

Ad Hoc Polling Location Committee

DRAFT Minutes – February 10, 2014

Meeting was called to order at 2:00 pm

Attendees:

Stuart Schulman
Berta Erickson
Carol Quinn
Michelle Collette
Scott Harker
Brooks Lyman
Michael Bouchard Advisor
Ed Cataldo Invited; Building Commissioner

Scott Harker asked if private buildings have also been considered in the committee's analysis. Scott mentioned the Baptist Church as a suggestion. Stuart Schulman commented that the Baptist Church was on the original list of member's suggestion, but did not qualify with enough points in the committee's screening process to be in the "top 4" sites to be reviewed. He noted that Grotonwoods did make the "top 4" but has been ruled out. Shaw's did not make the top 4. Berta Erickson expressed reservation with using a church as a polling location, citing separation of church and state. Scott accepted an action to review the Baptist Church. Mike Bouchard would like to participate in the site visit.

Ed Cataldo reviewed a set of requirements that, in his opinion, would represent the minimum for the Pool and Golf Center to meet accessibility requirements. Requirements are:

- Right Side Door:
 - Addition of concrete to the slab to afford 18" of clearance on the swing side of the door.
 - Reconfiguration of the roof support to ensure unobstructed use of the door
 - Ensure that the threshold is no more than 1/2" high
 - Measure ramp pitch; if pitch is more than 5%, handrails must be added on both sides
- Main Door (option)
 - Add ramp from the right side to the main door
 - Re-configure steps to the main door, as needed
- Parking spaces:
 - 2 accessible spaces are available at the side door currently
 - 4 spaces in total are needed, based upon the 90 spaces in the main lot
 - One option could be to excavate the hill and add two spaces. There are trees in one area here and a cart path in another. A careful plan would need to be devised.

- Another option could be to create parking spaces at the Mulligan's end of the building. The ramp to the rear door would need to be raised and reconfigured to give unobstructed access to the facility. The P&GC General Manager expressed concern (prior to this meeting) that such a plan could create a pedestrian hazard in this area.
- More study needs to be done re: accessible parking
- Rest Rooms:
 - Lower paper towel dispensers
 - Add padding to exposed plumbing below counter level
 - Replace stall latches
- Other things to consider:
 - Signage
 - Use of golf carts as shuttle vehicles to the parking lot

It was stated that this work is relatively low dollars and may be "throwaway" should a more extensive plan be devised and approved for P&GC renovation. Bob Whalen is considering a CPC application to fund an architectural study of improvements.

Stuart suggested that the list of requirements to improve the center in the short term be brought to the Town Manager for feedback. Ed and Mike will meet with Tom Delaney, and refine the work list before presenting to Mark.

The next meeting will be Tuesday February 18 at 2:00 pm.