

PERSONNEL BOARD MINUTES

MEETING MAY 7, 2015

2:45 PM 1<sup>ST</sup> FLOOR MEETING ROOM, TOWN HALL

Board Members Present: Bud Robertson, Chair

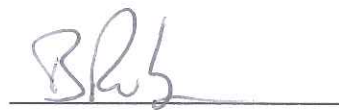
Mary Jennings, Vice-Chair

Dolores Alberghini, Member

Also Present: Melisa Doig, HR Director

Michael Chiasson, IT Director

1. Meeting called to order 2:46PM
2. Meet and greet with IT Director, Michael Chiasson. Mr. Robertson started the meeting with introducing the board members and gave an overview of the Personnel Board. Then each member gave a brief description of their backgrounds. Then Mr. Chiasson talked about his background. Both the PB and the IT director had a general discussion about the town, the future of IT etc.
3. The board unanimously voted to approve the minutes from November 4, 2014.
4. The board discussed that going forward that they will compose their own letters and have the HR Director handle the administrative function. They also discussed the Charter Review process and what role they would have.
5. Ms. Jennings made a motion to adjourn, seconded by Ms. Alberghini, unanimous vote. Meeting adjourned at 4:00 PM



Bud Robertson, Chairman



Respectfully submitted,

Melisa Doig, HR Director

Date Approved: July 1, 2015