

## GROTON RECYCLING COMMITTEE

Meeting Minutes, Thursday, December 13, 2018 7:00 pm

Town Hall Small Meeting room, 1st floor

### Welcome

- Attendance: Diana Keaney, Jamie King, Tessa David, Nancy Ohringer
- Meeting was opened at: 7:07 pm

### Review prior meeting minutes

- Minutes from 11/08/18 meeting were reviewed. Motion was made to approve. It was unanimous.

### Review Transfer Station Descriptive Tour segments

- Members reviewed and agreed segments established and video by Ashley Doucette, Production Technician - The Groton Channel are good for the Transfer Station Descriptive Tour segments
- Diana will send list compiled for prompt cards so that each member can summarize the list of details for each recycling area segment. These will be PDF files available to click/select on video links.
- Tessa will check with Groton IT staff, Mike and Nick to see if they can put video links on to Transfer Station map listed on Transfer Station Recycling Center page.

Brainstorm Clean Recycling practices, these will be part of detail lists for each recycling area and can include the MassDEP funded recycling resource, [RecycleSmartMa.org](http://RecycleSmartMa.org).

Discuss Transfer Station Plastic Cap recovery possibilities, to be continued

### Update on School Recycling.

- Schools now recycling single stream. Contracted custodial staff have relayed misinformation about their required procedures. Administrators are addressing this issue per meeting Nancy, Tom, and Tessa attended with GDRSD facilities manager, Steve Byrne and Michael Knight, Director of Business and Finance, and Irene Congdon, Central Mass Municipal Assistance Coordinator
- Corrugated cardboard is collected in containers provided by the Groton DPW and taken to the Transfer Station.
- Michael Knight, Director of Business and Finance proposed to reignite school recycling with a student lead recycling and providing stipend for staff monitors to insure collection, continuity, and success of the recycling program. He proposes to apply for a DEP grant to help fund stipend.

### Action items

- Diana will send list compiled for prompt cards
- Tessa will check with Groton IT staff on video links

### Future items

- Develop Reduce, Reuse, Recycle promotion
- Brainstorm Reduction Techniques

Adjourn: 8:30 pm

Recorded by Tessa David