

PERSONNEL BOARD DRAFT MINUTES

MEETING JUNE 3, 2014

4:00 PM 1ST FLOOR MEETING ROOM, TOWN HALL

Attendees: Bud Robertson, Chair

Mary Jennings, Vice-Chair

Dolores Alberghini, Member

Mark Haddad, Town Manager

Melisa Doig, HR Director

1. Meeting called to order 4:05 PM
2. Town Manager Haddad updated the board on:
 - A. Fire Chief hiring process. Discussed how the search committee went thru the interviews and how the two finalist will have to complete the Assessment Center
 - B. Groton Country Club Manager vacancy
 - C. IT Director Recruitment process. Mary Jennings will be the representative for the Personnel Board for the IT Search Committee
3. Discussed the role of the Personnel Board and the HR Director and how they work together
4. Ms. Alberghini made the motion to adjourn, seconded by Ms. Jennings, unanimous vote.
Meeting adjourned at 5:10 PM