Each “_” is for one letter, number, space, etc.

1. Mail or Deliver to: Board of Selectmen
   173 Main Street
   Groton, MA 01450-1237
   Tele:(978) 448-1111
   Fax: (978) 448-1115

2. Do not attempt to use all of the spaces available. Keep the Message SHORT and SIMPLE. Do not hyphenate words at the end of a line.

3. Please provide us with the message by 4:00pm Thursday
   Messages cannot be called into the office,

NAME OF ORGANIZATION: __________________________________________

NAME OF CONTACT PERSON: ______________________________________

PHONE: (HOME) ___________________ (WORK) _____________________

START DATE: ___________________________ ENDING DATE: ________________

The Town of Groton reserves the right to edit all messages.
All information must be completed in order to run messages.