

Groton Recycling Committee Meeting, September 11, 2014, 7:14-8:23pm
Groton Town Hall, Small meeting room

Members: **Jamie King**, **Mike Brady**, **Lee Davy**, **Tessa David**.
Friends: **Nancy Ohringer**

GrotonFest Plans and Responsibilities Summary:

September 20, 2014, 10-4:30

Irene

Deliver: rope & clips to hang signs

Display: items made of recycled bottles/cans/etc.

Coordinate/staff:

Information booth & handouts

Lee

Deliver:

Tent for shade

Coordinate/staff:

Set up

Thought provoking facts hung from

Guess bale weights contest & forms

Dan

Deliver: token prizes for participants

Coordinate/staff: Mercury awareness & prize booth

Jamie

Deliver: string for hanging recycling

Coordinate/staff:

Set up

Cub Scout recycling sorting station

Announce "winners" and note that the whole town
"wins" with \$X revenue several times during day

Count results of sorting operations and all recycling
collected in roll-off

Mike

Copy & Deliver:

Recycling Center FAQ,

Did you know, about 40 copies

Tom

Deliver:

- Plastic gloves

- 40 Kitchen Scrap Buckets

10 (4 prizes/6 new residents),

30 to sell \$5 each

- Recycling roll-off – Label "Recycling Only"

- 3 packages of 32 gallon Orange trash bags

- 4 saw horse for 2 tables

- 2 plywood for tables

- 1 folding table

- Box of handouts: composting wheel, recycling wheel,
Don't Trash Grass, etc. stored in paint shed

- 3 bales & pounds: aluminum, cardboard and 3-7 plastic

Staff: As needed

Nancy

Deliver:

- Recycling notice to paper

- Recycling material display

Coordinate/staff: booth plastics recycling display.

Announce "winners" and note that the whole town
"wins" with \$X revenue

Take promotion pictures

Notify vendors of Recycling opportunities at GrotonFest

Tessa

Deliver:

Recycling containers and bags

Bucket for liquid from recycling

Transfer Station Flyer

HHW information flyer copies

Sample items made of recycled content

Coordinate/staff:

Supervise Booth siting day before

Set up Similar to last year

- share booth space with Covanta Energy. Tessa confirmed booth across from Boutwell with Dale Martin, GrotonFest coordinator.
- Special recycling related events
- 10-4:30 with set up 6:30-9:30am and take down 1 hour after.

Activity and Lead

1. Guess bale weights contest (**Lee**)
 - a. **Tom** will provide bales & weights on paper, PAYT bag prizes, Kitchen Scrap Buckets
 - b. **Dan** Harty will provide token prizes
 - c. **Jamie** and **Nancy** announce "winners" and note that the whole town "wins" with \$X revenue generated by recycling per year
 - d. Send all participants for a token prize for guessing to the information table
2. Bale exhibit (Tom)
 - a. Thought provoking facts hung from bales (**Lee** update)
3. Recycling-sorting demonstration (**Jamie**)
 - a. Cub scout recycling sorting station(**Jamie**)Information table & prizes (**Irene, Mike, Lee** and **Dan** Harty, Covanta Energy)

Recycling related handouts

- A. Recycling Center FAQ (**Mike** will update)
- B. Flyer promoting Transfer Station (**Tessa** updated, **Lee** re-format? & **Tessa** copy)
- C. Regional Recycling Center (**Tom** will draft)
- D. HHW information flyer (**Tessa** will copy & fold)
- E. GrotonFest recycling promotion. Recycling Committee / Groton Fest Committee are committed to recycling more of the recyclable materials this year. (**Nancy** drafted & circulated to media)

Set up before September 20

- * Bale signs. (**Lee** will update.)
- * Signs for bales (**Lee** will determine repairs necessary and update banners.)
- * Bale exhibit & supplies (**Tom** will deliver on Friday)
- * Recycling items (**Tessa** and **Dan** will store at Legion Hall) - Containers
- Flyers: TS, GRRRC, HHW, vendor recycling, composting wheel, recycling wheel, Don't Trash Grass, etc.
 - Boxes of plastic bags for recycling & trash cans)
- * 1 five-gallon pail
- * Notify GrotonFest vendors (**Nancy** will give to Dale (& Jane?) for their next years' communication
 - * Volunteers (Scouts) arranged to assist with sorting recyclables (**Jamie**)

GrotonFest Day (rotate and back up each other)

- * Tent for shade (**Lee** & help)
- * Distribute/offer NEW Recycling opportunities to vendors. (**Nancy**)
- * Guess bale weights contest (**Lee**)
- * Bale exhibit (rotate and back up as needed)
- * Information table = **Irene Mike, Lee, Dan**
- * **Nancy** will take promotion pictures
- * Recycling-Sorting Demonstration (**Jamie, Nancy, Scouts**)
- * Count results of sorting operations (**Jamie**)

* Clean up

Volunteers- all day but as noted

- * **Irene** Congdon ~before Tessa
- * **Lee** Davy
- * **Dan** Harty, Covanta~12
- * **Jamie** King
- * **Tom** Delaney, few hours
- * **Nancy** Ohringer
- * Cub & Boy Scouts
- * **Tessa** David~3p hopefully