Chairman Perkins called the meeting to order at 7:30 PM in the Town Hall
Members present: Perkins, Barringer, Burke, Capes, Giger, and Hess
Member absent: Wilson

ANR PLAN – LACOMBE, WHILEY ROAD
The Planning Board considered the Approval Not Required plan submitted by Robert Lacombe to change lot lines between existing lots located at the intersection of Boston Road and Whiley Road. Attorney Robert Collins presented the plan.

The motion was made by Barringer, seconded by Giger, to endorse as Approval Not Required the plan entitled, “Plan of Land in Groton, Massachusetts, For: Robert Lacombe,” prepared by Stamski & McNary, Inc, dated May 27, 2008. The motion passed unanimously.

MILL RUN PLAZA
The Board reviewed the letters from the Trustees of the Mill Run Plaza Condominium Association granting consent to the North Middlesex Savings Bank for installation of a generator and to Groton Wellness Center for changes to walkways. Both projects are on common land owned by the Condominium Association. The letter did not address the installation of the patio at the Groton Wellness Center.

DESIGN GUIDELINES
The Board met with Peter Flinker of Dodson Associates to continue work on the town-wide design guidelines for commercial development. Mr. Flinker presented background information on the project including addressing infill in the Historic Districts, commercial developments such as Mill Run Plaza and CVS-Emerson medical offices, and new commercial developments such as Boston Road Market Place and Crossroads located at the Four Corners.

Mr. Flinker reviewed the December 18, 2008 draft of proposed design guidelines. The Board will review the draft and will meet with Mr. Flinker some time in January 2009.

Meeting adjourned at 9:30 PM

Respectfully submitted,

Michelle Collette
Town Planner