

# CALENDAR YEAR 2019 GOALS OF THE GROTON SELECT BOARD

## 1. **Select Board Functioning** **Select Board Member Assigned – Barry Pease**

Goal: Work with Town Manager to improve Select Board functioning, including more routine workshop setting meetings. Prior to starting this goal, the Board and Town Manager should assess any opportunities to participate in a Community Compact Agreement.

Measurable Benchmark: A long term running agenda schedule with items to be discussed listed is created and established quarterly. Yearly meetings with all Town Boards are scheduled by the end of the first quarter and a policy is created to establish the process to select and appoint committee members.

## 2. **Create a Major Initiatives, Capital and Asset Committee (MICA)** **Select Board Member Assigned – Josh Degen**

Goal: Create charge and expectations for Major Initiatives, Capital and Asset Committee (MICA). The intent of this committee will be to anticipate and examine, then prioritize all major upcoming projects and capital acquisitions with cost outside of operations. Prior to starting this goal, the Board and Town Manager should assess any opportunities to participate in a Community Compact Agreement.

Measurable Benchmark: Committee charge is established by March 31, 2019 with the expectation for Committee to create and discuss a 5-20 year window and begin with an assessment and inventory of existing assets and processes.

## 3. **Green Communities Designation** **Select Board Member Assigned – Becky Pine**

Goal: Determine if the Groton should move forward to Achieve Green Community Designation. Prior to starting this goal, the Board and Town Manager should assess any opportunities to participate in a Community Compact Agreement.

Measurable Benchmark: Determination is made by end of February, 2019. If determination is made to pursue the Designation, place Article on 2019 Spring Town Meeting Warrant to adopt the Stretch Code and submit application to the Commonwealth by Fall of 2019.

**4. Determine Appropriate and Affordable Levels of Public Safety  
Select Board Member Assigned – John Giger**

Goal: Determine and support appropriate and affordable levels of Public Safety for Groton Residents. Prior to starting this goal, the Board and Town Manager should assess any opportunities to participate in a Community Compact Agreement.

Measurable Benchmark: Decide upon appropriate Fire/EMS services and make recommendation to the 2019 Spring Town Meeting if any change in current Department make-up is necessary. Over the Summer/Fall of 2019, work with Police and Fire Chiefs to understand Public Safety Department Staffing needs and alternatives. Hold a workshop by September 30, 2019 to review and understand emergency management plans and procedures (in conjunction with Emergency Management Committee).

**5. Review all Select Board Policies  
Select Board Member Assigned – Alison Manugian**

Goal: Review all Select Board Policies in conjunction with Town Counsel, beginning with policies that have financial impacts, with intent to clarify procedures to assure that all Select Board decisions that carry significant financial impact are made through a rigorous process of best practice and public exposure. Prior to starting this goal, the Board and Town Manager should assess any opportunities to participate in a Community Compact Agreement.

Measurable Benchmark: Review 25% of policies in each quarter of 2019, with the intent to:

- A. Delete policies that are no longer in effect or needed.
- B. Update all policies as needed.
- C. Establish a common format, including creation date, revisions dates and version number.
- D. Post all policies in an easily-accessed place on the Town's Website and remove older versions.

**6. Operating Budget of Town and School Districts  
Select Board Member Assigned – Josh Degen and Alison Manugian**

Goal: Understand long-term expenses, timing and necessary revenues needed to support both the Town of Groton and the two Regional School Districts. Prior to starting this goal, the Board and Town Manager should assess any opportunities to participate in a Community Compact Agreement.

Measurable Benchmark: Hold workshop(s) with Regional School Committees and Finance Committee by August 31, 2019 to develop strategy and plan (including revenue resources) to address operational needs of all Town Departments and Regional School Districts.

**7. Support Expansion of Residential Housing Alternatives  
Select Board Member Assigned – Becky Pine**

Goal: Support expansion of residential alternatives across the age and income spectrum in Groton. Seek input from groups such as the Affordable Housing Trust, Groton Housing Authority, Planning Board, and local realtors, to understand current housing needs and opportunities. Prior to starting this goal, the Board and Town Manager should assess any opportunities to participate in a Community Compact Agreement.

Measurable Benchmark: If need is determined, over the course of Calendar Year 2019, explore and understand process options for creating Affordable/affordable and Over-55 housing on town owned and/or privately held land, including understanding potential viability of the existing Country Club parcels for development to meet community needs.

**8. Improve Effectiveness & Efficiency of Data Management & IT – Town Government  
Select Board Member Assigned – John Giger**

Goal: Understand and make recommendations to Town Meeting around adoption of a Munis type software package to improve effectiveness and efficiency of information technology handling throughout Town Government by reducing duplication of spreadsheets, forms and data entry. Prior to starting this goal, the Board and Town Manager should assess any opportunities to participate in a Community Compact Agreement.

Measurable Benchmark: A decision on whether or not to move forward is made by the 2019 Fall Town Meeting.