

PERSONNEL BOARD MINUTES

MEETING JANUARY 1, 2016

2:00 PM 1ST FLOOR MEETING ROOM, TOWN HALL

Board Members Present: Bud Robertson, Chair

Mary Jennings, Vice-Chair

Dolores Alberghini, Member

Also Present: Melisa Doig, HR Director

1. Meeting called to order 2:02 PM
2. The board voted to approve the minutes from December 22, 2016 Ms. Alberghini moved to approve the minutes and Ms. Jennings seconded the motion. Unanimous vote to approve all minutes.
3. The board discussed the Town Manager's salary survey. The survey average salary for the 14 similar towns was \$124,215.64. To that amount was added the \$3,500.00 for other compensation provided by many of the selected towns that the Groton Town Manager does not receive. The amount was calculated by Mr. Robertson from information included in the other compensation column. He excluded deferred compensation. The average compensation for the 14 towns including other compensation was \$127, 715.64. The Groton Town Manager receives \$130,000.00. Ms. Jennings made a motion that the Personnel Board conducted a salary analysis of 14 towns of comparable size and budget including longevity in position, population, and compensation, and has concluded that the current Town Manager salary of \$130,000 is fair. Ms. Alberghini seconded the motion. Unanimous vote. The board will send the information to the Board of Selectmen.
4. At the December 22, 2015 meeting, Ms. Jennings asked the board about a town wide survey. She is sending a memo on behalf of the Personnel Board to the Board of Selectmen with this recommendation.
5. Ms. Alberghini made a motion to adjourn, seconded by Ms. Jennings, unanimous vote. Meeting adjourned at 3:09 PM

Bud Robertson, Chairman

Respectfully submitted,

Melisa Doig, HR Director

Date Approved:

DRAFT