

PERSONNEL BOARD MINUTES

MEETING JULY 14, 2015

2:00 PM 1ST FLOOR MEETING ROOM, TOWN HALL

Board Members Present: Bud Robertson, Chair

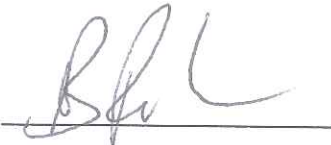
Mary Jennings, Vice-Chair

Dolores Alberghini, Member

Also Present: Melisa Doig, HR Director

Mark Haddad, Town Manager

1. Meeting called to order 2:02PM
2. The board voted to approve the minutes from July 1, 2015. Ms. Alberghini moved to approve the minutes and Mr. Robertson seconded the motion. Ms. Jennings abstained. Minutes approved.
3. The board discussed the proposed Standard of Conduct policy from the HR Director. A few more edits were made. Ms. Jennings made a motion to approve the policy, Ms. Alberghini seconded the motion. The board unanimously voted to approve the policy with the updates to be forwarded to the Board of Selectmen for final approval.
4. Mr. Robertson updated the board on the Charter Review Committee. He informed the board of the public hearing on July 22, 2015. They agreed to meet in early August to discuss their strategy and how they will move forward with questions for the Charter Review committee. Mr. Robertson did let them know they have until September 18, 2015 to submit questions.
5. Ms. Alberghini made a motion to adjourn, seconded by Ms. Jennings, unanimous vote. Meeting adjourned at 3:00 PM



Bud Robertson, Chairman



Respectfully submitted,

Melisa Doig, HR Director

Date Approved: August 11, 2015