**TOWN OF GROTON PLANNING BOARD**

**Thursday, June 23, 2022**

**Meeting Minutes**

A virtual meeting of the Planning Board was held on Thursday, June 23, 2022, at approximately

7:00 p.m. All votes were to be taken by roll call because the meeting was virtual.

**Members Present:**

Ms. Alyson Bedard, Clerk

Mr. Russell Burke, Board Member

Mr. David Bonnett, Board Member

Ms. Lorayne Black, Board Member

**Board Members not Present:**

Mr. Scott Wilson, Chair

Ms. Annika Nilsson Ripps, Vice-Chair

Mr. George Barringer, Board Member

**Also Present:**

Mr. Takashi Tada, Land Use Director/Town Planner

Per the Massachusetts Attorney General’s guidance regarding the Massachusetts Wiretap Statute, Mr. Burke stated the meeting was virtual and being recorded and all votes must be taken via roll call. Further, the people who were participating in the meeting introduced themselves.

***Approval Not Required (ANR) Plan***

***184 Whitman Road & 191 Gay Road (Assessors’ Map 234; Parcels 42 & 43)***

Mr. Tada explained the ANR affected two properties that shared a property boundary line that was being adjusted. He displayed a Plan of Land prepared by David E. Ross Associates. Ms. Michelle Sticklor and Ms. Erica Sticklor were in attendance.

Ms. Michelle Sticklor explained that both she and Ms. Erica Sticklor were selling their properties and felt the plan would be cleaner if her property (191 Gay Road) included the area shown as lot 2A on the plan. This area includes the entire existing stone in wall along her driveway, whereas the current property line runs through the middle of the stone wall.

**MOTION:** Ms. Bedard made a motion to endorse the Approval Not Required Plan for 184 Whitman Road and 191 Gay Road, as presented. Ms. Black seconded the motion.

A roll call vote was taken which resulted as follows:

Yea: Ms. Bedard, Ms. Black, 4

 Mr. Bonnett, & Mr. Burke

Nay: 0

**MOTION CARRIED: 4 – 0 – 0.**

***Planning Board Reorganization***

The Planning Board reorganization could not be done because some members were absent.

Mr. Burke stated he would serve in the following roles:

* Community Preservation Committee representative
* Montachusett Regional Planning Commission representative
* Montachusett Joint Regional Transportation Committee representative

Mr. Tada indicated Mr. Barringer had agreed to serve as follows:

* Earth Removal Stormwater Committee representative
* Complete Streets Committee representative
* Public Safety liaison (Police, Fire, & Department of Public Works)

Ms. Bedard stated she would serve as:

* Zoning liaison (Building Commission & Board of Appeals)

Mr. Wilson would serve as:

* Environmental liaison (Board of Health, Conservation, and Park)

Ms. Black stated she would serve as:

* Historic liaison (Historic District Commission & Historical & Town Center Overlay District)

Ms. Nilsson Ripps would serve as:

* Housing liaison (Housing Authority, Housing Partnership, & Affordable Housing Trust
* Groton/Dunstable Regional Schools liaison

Mr. Bonnett stated he would serve as:

* Utilities liaison (GELD, Water & Sewer, & West Groton Water District)

**MOTION:** Mr. Burke made a motion to reappoint Ms. Bedard, Ms. Black, Mr. Bonnett, Mr. Barringer, Ms. Nilsson Ripps, Mr. Wilson, and himself to continue their current assignments as listed above, but left the determination of Select Board Liaison vacant until the new Chair was appointed. Mr. Bonnett seconded the motion.

A roll call vote was taken, which resulted as follows:

Yea: Mr. Bonnet, Ms. Bedard 4

 Ms. Black, & Mr. Burke

Nay: 0

**MOTION CARRIED 4 – 0 – 0.**

***Discussion – Master Plan Update***

There were no updates to share.

***Project Updates***

* Florence Roche Elementary School – Final Lighting Plan: 6/20/2022

Mr. Tada said an email had been received from Mr. Steve Michener, Studio G Architects that indicated there were initially going to be 7 poles at 30 feet in height, however, there would actually be 9 poles that would be 25 feet in height.

Mr. Burke suggested that Mr. Barringer represent the Planning Board in discussions with lighting issues and the sense of the four Planning Board present, it was something that could be handled with a minor modification of the site plan. Mr. Tada replied he felt that was acceptable.

***Committee Updates***

* Complete Streets Committee

There were no updates to share.

***General Business***

* Meeting Minutes

There were no meeting minutes to approve.

***Planning Board Meeting Schedule***

* To be determined.

***Adjournment***

At approximately 7:47 p.m. Ms. Black made a motion to adjourn. Mr. Burke seconded the motion.

A roll call vote was taken, which resulted as follows:

Yea: Mr. Bonnett, Ms. Bedard, 4

 Ms. Black, & Mr. Burke

Nay: 0

**MOTION CARRIED 4 – 0 – 0.**

Respectfully submitted:

Trish Gedziun

Recording Secretary *Approved 8/4/2022*