



TOWN OF GROTON
Park Commission
Town Hall
1st Floor Meeting Room

PARK COMMISSION
Brenden Mahoney, Chair
Anna Eliot, Vice Chair
Mary Jennings, Member
Jeffrey Ohringer, Member
Brian Edmonds, Member

Date: Tuesday June 4, 2024
Time: 5:00 PM
Location: 1st Floor Meeting Room
Members Present: Brenden Mahoney, Anna Eliot, Mary Jennings, Jeffrey Ohringer, Brian Edmonds
Members Not Present:
Others Present: Katie Berry, Don Black

Brenden Mahoney called the meeting to order at 5:00 p.m.

Don Black, CPA Project Updates for Cutler and Town Field- Don Black discussed FY24 CPA projects for renovation at Cutler Field and Town Field. Mr. Black presented a contractor estimate of \$43,800 for the work to be done at Cutler Field, and discussed the potential plan of action. The project could begin July 1st, 2024, with lacrosse being given notice to clear any of their property from the area, that the project will take about a month to complete. Mr. Black shared that he requested estimates from three vendors, with New England Sports Turf being the best quote, as they also utilize low pressure tire systems. For the 2024-04 Town Field renovation project, he hopes to schedule work for the fall season. Katie Berry shared a request to look at renovating the smaller Alvin Sawyer field in the Town Field area by Rob Foley of the Youth Baseball League. The commission discussed the logistics of each project and the procurement process with Mr. Black. Mary Jennings suggested that pricing be determined for the entire project, as the \$43,800 represents the site work for Cutler Field only. Other expenses for irrigation, benches, and fencing will be provided by Brenden Mahoney and Don Black, with the knowledge that irrigation repair is to be determined. The commission discussed the estimates, with Mary Jennings asking for physical copies of the 3 bids, which Mr. Black planned to bring to the June 18th Park Commission. Mr. Mahoney clarified that the commission is looking for the fence panel estimates, benching, and written bids for the site work. The commission also discussed the potential for renovation of the smaller Alvin Sawyer Field, which is now too close to wetlands and is overgrown.

Park Commission Properties- Commissioner updates and estimates- Brenden Mahoney shared information provided by Officer Hanehan, a request to keep lights on at Town Field basketball court until 11pm, and to repair the Town Field basketball court fencing. The commission discussed the pending work at the shed. Jeff Ohringer moved to purchase 2 “no dumping” signs from Amazon to be placed at Town Field near the trash barrels, Anna Eliot seconded, and the motion carried unanimously. Anna Eliot will call the police station to ask about closed circuit cameras. Anna Eliot shared updates on the 2025-02 Cow Pond Play Fields CPA project, stating that she has contact 3 different architectural firms to review the scope, and received the recommendation that a project manager be hired, as the project is multi layered. The commissioners discussed the steps needed to move forward with the project. The commission

discussed Jamie Buchanan as a vendor. Brenden Mahoney offered to ask Mark Haddad, Town Manager, if the expense would be permissible for the CPA project.

Park Commission Budget Updates- Katie Berry shared current monthly invoices and expense impacting FY24 funds.

Budget Working Group Updates- Mary Jennings presented a synopsis of the recent budget working group meeting, where the FY25 operational budget was discussed, and creation of a Capital Expense plan, to be incorporated with information gathered at the June 18th user group meeting. Brian Edmonds made clear that the charter states that the Park Commission is charged with caring for their properties for the enjoyment of the community. The commission had an in-depth discussion on usage of capital expenses and meeting with user groups.

Old/New Business:

Sign permits/ invoices- Commissioners reviewed and signed field use permit applications and invoices.

Minutes- Brian Edmonds moved to approve the meeting minutes of May 7, 2024 as submitted, Anna Eliot seconded, and the motion carried unanimously.

Schedule Next Meeting- Tuesday July 2nd, 2024 at 5:00pm

Brenden Mahoney moved to adjourn at 6:57pm, Anna Eliot seconded, and the motion carried.

Minutes by Katie Berry, Interdepartmental Administrative Assistant.

APPROVED: 7/2/24
