

**PLANNING BOARD  
MAY 19, 2011  
MINUTES**

Chairman Capes called the meeting to order at 7:30 PM.

Members present: Capes, Barringer Burke, Giger, Parent, and Wilson  
Member absent: Perkins

**COMPREHENSIVE MASTER PLAN UPDATE**

The Board met with Judi Barrett and Angela Insinger of Community Opportunities Group (COG) to discuss comments on the draft Master Plan. The Board received comments from Advisory Group members and the public on the website and in writing. The deadline for comments was May 16, 2011. Ms. Barrett said COG would review all the comments and submit its recommendations to the Planning Board for its review.

Member Wilson requested if the PDF maps could be layered in Adobe Acrobat so the reader could turn layers on and off. Ms. Barrett said, "yes," they would make the change.

Member Giger reminded COG to include the Town's organizational flow chart as shown on the Town's website. Ms. Barrett agreed.

The Board said Town Meeting approved the Master Plan Implementation Phase. COG will submit the scope of services for the Board's review at the June 16, 2011 meeting.

Meeting adjourned at 8:30 PM

Respectfully submitted,

Michelle Collette  
Land Use Director/Town Planner