

Groton Recycling Committee Meeting, August 14, 2014, 7-8:40pm  
Groton Town Hall, Small meeting room

Members: **Jamie King**, **Mike Brady**, **Lee Davy**, **Tessa David**.  
Friends: **Nancy Ohringer**

Welcome

Minutes from 5/1/14 minutes were unanimously accepted.

Transfer Station awareness/promotion- review notes/ideas from Gina Marini of the Groton Cable. Jamie will forward video clips to tessadavid2@gmail.com.

GrotonFest, Lee to forward Banner fix needs. Cub Scouts availability will be confirmed by Jamie. Lessons learned reviewed = committee is working with Recycling, not waste. Tom will deliver and provide supplies. Mike will update 2 handouts. Tessa will get CY2013 data. Lee will provide tent & fix banner.

Motion by Mike not to purchase kitchen scrap buckets since the Transfer Station has just purchased some and to redirect the \$50 booth refund to this year's GrotonFest booth cost. Unanimously acceptance.

New business, recycling for all, signage and resident experience will be discussed at a future meeting. Lee Wordsmith promotion ideas for newspaper & GrotonLine articles.

DevensHHW – volunteer to help for Groton's turn on Saturday, October 7<sup>th</sup> from 8:30-1?

Next meeting September 11, 2014, 7pm.

### GrotonFest Plans

September 20, 2014, 10-4:30

#### Responsibilities Summary:

##### **Irene**

**Deliver:** rope & clips to hang signs

**Coordinate/staff:**

Information booth & handouts

##### **Lee**

**Deliver:**

Tent for shade

Buckets for liquid from recycling

**Coordinate/staff:**

Set up

Thought provoking facts hung from

Guess bale weights contest & forms

##### **Dan**

**Deliver:** token prizes for participants

**Coordinate/staff:** Mercury awareness & prize booth

##### **Jamie**

**Coordinate/staff:**

Set up

Cub Scout recycling sorting station

Announce "winners" and note that the whole town "wins" with \$X revenue several times during day

Count results of sorting operations and all recycling collected in roll-off

##### **Mike**

**Deliver:**

Recycling Center FAQ,

Did you know, update & email both to Tom & NOTE: for 2 sided copying 40

##### **Tom**

**Deliver:**

Plastic gloves

Kitchen Scrap Buckets, 10 for 4 prizes/6 distribute to TS newcomers, 30 to sell \$5 each

Recycling roll-off

3 packages of 32 gallon Orange trash bags

4 saw horse for 2 tables

2 plywood for tables

heavy plastic sheeting for table top

1 folding table

Box of handouts: composting wheel, recycling wheel,

Don't Trash Grass, etc stored in paint shed

3 bales & pounds: aluminum, cardboard and 3-7 plastic

**Staff:** As needed

##### **Nancy**

**Deliver:** Notice to paper

**Coordinate/staff:** booth plastics recycling display.

Announce "winners" and note that the whole town "wins" with \$X revenue

Take promotion pictures

Notify vendors of Recycling opportunities at GrotonFest

##### **Tessa**

**Deliver:**

Recycling containers and bags

Transfer Station Flyer -email to Tom for copying

HHW information flyer copies

\$X revenue generated by recycling in CY13

Kitchen Scrap Bucket inserts & seeds

**Coordinate/staff:**

Supervise Booth siting day before

Similar to last

- share booth space with Covanta Energy. Tessa confirmed booth across from Boutwell with Dale Martin, GrotonFest coordinators.
- Special recycling related events
- 10-4 with set up before and take down 1 hour after.

#### Activity and Lead

1. Guess bale weights contest (**Lee**)
  - a. **Tom** will provide bales & weights on paper, PAYT bag prizes, other?
  - b. **Dan** Harty will provide token prizes
  - c. **Jamie** and **Nancy** announce "winners" and note that the whole town "wins" with \$X revenue generated by recycling in CY13. **Tessa** will provide \$
  - d. Send all participants for a token prize for guessing to the information table
2. Bale exhibit (Tom)
  - a. Thought provoking facts hung from bales (**Lee** update)
3. Recycling-sorting demonstration (**Jamie**)
  - a. Cub scout recycling sorting station(**Jamie**)  
Information table & prizes (**Irene, Mike, Lee** and **Dan** Harty, Covanta Energy)

#### Recycling related handouts

- A. Recycling Center FAQ (**Mike** will update)
- B. Flyer promoting Transfer Station (**Tessa** updated, **Lee** re-format? & **Tessa** copy)
- C. Regional Recycling Center (**Tom** will draft)
- D. HHW information flyer ( **Tessa** will copy & fold)
- E. Grotonfest recycling promotion. Recycling Committee / Groton Fest Committee are committed to recycling more of the recyclable materials this year. (**Nancy** will draft & circulate for input)

#### Set up before September 20

- \* Bale signs. (**Lee** will update. )
- \* Signs for bales (**Lee** will determine repairs necessary and update banners. )
- \* Bale exhibit (**Tom** will deliver on Friday)
  - aluminum, corrugated cardboard and 3-7 plastic bales
  - roll-off to store recycling
  - 4 saw horses and 2 plywood for sorting tables
  - heavy plastic sheeting for table top
- \* Recycling items (**Tessa** and **Dan** will store at Legion Hall) - Containers
- Flyers: TS, GRRRC, HHW, vendor recycling, composting wheel, recycling wheel, Don't Trash Grass, etc
  - Boxes of plastic bags for recycling & trash cans)
  - 1 five-gallon pail
- \* Notify Grotonfest vendors (**Nancy** will give to Dale (& Jane?) for their next years' communication
  - \* Volunteers (Scouts) arranged to assist with sorting recyclables (**Jamie** )

#### Grotonfest Day (rotate and back up each other)

- \* Tent for shade (**Lee** & help)
- \* Distribute/offer NEW Recycling opportunities to vendors. (**Nancy**)
- \* Guess bale weights contest (**Lee**)
- \* Bale exhibit (rotate and back up as needed)
- \* Information table . (**Irene Mike, Lee, Dan**)
- \* **Nancy** will take promotion pictures
- \* Recycling-Sorting Demonstration (**Jamie, Nancy, Scouts** & others)
- \* Count results of sorting operations (**Jamie**)

\* Clean up

#### Volunteers- all day but as noted

- \* **Irene** Congdon ~before Tessa
- \* **Lee** Davy
- \* **Dan** Harty, Covanta
- \* **Jamie** King
- \* **Tom** Delaney, few hours
- \* **Nancy** Ohringer
- \* Cub & Boy Scouts
- \* **Tessa** David~3p hopefully