

**GROTON PLANNING BOARD
SEPTEMBER 29, 2005
MINUTES**

Chairman Clements called the meeting to order at 7:30 PM in the Town Hall

Members present: Clements, Barringer, Eliot, and Wilson

Member absent: Degen, Lewis, and Perkins

DESIGN GUIDELINES

The Board met with Peter Flinker of Dodson Associates to discuss the Scope of Services for the Design Guidelines project. Mr. Flinker submitted a revised scope for the Board's review.

The Board requested that Mr. Flinker facilitate the forum on business development with GMAC, the Assessors and other Town Departments on October 27, 2005. The Board discussed the need to revisit the business section of the Comprehensive Master Plan.

Member Wilson said it is important to help developers understand the direction the Town would like to go and the type of design the Town would like to see.

Member Eliot agreed that the Board should give developers a better sense of direction earlier in the process.

The motion was made by Wilson to approve the first phase of the Scope of Services at the funding level of \$8000.00 as summarized in "Exhibit A- Groton Design Guidelines Project Scope of Services, Phase I," prepared by Peter Flinker, Dodson Associates, dated September 29, 2005. *The motion was seconded and passed unanimously.*

Meeting adjourned at 9:30 PM

Respectfully submitted,

Michelle Collette
Planning Administrator

