

**PERSONNEL BOARD MINUTES**

**MEETING AUGUST 11, 2015**

**2:00 PM 1<sup>ST</sup> FLOOR MEETING ROOM, TOWN HALL**

Board Members Present: Bud Robertson, Chair

Mary Jennings, Vice-Chair

Dolores Alberghini, Member

Also Present: Melisa Doig, HR Director

1. Meeting called to order 2:00 PM
2. The board voted to approve the minutes from July 1, 2015. Ms. Jennings moved to approve the minutes and Ms. Alberghini seconded the motion. Unanimous vote to approve minutes.
3. Mr. Robertson updated the board on the Charter Review Committee. Mr. Robertson did let them know they have until September 18, 2015 to submit questions. At this time the Personnel Board has decided that they have no questions to submit to the Charter Review Committee. During discussion the board discussed the three by-law employees and how they are the only employees without any personal service contracts. The board would like to discuss this with the Town Manager in late September.
4. Ms. Alberghini made a motion to adjourn, seconded by Ms. Jennings, unanimous vote. Meeting adjourned at 3:00 PM

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Bud Robertson, Chairman

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Respectfully submitted,

Melisa Doig, HR Director

Date Approved:

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