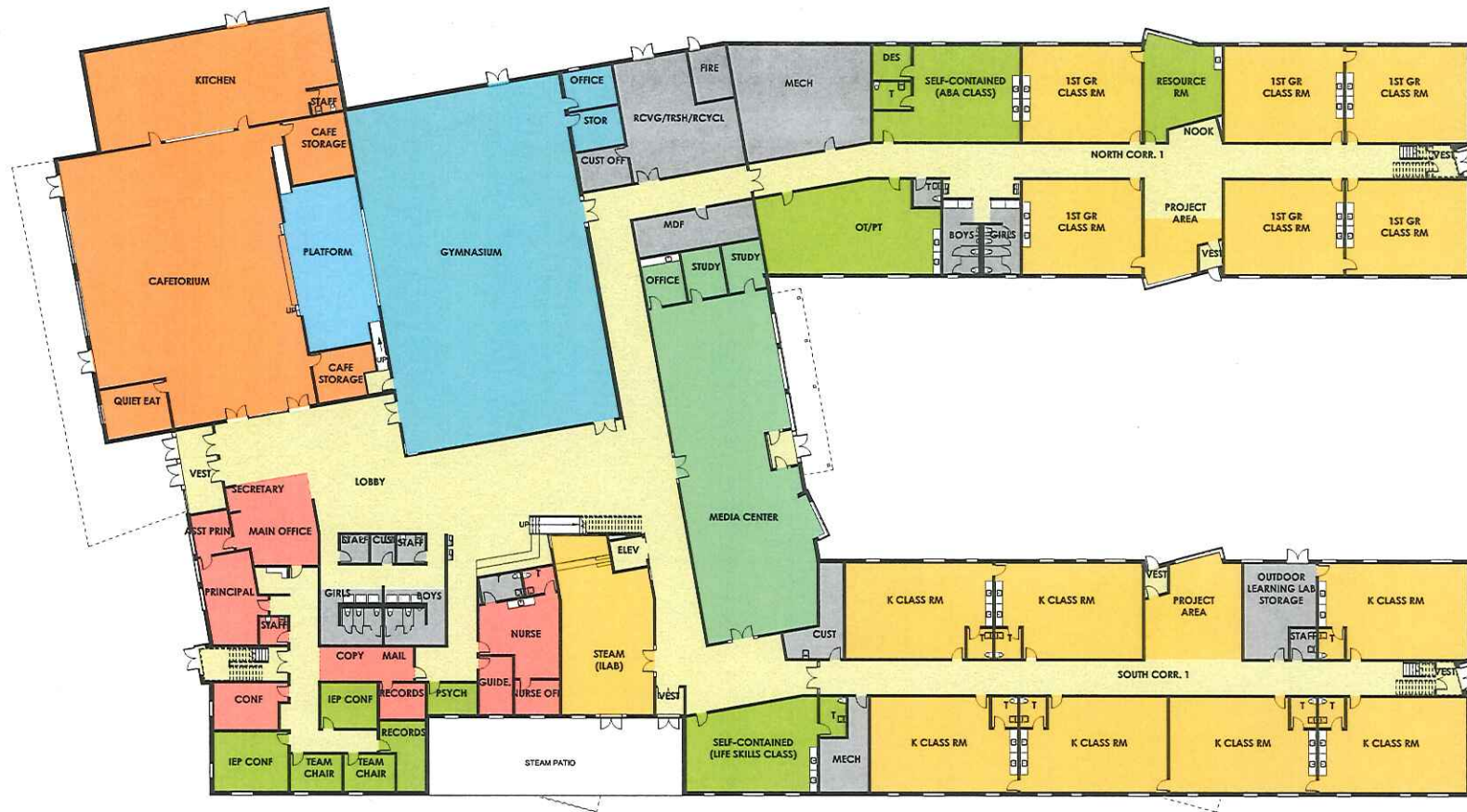
**Florence Roche Elementary School Project
Groton–Dunstable Regional School District**

**Groton Select Board Meeting
October 5, 2020**

Current Landscape Concept



First Floor Plan



Florence Roche Elementary School Project
Groton-Dunstable Regional School District

Groton Select Board Meeting
October 5, 2020



Second Floor Plan



Florence Roche Elementary School Project
Groton-Dunstable Regional School District

Groton Select Board Meeting
October 5, 2020



Current Design

West Elevation / Front Entry



**Florence Roche Elementary School Project
Groton–Dunstable Regional School District**

**Groton Select Board Meeting
October 5, 2020**

Current Design

Looking south-west / Outdoor Learning Lab



**Florence Roche Elementary School Project
Groton–Dunstable Regional School District**

**Groton Select Board Meeting
October 5, 2020**

Tax Impact/ Debt Service*

* Data presented is based on current interest rates and are subject to change.
Data assumes short term borrowing for the first three years with a permanent financing debt service in year four [2025].
Annual value will fluctuate based on the tax rate.

Total Authorization - \$80M
Anticipated Town Share - \$55M
Anticipated MSBA Share - \$25M

	Short term borrowing during project construction			Permanent loan
	Fiscal Year <u>2022</u>	Fiscal Year <u>2023</u>	Fiscal Year <u>2024</u>	Fiscal Year <u>2025 - 2050</u>
Anticipated Town Share	\$20.7M	\$44.85M	\$55M	\$55M
Anticipated MSBA Share	\$9.3M	\$20.15M	\$25M	
Annual Debt Service	\$333,500	\$695,500	\$850,000	\$3,245,000

Average Cost for the Entire Project to Taxpayer: **\$61 per Month**
[based on average property valuation of \$492,500]



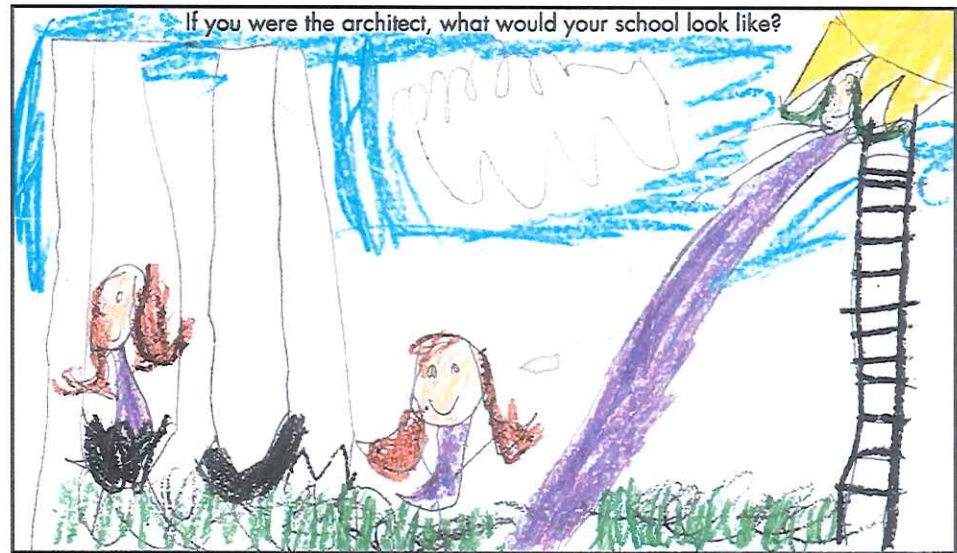
Florence Roche Elementary School Project
Groton–Dunstable Regional School District

Groton Select Board Meeting
October 5, 2020

For More Information

STAY INFORMED

<https://www.florencerocheproject.org/>



Chelsea, Kindergarten



**Florence Roche Elementary School Project
Groton-Dunstable Regional School District**

**Groton Select Board Meeting
October 5, 2020**



TOWN OF GROTON
Board of Health
173 Main Street
Groton, MA 01450

BOARD OF HEALTH
Jason Weber, Chairman
Susan Horowitz, Member
Robert J. Fleischer, Member

MEMO

TO: Town of Groton, Select Board
FROM: Town of Groton, Board of Health
DATE: September 21, 2020
SUBJECT: Halloween 2020, Town of Groton

On September 21st, 2020 the Groton Board of Health (Board) discussed the potential ramifications of COVID 19 and traditional Halloween activities.

The Board made the following suggestions based on the current information available:

- 1) Traditional trick or treating from door to door should be curtailed;
- 2) Since the CDC does not recommend wearing a costume mask in place of a face covering, we further suggest the person to persons contact and gatherings be either eliminated or completely organized and controlled to ensure physical distancing;
- 3) Indoor gatherings are limited to current MA Department of Public Health's guidelines;
- 4) Outdoor gatherings if contemplated should be organized and supervised, limited in the numbers gathered, those attending should be from the local area only and food and candy should be pre-packaged and be as "touchless" as practical;
- 5) Follow CDC's "Halloween activity guidance released by the Centers for Disease Control and Prevention" (<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays.html#halloween>);
- 6) With respect to Halloween displays that are a neighborhood attraction, it is recommended that viewing be by car only and traffic patterns be regulated; no walkabouts or block parties.



GROTON POLICE DEPARTMENT

99 Pleasant Street
Groton, Massachusetts 01450

Michael F. Luth
Chief of Police

Tel: (978) 448-5555
Fax: (978) 448-5603

September 28, 2020

Mark Haddad
Town Manager
Town of Groton

Dear Mark,

I am writing to recommend that the Town of Groton follows the guidance from the Centers for Disease Control and Prevention (CDC) regarding Halloween. Our town has seen a recent increase in confirmed cases of Covid-19 and there is a projection of a spike in the coming months. The CDC categorizes Trick or Treating as a Higher Risk activity that should be avoided. An excerpt from the full report, which includes recommendations for family-based Halloween activities, is attached to this letter.

Thank you,


Michael Luth

Link: <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays.html#halloween>

CDC Guidelines for Halloween

Halloween

Many traditional Halloween activities can be high-risk for spreading viruses. There are several safer, alternative ways to participate in Halloween. If you may have COVID-19 or you may have been exposed to someone with COVID-19, you should not participate in in-person Halloween festivities and should not give out candy to trick-or-treaters.

Lower risk activities

These lower risk activities can be safe alternatives:

- Carving or decorating pumpkins with members of your household and displaying them
- Carving or decorating pumpkins outside, at a safe distance, with neighbors or friends
- Decorating your house, apartment, or living space
- Doing a Halloween scavenger hunt where children are given lists of Halloween-themed things to look for while they walk outdoors from house to house admiring Halloween decorations at a distance
- Having a virtual Halloween costume contest
- Having a Halloween movie night with people you live with
- Having a scavenger hunt-style trick-or-treat search with your household members in or around your home rather than going house to house

Moderate risk activities

- Participating in one-way trick-or-treating where individually wrapped goodie bags are lined up for families to grab and go while continuing to social distance (such as at the end of a driveway or at the edge of a yard)
 - If you are preparing goodie bags, wash your hands with soap and water for at least 20 second before and after preparing the bags.
- Having a small group, outdoor, open-air costume parade where people are distanced more than 6 feet apart
- Attending a costume party held outdoors where protective masks are used and people can remain more than 6 feet apart

- A costume mask (such as for Halloween) is not a substitute for a cloth mask. A costume mask should not be used unless it is made of two or more layers of breathable fabric that covers the mouth and nose and doesn't leave gaps around the face.
 - Do not wear a costume mask over a protective cloth mask because it can be dangerous if the costume mask makes it hard to breathe. Instead, consider using a Halloween-themed cloth mask.
- Going to an open-air, one-way, walk-through haunted forest where appropriate mask use is enforced, and people can remain more than 6 feet apart
 - If screaming will likely occur, greater distancing is advised. The greater the distance, the lower the risk of spreading a respiratory virus.
- Visiting pumpkin patches or orchards where people use hand sanitizer before touching pumpkins or picking apples, wearing masks is encouraged or enforced, and people are able to maintain social distancing
- Having an outdoor Halloween movie night with local family friends with people spaced at least 6 feet apart
 - If screaming will likely occur, greater distancing is advised. The greater the distance, the lower the risk of spreading a respiratory virus.
 - Lower your risk by following CDC's recommendations on [hosting gatherings or cook-outs](#).

Higher risk activities

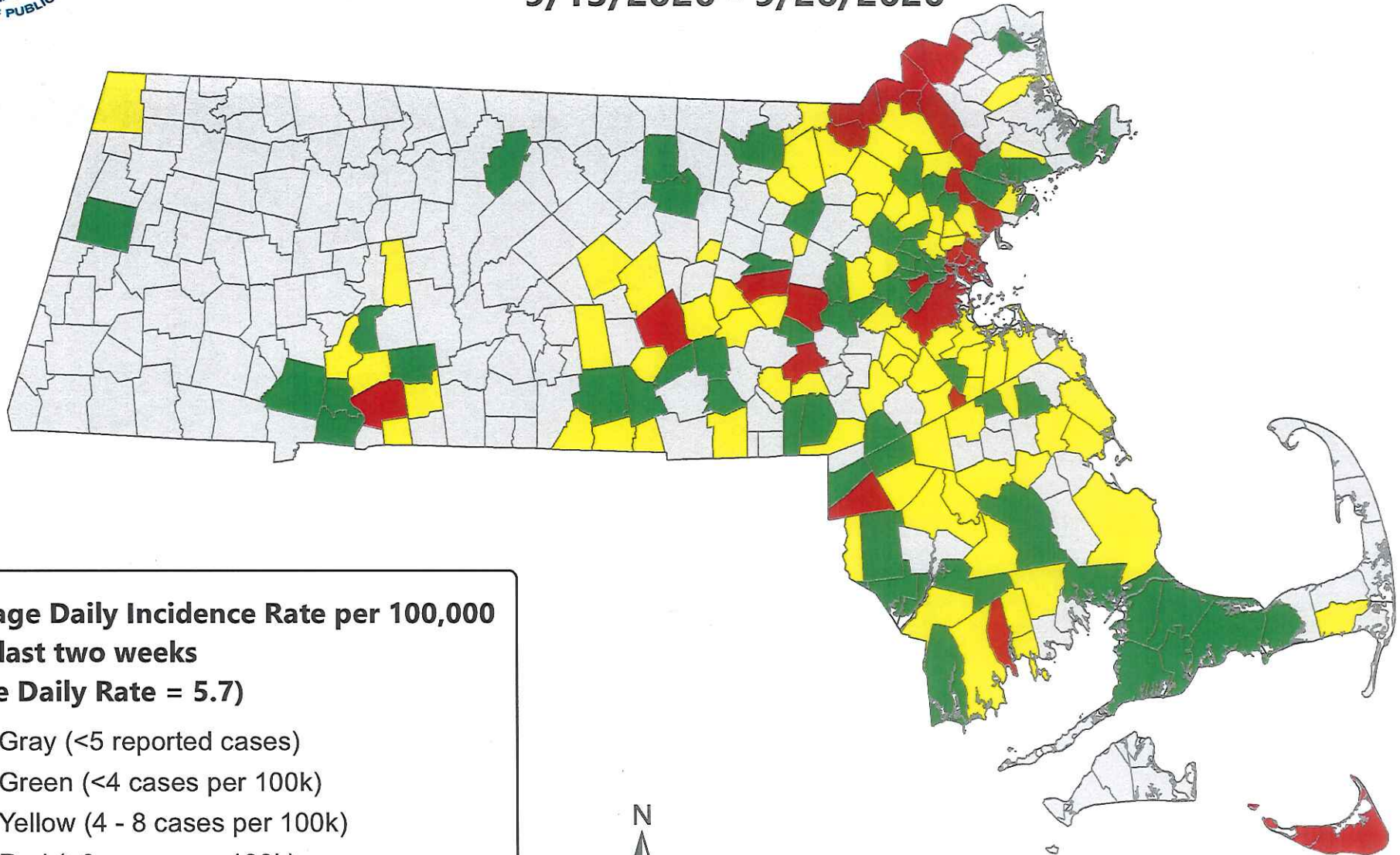
Avoid these higher risk activities to help prevent the spread of the virus that causes COVID-19:

- Participating in traditional trick-or-treating where treats are handed to children who go door to door
- Having trunk-or-treat where treats are handed out from trunks of cars lined up in large parking lots
- Attending crowded costume parties held indoors
- Going to an indoor haunted house where people may be crowded together and screaming
- Going on hayrides or tractor rides with people who are not in your household

- Using alcohol or drugs, which can cloud judgement and increase risky behaviors
- Traveling to a rural fall festival that is not in your community if you live in an area with community spread of COVID-19



Average Daily Incidence Rate (per 100,000, PCR only) for COVID-19 in MA by City/Town Over Last Two Weeks 9/13/2020 - 9/26/2020



**Average Daily Incidence Rate per 100,000
over last two weeks
(State Daily Rate = 5.7)**

- Gray (<5 reported cases)
- Green (<4 cases per 100k)
- Yellow (4 - 8 cases per 100k)
- Red (>8 cases per 100k)



1 inch = 20 miles

* Unknown Official City/Town (N = 22)
Cases are excluded when City/Town is unknown.

Bureau of Infectious Disease and Laboratory Sciences

* Data as of 30SEPT2020
and are subject to change.



Massachusetts Department of Public Health COVID-19 Dashboard – Wednesday, September 30, 2020

Count and Rate of Confirmed COVID-19 Cases and Tests Performed in MA by City/Town, January 1, 2020 – September 30, 2020

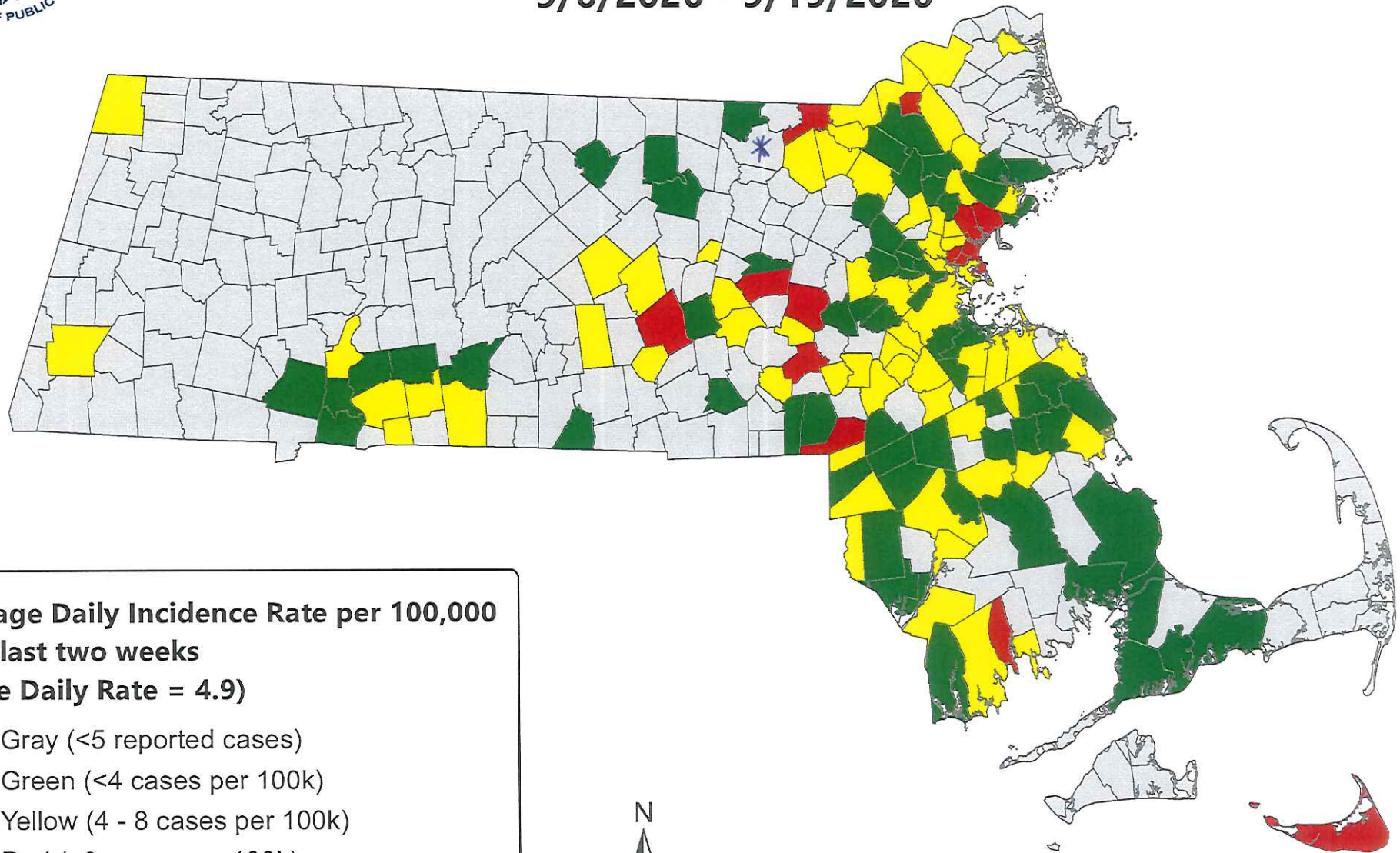
City/Town	Total Case Count	Case Count (Last 14 Days)	Average Daily Incidence Rate per 100,000 (Last 14 days) ¹	Relative Change in Case Counts ²	Total Tests	Total Tests (Last 14 days)	Total Positive Tests (Last 14 days)	Percent Positivity (Last 14 days)	Change in Percent Positivity ³
Goshen	5	0	0	No Change	195	36	0	0%	No Change
Gosnold	5	0	0	No Change	110	1	0	0%	No Change
Grafton	119	7	2.5	Higher	8058	1559	7	0.45%	Higher
Granby	47	<5	1.2	No Change	2525	461	1	0.22%	No Change
Granville	12	0	0	No Change	526	68	0	0%	No Change
Great Barrington	83	0	0	Lower	6720	1213	1	0.08%	Lower
Greenfield	230	<5	1.2	Lower	8329	1253	3	0.24%	No Change
Groton	51	5	3.1	Higher	5689	1349	5	0.37%	Higher
Groveland	48	<5	2.1	Higher	2405	377	2	0.53%	Higher
Hadley	50	0	0	No Change	5494	1146	0	0%	No Change
Halifax	71	8	7.5	Higher	2581	387	9	2.33%	Higher
Hamilton	49	<5	1.9	Higher	2795	371	2	0.54%	Higher
Hampden	105	0	0	Lower	2128	340	0	0%	Lower
Hancock	<5	0	0	Lower	85	13	0	0%	Lower
Hanover	97	6	3.0	Lower	4717	834	9	1.08%	Lower
Hanson	131	<5	1.3	Lower	3638	519	4	0.77%	Lower
Hardwick	10	0	0	No Change	791	139	0	0%	No Change
Harvard	20	0	0	Lower	2254	375	0	0%	Lower

Data are current as of 8am on 9/30/2020; For populations <50,000, <5 cases are reported as such or suppressed for confidentiality purposes. ¹ Gray: <5 reported cases in the last 14 days; Green: Average daily case rate over the last 14 days: <4 cases per 100,000 population; Yellow: Average daily case rate over the last 14 days: 4-8 cases per 100,000 population; Red: Average daily case rate over the last 14 days: >8 cases per 100,000 population. ²Number of new cases occurring over the current two-week period (9/13/2020 – 9/26/2020) compared to the previous two-week period (9/6/2020 – 9/19/2020). Higher=number of new cases in the current two-week period higher than the number of new cases during the last two-week period. Lower=number of new cases in the current two-week period lower than number of new cases during the last two-week period. No change=number of new cases in current two-week period is equal to the number of new cases during the last two-week period. ³Change in percent positivity compared to the previous week's (9/23/2020) report. No Change= <0.10% difference in the percent positivity. DPH calculates rates per 100,000 population using denominators estimated by the University of Massachusetts Donahue Institute using a modified Hamilton-Perry model (Strate S, et al. Small Area Population Estimates for 2011 through 2020, report, Oct 2016.) Please note: Data for these tables are based on information available in the DPH surveillance database at a single point in time. Case counts for specific cities and towns change throughout the day as data cleaning occurs (removal of duplicate reports within the system) and new demographic information (assigning cases to their city or town of residence) is obtained.



Average Daily Incidence Rate (per 100,000, PCR only) for COVID-19 in MA by City/Town Over Last Two Weeks

9/6/2020 - 9/19/2020



**Average Daily Incidence Rate per 100,000
over last two weeks
(State Daily Rate = 4.9)**

- Gray (<5 reported cases)
- Green (<4 cases per 100k)
- Yellow (4 - 8 cases per 100k)
- Red (>8 cases per 100k)

* Unknown Official City/Town (N = 24)
Cases are excluded when City/Town is unknown.

Bureau of Infectious Disease and Laboratory Sciences

* Data as of 23SEPT2020
and are subject to change.



Massachusetts Department of Public Health COVID-19 Dashboard – Wednesday, September 23, 2020

Count and Rate of Confirmed COVID-19 Cases and Tests Performed in MA by City/Town, January 1, 2020 – September 23, 2020

City/Town	Total Case Count	Case Count (Last 14 Days)	Average Daily Incidence Rate per 100,000 (Last 14 days) ¹	Relative Change in Case Counts ²	Total Tests	Total Tests (Last 14 days)	Total Positive Tests (Last 14 days)	Percent Positivity (Last 14 days)	Change in Percent Positivity ³
Goshen	5	0	0	No Change	174	32	0	0%	No Change
Gosnold	5	0	0	No Change	110	2	0	0%	No Change
Grafton	117	<5	1.4	Higher	7203	1417	4	0.28%	Higher
Granby	47	<5	1.2	Lower	2289	468	1	0.21%	Lower
Granville	12	0	0	No Change	482	68	0	0%	No Change
Great Barrington	83	5	5.3	No Change	6149	1188	8	0.67%	Higher
Greenfield	229	<5	1.6	Higher	7737	1204	4	0.33%	Higher
Groton	48	<5	1.2	Higher	5010	1192	2	0.17%	No Change
Groveland	48	<5	2.1	Lower	2203	320	4	1.25%	Higher
Hadley	50	0	0	No Change	4899	1064	0	0%	Lower
Halifax	68	5	4.7	Higher	2396	363	6	1.65%	Higher
Hamilton	48	<5	1.0	No Change	2554	345	1	0.29%	Lower
Hampden	103	<5	1.4	No Change	1946	336	1	0.30%	No Change
Hancock	<5	<5	11.0	No Change	80	13	1	7.69%	Lower
Hanover	95	7	3.5	Lower	4289	760	11	1.45%	No Change
Hanson	126	5	3.3	No Change	3336	470	6	1.28%	Higher
Hardwick	10	0	0	No Change	739	126	0	0%	No Change
Harvard	20	<5	1.0	Lower	2048	339	2	0.59%	Lower

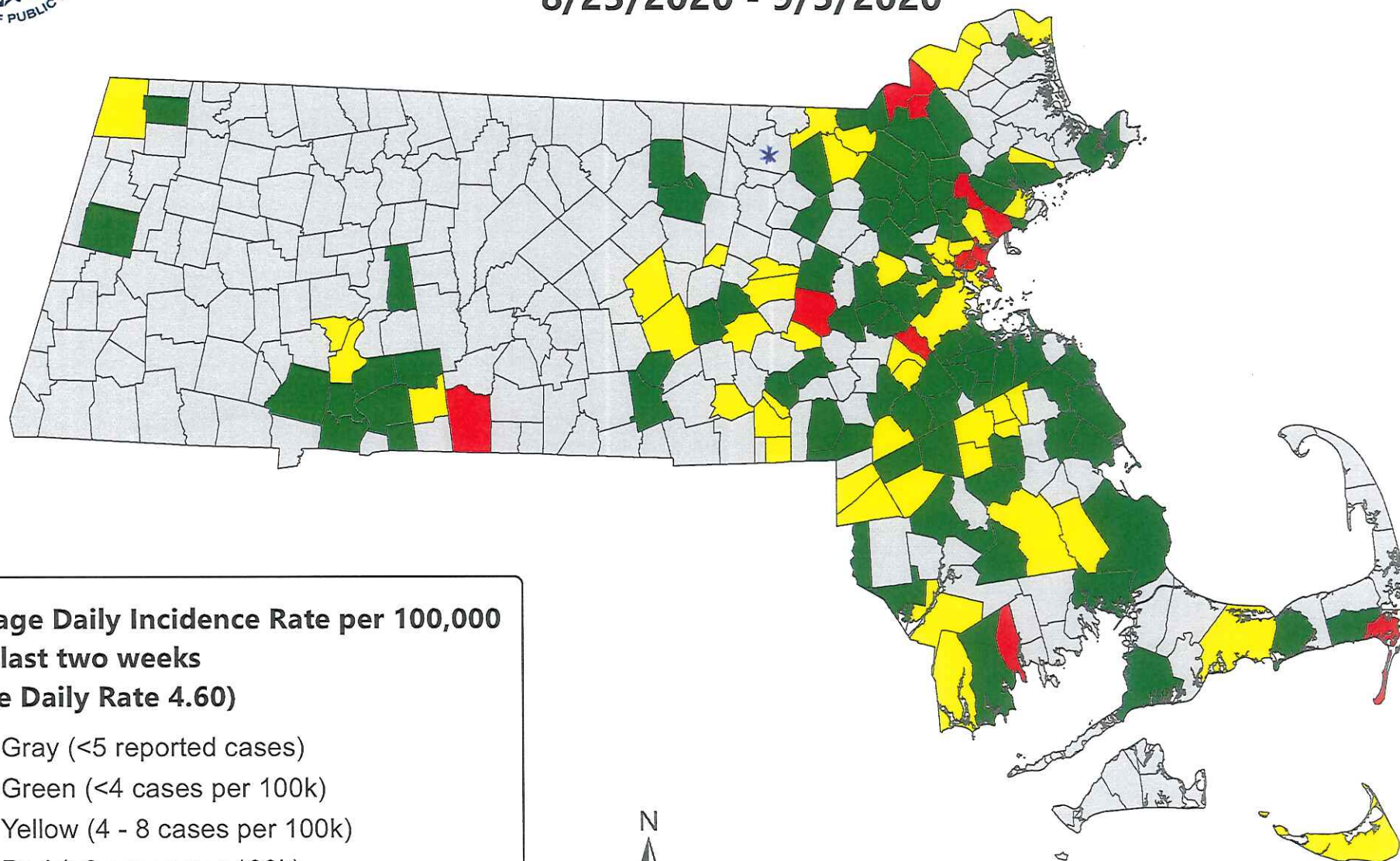
Data are current as of 10am on 9/23/2020; For populations <50,000, <5 cases are reported as such or suppressed for confidentiality purposes. ¹ Gray:<5 reported cases in the last 14 days; Green: Average daily case rate over the last 14 days: <4 cases per 100,000 population; Yellow: Average daily case rate over the last 14 days: 4-8 cases per 100,000 population; Red: Average daily case rate over the last 14 days: >8 cases per 100,000 population. ²Number of new cases occurring over the current two-week period (9/6/2020 – 9/19/2020) compared to the previous two-week period (8/30/2020 – 9/12/2020). Higher=number of new cases in the current two-week period higher than the number of new cases during the last two-week period. Lower=number of new cases in the current two-week period lower than number of new cases during the last two-week period. No change=number of new cases in current two-week period is equal to the number of new cases during the last two-week period. ³Change in percent positivity compared to the previous week's (9/16/2020) report. No Change= <0.10% difference in the percent positivity. DPH calculates rates per 100,000 population using denominators estimated by the University of Massachusetts Donahue Institute using a modified Hamilton-Perry model (Strate S, et al. Small Area Population Estimates for 2011 through 2020, report, Oct 2016.) Please note: Data for these tables are based on information available in the DPH surveillance database at a single point in time. Case counts for specific cities and towns change throughout the day as data cleaning occurs (removal of duplicate reports within the system) and new demographic information (assigning cases to their city or town of residence) is obtained.



Massachusetts Department of Public Health COVID-19 Dashboard - Wednesday, September 9, 2020

Average Daily Incidence Rate (per 100,000, PCR only) for COVID-19 in MA by City/Town Over Last Two Weeks

8/23/2020 - 9/5/2020



**Average Daily Incidence Rate per 100,000
over last two weeks
(State Daily Rate 4.60)**

- Gray (<5 reported cases)
- Green (<4 cases per 100k)
- Yellow (4 - 8 cases per 100k)
- Red (>8 cases per 100k)

* Unknown Official City/Town (N = 72)
Cases are excluded when City/Town is unknown.

Bureau of Infectious Disease and Laboratory Sciences

* Data as of 09SEPT2020
and are subject to change.

thru Sept 9th

City/Town	Total Case Count	Case Count (Last 14 Days)	Average Daily Incidence Rate per 100,000 (Last 14 days) ¹	Relative Change in Case Counts ²	Total Tests	Total Tests (Last 14 days)	Total Positive Tests (Last 14 days)	Percent Positivity (Last 14 days)	Change in Percent Positivity ³
Goshen	5	0	0	No Change	145	34	0	0%	No Change
Gosnold	5	0	0	No Change	108	3	0	0%	No Change
Grafton	112	<5	0.7	Lower	5709	1344	2	0.15%	Lower
Granby	46	<5	3.5	Higher	1792	439	4	0.91%	Higher
Granville	12	0	0	No Change	406	69	0	0%	No Change
Great Barrington	78	<5	1.1	Lower	4924	1742	1	0.06%	No Change
Greenfield	225	<5	1.6	Lower	6452	1089	4	0.37%	Lower
Groton	46	<5	0.6	No Change	3488	734	2	0.27%	No Change
Groveland	46	<5	3.1	Higher	1837	298	3	1.01%	Higher
Hadley	50	<5	2.5	Lower	3791	1027	3	0.29%	Lower
Halifax	62	<5	2.8	Higher	1982	290	3	1.03%	Higher
Hamilton	47	<5	1.9	No Change	2195	342	3	0.88%	Higher
Hampden	101	0	0	No Change	1581	299	1	0.33%	Lower
Hancock	<5	0	0	No Change	66	7	0	0%	No Change
Hanover	87	<5	2.0	Higher	3486	617	4	0.65%	Lower
Hanson	122	<5	0.7	No Change	2813	436	2	0.46%	Lower
Hardwick	10	0	0	No Change	612	150	0	0%	No Change
Harvard	19	<5	1.0	Higher	1670	298	1	0.34%	Higher



Town of Groton
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mbouchard@townofgroton.org

Office of the Town Clerk – Notary Public

Michael F. Bouchard, *Town Clerk*

September 24, 2020

To: Select Board Members, Mark Haddad, Town Manager
From: Michael Bouchard, Town Clerk
Subject: Board of Registrars Appointment

Please accept this letter as a request to appoint a Registrar of Voters for a three year term (to end June 30, 2023), and a second appointment to fill a vacancy for a two year term (to end June 30, 2022).

Each year, the term of one member of the Board of Registrars expires. In 2020, the term of Jane Fry (D) expires. Jane was initially appointed in 2016 for a partial term. Jane has been an engaged Registrar, actively participating in appropriate election activities. I have been pleased with her work. Ms. Fry has been serving since June, 2020 until her successor is qualified (MGL 51:15). Sally Hensley (D) has moved from the Town, creating a vacancy on the Board. The term of her position is to expire in June of 2022.

Under Mass General Law Chapter 51 Section 15, "the selectmen (select board) or the appointing authority shall so appoint their successors that as nearly as possible the members of the board shall represent the two leading political parties". The current makeup of the Board is 1 Republican member, 2 Democratic members and 1 Unenrolled (Michael Bouchard). Please note that only the Town Clerk may be an "unenrolled" member.

The current composition of the Board of Registrars is:

Jane Fry (D) - Term expiring 2020
Paul Martell (R) – Term to Expire 2021
Vacant – Term to expire in 2022
Michael Bouchard (U) – as Town Clerk (MGL 51:15)

The Democratic and Republican Town Committees have submitted nominations for consideration by the Select Board for appointment to Registrar.

The Republican Town Committee has nominated:

- Paul Fitzgerald

The Democratic Town Committee has nominated:

- Jane Fry
- Leslie Lathrop
- John Sopka

I thank the Board for its consideration of this request.

Respectfully, Michael Bouchard



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Board of Registrars - History of Appointments

	Democratic Members	Republican Members
2013 to 2020	2	1
2001 to 2012	1	2

Groton Voter Demographics

	August, 2020	April, 2019
Unenrolled	5493 (64.0%)	5203 (63.6%)
Democratic	1885 (22.0%)	1771 (21.6%)
Republican	1118 (13.0%)	1149 (14.0%)
Other	65 (~ 1%)	58 (~ 1%)

RESPONSIBILITIES OF THE BOARD OF REGISTRARS

The Board of Registrars is a public body, responsible for:

- registering voters
- making local listings of residents
- certifying nomination papers and petitions
- processing absentee voter applications
- administering election recounts
- maintaining voter special registration hours/sessions
- Other responsibilities as needed

The Registrars have been conducting at least an annual voter registration drive onsite at the Groton-Dunstable High School. A typical drive results in 40+ students registering or pre-registering to vote.

As a practical matter, with the individual registrar's consent, the Town Clerk's Office uses a facsimile stamp of each registrar to certify nomination papers and voter registration. These are somewhat routine administrative tasks, requiring access to the State's Voter Registration Information System (VRIS). As such the voter certification and subsequent paperwork needs to be done in house, and is usually on a determined deadline. This practice exists in almost all town clerk's offices, and has in Groton since the mid-20th00's at least.

The VRIS system is used as the source for creating the annual town street list, which is published under the name of the Board of Registrars. The Town Clerk's Office arranges for the annual creation of the street list.

While the 20th day before an election or town meeting (the 10th day prior under Section 11 of Chapter 115 of the Acts of 2020 COVID election legislation) requires an 8:00 PM voter registration deadline, the Clerk's Office handles this requirement.

In 2018, the Third Middlesex Congressional District executed a recount in the primary for Representative in Congress. While rare, the Registrars are important members of the Town's recount team. The Board of Registrars issues rulings for any disputed ballots brought forth at a recount. These rulings are subject only to a judicial review.

As an example of another "responsibility as needed", the counting of Uniformed and Overseas Citizens (UOCAVA) votes are hand counted by the Board. This activity needs to occur by a specified date in the post-election process for elections with a federal office on the ballot.



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Office of the Town Clerk – Notary Public

Michael F. Bouchard, *Town Clerk*

September 24, 2020

To: Groton Select Board
From: Michael Bouchard, Town Clerk
Report: Using Groton -Dunstable Middle School (North) as Precinct 2 and Precinct 3 polling locations for November 3, 2020 state election

Dear Select Board Members,

Section 11 of Chapter 115 of the Acts of 2020, which provides for temporary changes to Massachusetts Election Law relative to the COVID-19 pandemic, specifically provides that the Select Board may change any polling place to be used at the general election at least 20 days before the election "by recorded and public vote if it is determined that the public convenience or public health would be better served. When making such a decision, the Select Board shall evaluate and report on whether such change would have a disparate adverse impact on access to the polls on the basis of race, national origin, disability, income or age, and shall make publicly available on its website and at the office of the town clerk a report on its evaluation. When polling places have been designated pursuant to this section, the board of registrars shall post on the municipal website and at such other places as it may determine, a description of the polling places and shall notify voters by using an electronic means, to the extent available, such as email or reverse 911 call."

Michelle Collette, ADA Coordinator, and I reviewed the Groton-Dunstable Middle School (North) on September 24 and favorably completed the state's Polling Place and Registration Site Access survey. A copy of the survey is attached. It is also our estimation that the proposed temporary re-location of Precincts 2 and 3 to the Middle School (North) will provide a fully accessible and, with COVID precautions, safe location for polling. There is adequate room in the approximately 99' x 66' gym to setup two precincts with adequate spacing for people and voting booths. Traffic flow can be arranged in a natural flow such that people entering the facility can be easily directed to a precinct, and not cross paths with people exiting the facility. We see no disparate adverse impact on access to the polls on the basis of race, national origin, disability, income or age.

Based on this report, we hope the Select Board will find that this proposed change is in accordance with Section 11 of Chapter 115 of the Acts of 2020, and can authorize this change as required under Section 11.

Respectfully submitted,,

Michael Bouchard



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Office of the Town Clerk – Notary Public

Michael F. Bouchard, *Town Clerk*

Proposed Select Board Motion:

I move that the polling locations for Precincts 2 and 3 of the Town of Groton be temporarily relocated to the Groton-Dunstable Middle School (North) as:

- This relocation is in accordance with Section 11 of Chapter 115 of the Acts of 2020.
- The relocation will better serve the public convenience and public health due to the expected volume of voters.
- The relocation will not have an adverse disparate impact on access to the polls on the basis of race, national origin, disability, income or age.

And that the Town Clerk be directed to notify affected voters of this change.

POLLING PLACE AND REGISTRATION SITE ACCESS

LOCATION: Middle School (North) Gym DATE: 9-24-2020

WARD: N/A PRECINCT: 2 AND 3

SURVEYOR: Michael Buehner SURVEYOR: Michelle Collette

TITLE: Town Clerk TITLE: ADA Coordinator



This checklist is based on the Secretary of the Commonwealth's regulations for polling place accessibility 950 CMR 51:00. To complete this survey, you will need a level and a tape measure. Please specify in the "Comments" section, below, any issues that need further clarification.

1. Site access (Path of Travel):

☒ (a) The paths of travel to the polling place from the parking lot and from the street are clear, reasonably lit, and unobstructed.

☒ (b) The paths have continuous common surfaces, not interrupted by steps or abrupt changes in level greater than 1/2 inch.

☒ (c) The path of travel is the same or a substantially similar distance for all persons entering the polling place.

Comments (City/Town Representative): 	Comments (Monitor): 
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2. Parking:

6 (a) The required number of handicapped parking spaces is provided as follows:

<u>total no. of parking spaces</u>	<u>no. of handicapped spaces required</u>
1 - 25	1
26 - 50	2
51 - 75	3
76 - 100	4
101 - 150	5
151 - 200	6
201 - 300	7
301 - 400	8
401 - 500	9
501 -1,000	2% of total
1,001 and over	20 plus 1 for each 100 over 1,000

(b) for parking lots striped prior to 9/1/96:

✓ (1) The handicapped parking spaces are 8 feet wide and have an adjacent 4 foot access aisle which is painted or striped yellow. The parking lot is reasonably lit.

✓ (2) The handicapped parking spaces are identified by a sign at each space or pair of spaces containing the International Symbol of Accessibility, with the top of the sign between 5 and 8 feet high above the ground.

(c) for parking lots striped after 9/1/96:

✓ (1) The handicapped parking spaces are 8 feet wide and have an adjacent 5 foot access aisle which is marked by high contrast painted lines or other high contrast delineation. The parking lot is reasonably lit.


✓ (2) Is there at least one "van accessible" space. (one in every eight accessible spaces must be van accessible, but no less than one) This space is 8 feet wide and has an adjacent 8-foot wide access aisle which is marked by high contrast painted lines or other high contrast delineation. The parking lot is reasonable lit.

✓ (3) Each handicapped parking space is identified by a sign containing the International Symbol of Accessibility, with the top of the sign between 5 and 8 feet high above the ground. Van accessible spaces shall include the words "Van Accessible."

✓ (d) Any sidewalk provided at the handicapped parking spaces has a curb cut (sidewalk ramp), with a slope no greater than 1:12, at each space or pair of spaces.

N/A (e) If no parking lot is available, there is at least one on-street parking space which is at least temporarily designated as a handicapped parking space during the election in front of the polling place.

Comments (City/Town Representative):



Comments (Monitor):



3. Entrance

✓ (a) At least one entrance to the building is accessible.

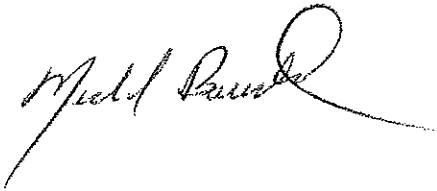
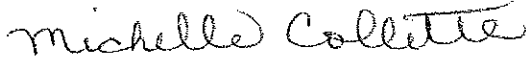
✓ (b) The approach to the accessible entrance is a paved walk or ramp with a non-slip surface uninterrupted by steps or changes in level greater than 1/2 inch. There is a level space 60 inches from the door on both the exterior and interior sides.

✓ (c) Lever handles or other accessible hardware are provided on doors, so that they may be operated with a closed fist.

✓ (d) Doorways are at least 32 inches clear width. Door thresholds are no higher than 1/2 inch above the floor.

N/A (e) If the main entrance is not accessible, signs direct people to the accessible entrance.

N/A (f) If the accessible entrance is not the main entrance, it is unlocked and able to be used without assistance during the same hours as the main entrance.

<p>Comments (City/Town Representative):</p> 	<p>Comments (Monitor):</p> 
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4. Ramps

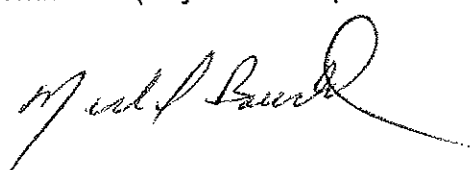

N/A (a) If the entrance has stairs, there is either a permanent or portable ramp. If permanent, the ramp has a slope no steeper than 1:12.

N/A (b) The ramp is at least 48 inches wide.

N/A (c) The ramp has two pairs of handrails along both sides that are round or oval in shape and are set in pairs, one at a height between 34 and 38 inches and a lower one at a height between 18 and 20 inches.

N/A (d) If the ramp is portable, it is as close to 1:12 as possible, and either handrails or wheel guards at least two inches high on both sides are provided.


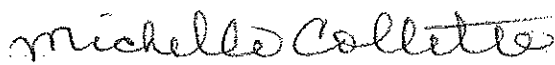
(e) Please describe the portable ramp (if applicable):

Comments (City /Town Representative): 	Comments (Monitor): 
--	---

5. Building Interior

☒ (a) All interior doors, approaches, and ramps necessary to obtain access to the polling place comply with 3 and 4 above.

☒ (b) An accessible route which provides a continuous unobstructed path at least 36 inches wide is maintained inside the polling place and shall coincide with the route for the general public.

<p>Comments (City/Town Representative):</p> 	<p>Comments (Monitor):</p> 
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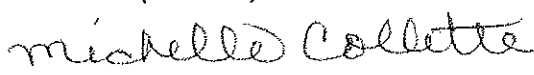
6. Voting Equipment

✓ (a) All Polls - A sample ballot will be posted on the wall no higher than 48 inches above the floor.

✓ (b) Paper or Datavote ballots - At least one marking shelf (one for each party in a primary for Datavote) provides a clear space under it at least 30 inches wide, at least 27 inches clear to the underside, and no more than 32 inches high to the top. Any Datavote stylus handle is at least 1 ¼ inches thick and at least 3 inches long. (AUTO MARK)

N/A (c) Voting machines - At least one machine has a sample ballot posted inside, not higher than 48 inches.

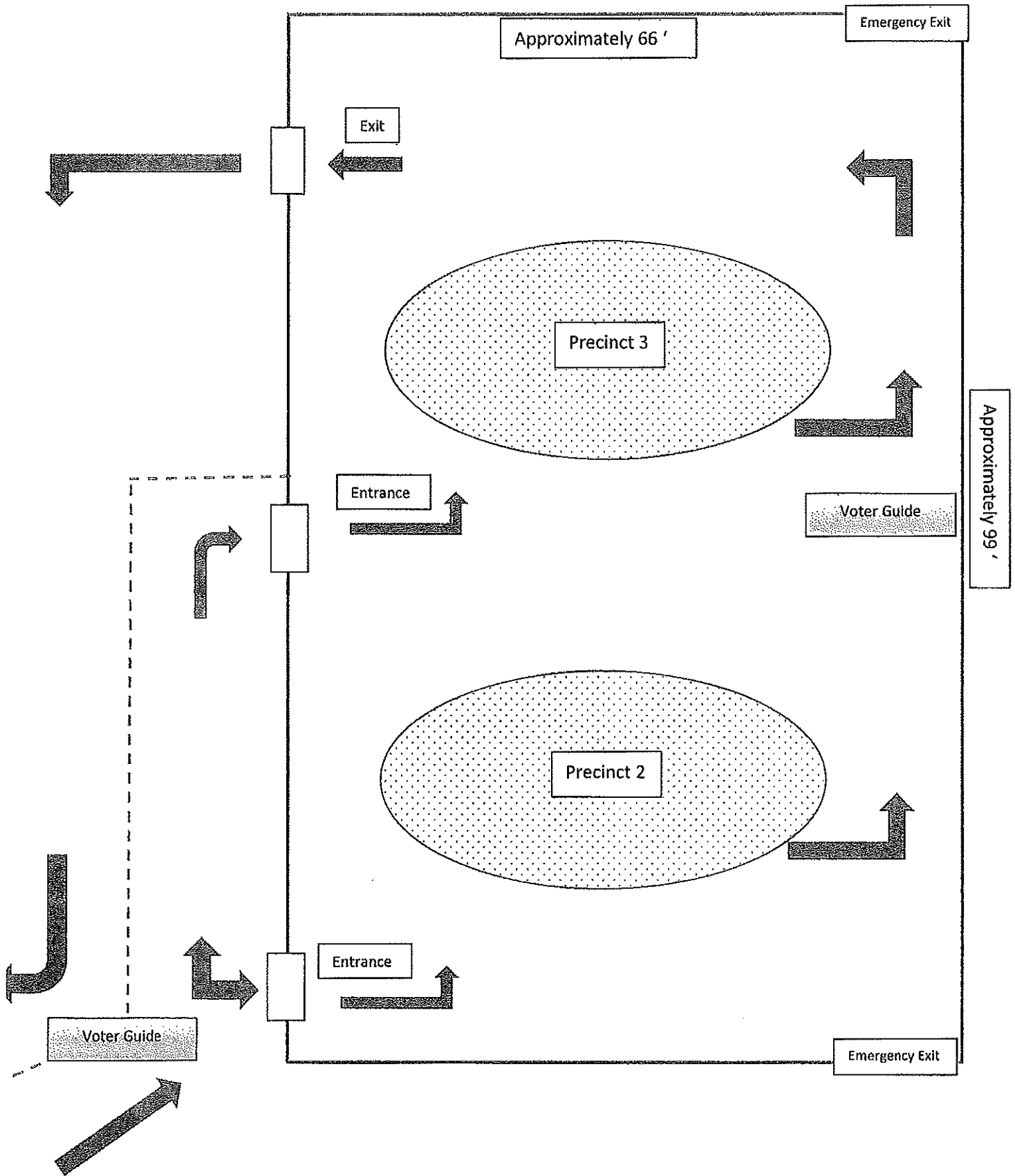
_____ Voting levers are no higher than 48 inches above the floor, or a "reacher" is available for the upper levels.

Comments (City/Town Representative): 	Comments (Monitor): 
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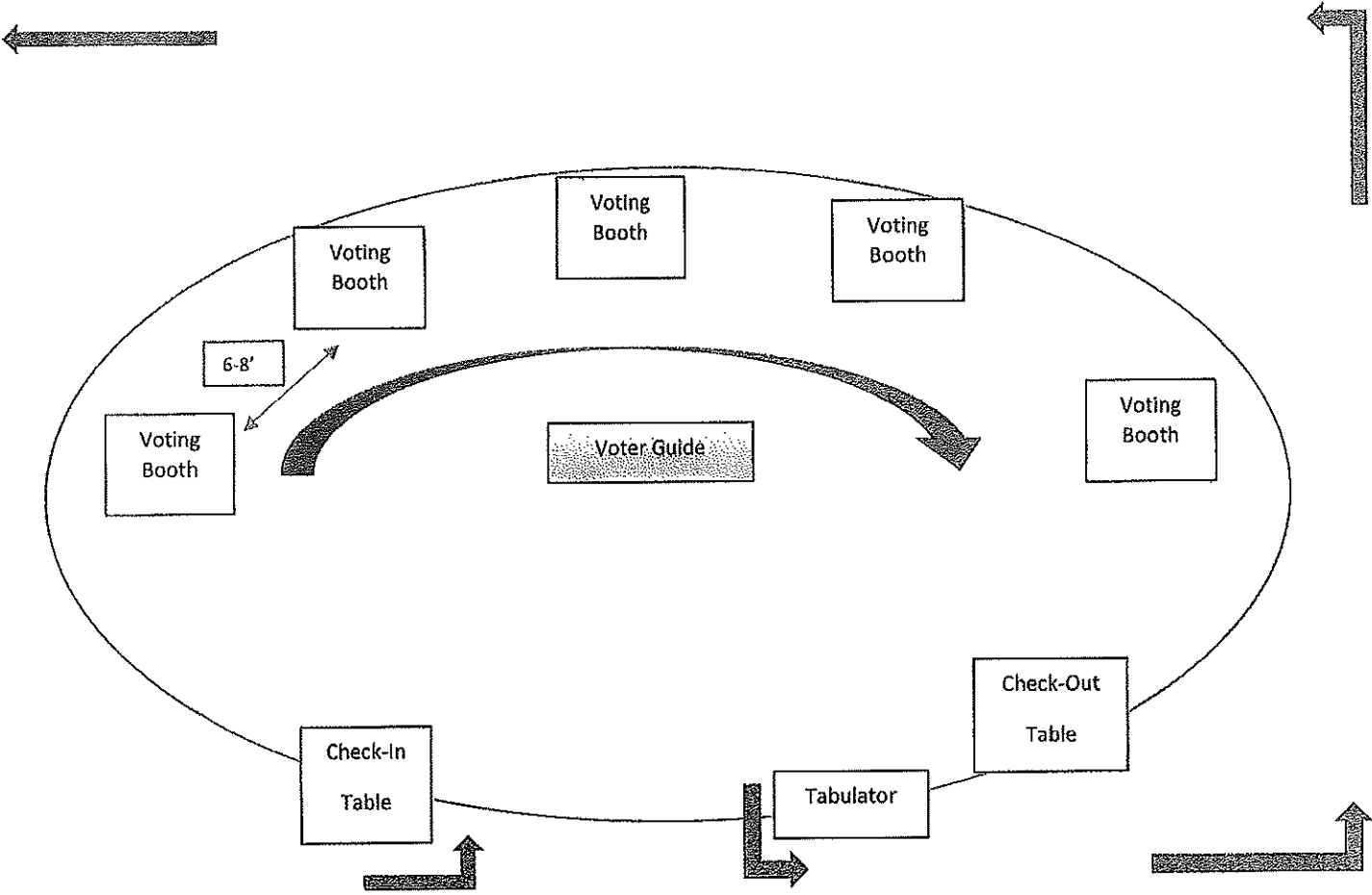
PLEASE SEND THE COMPLETED SURVEY TO:

OFFICE OF THE SECRETARY OF THE COMMONWEALTH
ATTN: Bridget Simmons Murphy
Office of the Secretary of the Commonwealth
Elections Division
1 Ashburton Place, 17th floor
Boston, MA 02108

MIDDLE SCHOOL (NORTH) GYM



MIDDLE SCHOOL - PRECINCT SETUP



**SELECT BOARD MEETING MINUTES
VIRTUAL MEETING
MONDAY, SEPTEMBER 21, 2020
UN-APPROVED**

SB Members Virtually Present: Alison S. Manugian, Chair; Joshua A. Degen, Vice Chair; Rebecca H. Pine, Clerk; John R. Giger, Member; John F. Reilly, Member

Also Virtually Present: Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant; Melisa Doig, HR Director; Patricia Dufresne, Town Accountant; Michael Hartnett, Tax Collector/Treasurer; Tom Delaney, DPW Director; Bud Robertson; Takashi Tada, Land Use Director/Town Planner; Tessa David

Mr. Degen called the meeting to order at 7:00pm and reviewed the agenda.

Ms. Manugian said that local towns around them were seeing spikes in COVID cases and reminded people to wear masks and follow guidelines issued.

TOWN MANAGER'S REPORT

1. Mr. Haddad said he had no updates relative to COVID locally.
2. Mr. Haddad said that they received a press release and DOR Response Update for administrative action taken by Governor Baker to extend tax relief to local businesses. He said that the Governor had deferred tax collections on meals, sales and room occupancy taxes for businesses that collect less than \$150,000 (cumulative) in those taxes for the 12-month period ending February 29, 2020. He said that he was very concerned with this decision adding that while he supported helping local businesses, this would impact their receipts for FY 2021. He said that they would be evaluating the impact of this decision over the next several weeks and would update the Board as they determined how it would impact Groton in FY 2021.
3. Mr. Haddad said that the Capital Planning Advisory Committee (CPAC) was recommending that the Board appoint John Croteau to the Committee to fill the vacancy created when Steve Lane declined being reappointed in June. Mr. Haddad said that the CPAC interviewed Mr. Croteau at their meeting last week and voted unanimously to recommend his appointment. Mr. Haddad respectfully requested that the Board consider making this appointment.

Mr. Degen moved to appoint John Croteau to the CPAC for a term to expire June 30, 2023. Ms. Pine seconded the motion. Roll Call: Pine-aye; Degen-aye; Reilly-aye; Manugian-aye; Giger-aye

4. Mr. Haddad said that he and Select Board Member Degen had been the Town's Representatives to the MRPC but due to their schedules, they had been unable to attend the monthly meetings. Mr. Haddad said that Peter Cunningham, who had been working with the MRPC on the potential environmental grant for the Squannacook Sportsman's Club, had expressed an interest in serving as their Representative. Mr. Haddad respectfully requested that the Board consider appointing Mr. Cunningham to that position.

Mr. Degen moved to appoint Peter Cunningham as the Board's representative to the MRPC for a term to expire June 30, 2021. Ms. Pine seconded the motion. Roll Call: Pine-aye; Degen-aye; Reilly-aye; Manugian-aye; Giger-aye

5. Ms. Manugian said that there were 5 Select Board goals and 5 members. She reviewed her idea for assigning members to a goal to oversee. The Board was agreeable to her proposed assignments.
6. Mr. Haddad reviewed the Board's schedule through the beginning of January as provided in the Board's packet.

RED PEPPER LANE ROAD LAYOUT HEARING

Mr. Haddad read the public hearing notice into the record.

Ms. Pine made a motion to open the public hearing for possible layout of Red Pepper Lane. Ms. Manugian seconded the motion. Roll Call: Pine-aye; Degen-aye; Manugian-aye; Giger-aye; Reilly-aye

Mr. Haddad said that the road had been reviewed and approved by the Town's engineer, Planning Board and DPW Director. He said that it was being recommended that the road be accepted by the Select Board. Mr. Delaney said that this had been constructed according to plan. Ms. Manugian asked if this would be a clean transfer. Mr. Haddad said that it would be. Ms. Pine asked if there was anything different with this road because part of the road was in Pepperell. Mr. Haddad said that Groton was only accepting its portion of the road. Mr. Delaney said that the Town's work together when there are roads that cross into towns like this. Mr. Degen said that there were some drainage easements where it abutted Olivia Way and asked if there were visible drainage from Red Pepper Lane. Mr. Delaney said that the drainage was done underground adding that nothing from Red Pepper Lane drained into Olivia Way.

Ms. Pine made a motion to close the public hearing. Ms. Manugian seconded the motion. Roll Call: Pine-aye; Degen-aye; Manugian-aye; Giger-aye; Reilly-aye

Ms. Pine moved to accept the layout of Red Pepper Lane as presented on the plans that evening as approved by the Planning Board engineer and DPW Director and to recommend to the Town Meeting that the road be accepted. Mr. Reilly seconded the motion.

Mr. Degen asked why this was before them before Olivia Way had been finished. Mr. Tada said that the developer had satisfied the requirements on Red Pepper Lane and thought the developer wanted to get one thing off his plate. Mr. Tada said that the Planning Board was still holding a portion of the bond. Mr. Degen said that they should use acceptance of this road as leverage until the developer cleaned up and took care of obligations on Olivia Way. He said that the residents needed to see the Board have as much leverage as they could on this one.

Peter Krakonis, the developer, said he would like to have the road accepted adding everything having to do with the drainage on Olivia Way had been completed except for the landscaping. He said that the Planning Board had bond money they were holding on to adding the engineers were responsible for the drainage issues on Olivia Way but he was asked to fix the drainage. Mr. Giger said that the drainage had not been tested adding they hadn't had any rain which was a concern of his. Ms. Manugian said she understood the concerns of her board members but asked if this could be held up because of Olivia Way. Mr. Haddad said that there was nothing linking the 2 roads adding the Planning Board's engineer and DPW Director had signed off on it. Mr. Haddad said that this was a call solely by the Select Board. Mr. Delaney said that Olivia Way would not be a town road at the end of the day. Ms. Pine asked if the Planning Board took a vote on this. Mr. Tada said that the Planning Board had not held a formal vote on this yet adding it was on their agenda later that week. Mr. Degen said he could not support this without seeing if the drainage worked over the winter. Mr. Giger said he believed there was only one bond for the development even though Olivia Way was intended to always be a private way. Mr. Tada said that the bond was only for Red Pepper Lane adding they couldn't request a bond for a private way.

There was a discussion about whether they could accept this without a vote by the Planning Board. Mr. Haddad said that they had received a letter from the Planning Board stating it was their concurrence that the road was ready for acceptance.

Roll Call: Manugian-no; Pine-no; Degen-no; Reilly-aye; Giger-no. The motion failed by a vote of 1-4.

Mr. Haddad said that the article will be withdrawn from the Fall Town Meeting warrant.

TOWN MANAGER'S REPORT – CONT.

7. Mr. Haddad said that he had set aside time on the Agenda for the Board to discuss whether or not to change from the Transfer Station for Trash Collection to Curb Side Pick-Up. He said that they were in the process of reaching out to various haulers to get a ballpark cost for such a service. Mr. Haddad noted that pursuant to M.G.L., c.30B, §1(b)(30), a contract for the collection, transportation, receipt, processing or disposal of solid waste, recyclable materials or compostable materials is exempt from Chapter 30B Procurement Requirements. Mr. Haddad said that they averaged about 1,200 stickers per year while others utilize private haulers. Mr. Haddad said that the sticker sales average about \$54K/year. He said that they would still take in \$100K per year in bag sales if they used a private hauler to help offset the private haulers. Mr. Haddad said that they were missing the cost to go to private hauling but wanted to provide the Board with this information. Ms. Tessa David said that there were a number of services the

transfer station handled that could not be done at the curb. Ms. David said that the Transfer Station had an abundance of services adding that curbside pickup would not require recycling be separated, which meant less recycling than how they currently operated. Ms. Pine said that she wasn't sure how they would compare this. She said that she used a private hauler and didn't realize that recycling when comingled was less recycled than sorted recycling. Mr. Delaney said that they had certain recycling guidelines that had to meet adding that the haulers would need to meet the same requirements. Mr. Delaney said he didn't understand what the goal was to go to curbside pickup adding that if he lost the 2 employees that worked at the Transfer Station that would really hurt his operation. Mr. Haddad said that he was showing a potential offset but wasn't recommending that Mr. Delaney lose his 2 employees. Ms. Manugian said that this came about over social media and it raised some questions and the need for a discussion. Ms. Pine asked if it made sense to vet and recommend a preferred hauler. Mr. Haddad said he would gather more information and bring it back to the Board.

8. Ms. Pine explained two versions of a handout for Town Meeting relative to the "Sundown Town" article on the warrant provided to the Board. Ms. Manugian said she didn't notice a huge difference between the two. Mr. Degen said that to a certain degree a reference to a sundown town had to do with the color of someone's skin and not a religious or ethnic issue. He said that if they wanted to say Groton would not be a sundown town and that all were welcome than the reference to the KKK should not be included. Mr. Degen said the Board needed to offer some guidance or defer to the Diversity Task Force. Mr. Reilly and Ms. Manugian said that they would defer to the Diversity Task Force. Mr. Giger said he was okay with deferring to the Task Force but wanted them to keep focused on the removal of a Sundown Town reference. Ms. Pine also agreed with deferring to the Task Force.

ON-GOING ISSUES

A: Mr. Haddad said that a portion of Main Street would be under construction starting tomorrow through Thursday to install a water line for the sprinkler system at Prescott School.

Mr. Haddad said that Susan Horowitz had issued a resignation letter from the Board of Health. He said that they would be advertising this vacancy and would begin the process of filling the vacancy.

LIAISON REPORT

Mr. Degen said that something was going on with the hold harmless issue which the state was discussing doing away with. He said that this would mean the school district would lose \$2-6M in funding and would fall on the Towns to make it up. Ms. Manugian said that she had planned to write a letter as the State was accepting comments until October 16th and was happy to bring it to a meeting for their blessing if they wanted. Mr. Degen said that Representative Harrington was attending the next School Committee meeting and said he would be attending to hear what information she had to offer.

MINUTES

Ms. Pine made a motion to approve the meeting minutes of September 14, 2020. Mr. Degen seconded the motion. Roll Call: Pine-aye; Degen-aye; Manugian-aye; Giger-aye; Reilly-aye

Ms. Pine asked about Town Meeting and about the consent agendas. Mr. Haddad said that the budget would be one consent motion, the second would be a consent motion for the enterprise articles and the third would be for the CPC project articles. He said that if someone wanted to have a specific item held, that the item could be held and voted on separately.

Ms. Manugian adjourned the meeting at 8:37pm.

Approved: _____
Rebecca H. Pine, Clerk

_____ respectfully submitted:
Dawn Dunbar, Executive Assistant

Date Approved: