

PERSONNEL BOARD MINUTES

MEETING FEBRUARY 16, 2016

3:00 PM 1<sup>ST</sup> FLOOR MEETING ROOM, TOWN HALL

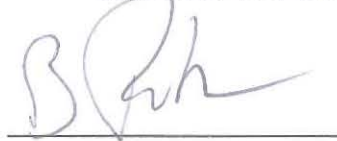
Board Members Present: Bud Robertson, Chair

Mary Jennings, Vice-Chair

Dolores Alberghini, Member

Also Present: Melisa Doig, HR Director

1. Meeting called to order 3:02 PM
2. The board voted to approve the minutes from January 12, 2016 Ms. Alberghini moved to approve the minutes and Ms. Jennings seconded the motion. Unanimous vote to approve all minutes.
3. Mr. Robertson explained the purpose of the Sustainable Budget Study Committee. He advised the members that the Board of Selectmen voted to have a member from the Personnel Board be on the committee. Ms. Jennings nominated Mr. Robertson, Ms. Alberghini seconded. Vote 2 in favor and 1 abstained.
4. Ms. Jennings said that she would write the letter to the Board of Selectmen with the recommendation from the Personnel Board regarding a town wide survey that would include how the Town of Groton compares to other towns that have the same demographics as Groton. This would also include comparing job titles, size of departments, salaries, and benefits.
5. Ms. Alberghini made a motion to adjourn, seconded by Ms. Jennings, unanimous vote. Meeting adjourned at 3:35 PM



Bud Robertson, Chairman



Respectfully submitted,

Melisa Doig, HR Director

Date Approved: March 23, 2016