



TOWN OF GROTON
Park Commission
Town Hall
1st Floor Meeting Room

PARK COMMISSION
Brenden Mahoney, Chair
Anna Eliot, Vice Chair
Mary Jennings, Member
Jeffrey Ohringer, Member
Brian Edmonds, Member

Date: Tuesday April 9, 2024
Time: 5:00 PM
Location: 1st Floor Meeting Room
Members Present: Brenden Mahoney, Anna Eliot, Mary Jennings, Jeffrey Ohringer, Brian Edmonds
Members Not Present:
Others Present: Katie Berry

Brenden Mahoney called the meeting to order at 5:01 p.m.

2024 Estimates for Portable Restrooms, vote for preferred vendor. (KATIE BERRY) Anna Eliot moved to accept the most competitive quote from The Throne Depot: \$115.00 per ADA accessible unit, and \$100.00 per Standard Unit, Mary Jennings seconded, with the designations of 1 ADA Accessible unit at Cutler Field, 1 ADA Accessible unit at Woitowicz, 1 ADA Accessible unit at Town Field, 2 ADA Accessible units and 1 Standard unit at Cow Pond. The commissioners will review the possibility of adding a 4th portable restroom at Cow Pond once the FY25 Park Commission budget has been confirmed; the motion carried by majority, with Jeff Ohringer abstaining.

2024 Estimates for Trash Removal, vote for preferred vendor. (KATIE BERRY) Anna Eliot moved to accept the most competitive quote from Prime Disposal: \$125.00/month. Mary Jennings seconded; the motion carried unanimously.

2024 Estimates for Fertilization (BRENDEN MAHONEY) Anna Eliot moved to approve the quote from DB Lawn Solutions for \$37,949.00 for fertilization services at Park Commission properties for the season, Mary Jennings seconded, the motion carried unanimously. The commission discussed doing an annual review of the fertilization pricing in the late summer/early fall.

Groton School Day of Service, Volunteer Hours Offer (KATIE BERRY) Katie Berry, Administrator, will connect Elizabeth Phan of The Groton School, with Commissioners Brian Edmonds and Anna Eliot to coordinate efforts at either Carol Wheeler Park or Cutler Field.

General Condition of Park Properties- Commissioner Updates and Estimates

Town Fields/ New Town Common/ Minuteman Common/Orchard Common (MARY JENNINGS) Brenden Mahoney described a drainage issue at Town Field, leaving flooding throughout dugouts and a piping issue at Alvin Sawyer Field. Mr. Mahoney proposed combining efforts with the Department of Public Works and the Baseball User Group volunteer hours. Jeff Ohringer moved to purchase stone not to exceed \$340.43 from WG Graves for the Baseball User Group volunteers to complete the drainage work, to be paid out of 2024-04 Town Field Rebuild Major League Baseball Diamond funding, Brian Edmonds seconded, the motion carried

unanimously. Mary Jennings suggested getting the design proposals for Town Field projects before August, Brenden Mahoney shared that it is hard to determine a start date for the major work to be done in the Town Field area, due to the multiple projects.

Woitowicz Field/ Prescott Common/ Veterans Memorial Common/Hazel Grove Park/Lawrence Memorial Playground (ANNA ELIOT) Katie Berry shared some concerns with rotting shed doors at Woitowicz and Cutler, Jeff Ohringer suggested connecting the Lacrosse representative with the Boy Scouts.

Badger Common/ Firemen's Common/ Legion Common/Cow Pond Fields (JEFFREY OHRINGER)- Brenden Mahoney shared that the fields and parking lots are very wet. Anna Eliot moved to authorize Jeff Ohringer to cancel soccer for this weekend, if the fields are in tentative condition, Brian Edmonds seconded, and the motion carried unanimously. Jeff Ohringer stated that he has run a recycling program at Cow Pond Fields, which was paid for by Groton Dunstable Soccer, at an approximate expense of \$50/month, he requested the Park Commission to take over this expense, if possible, once the FY25 budget has been confirmed. Katie Berry, Administrator, will provide contact information for Prime Disposal and The Throne Depot to Jeff Ohringer for the GD Youth Soccer group to contact.

Cutler Field/ Armstrong Memorial Common/ Lost Lake Pickleball Court (BRIAN EDMONDS)- Brian Edmonds stated that these properties looked good, upon his recent site visits, with the exception of some bottles and trash left behind at Cutler Field/Basketball courts. Mary Jennings moved to accept the estimate from A1 Odd Jobs in the amount of \$150.00 to install the new basketball rims/nets requested by residents, at Lost Lake Courts, Anna Eliot seconded, and the motion carried unanimously.

Other Discussion

CPA Project Updates (ANNA ELIOT)- Anna Eliot shared the steps she has taken to get a design proposal for Cow Pond Fields, she identified a qualified attorney to potentially work on the Article 97 process for parcel 248-39, which Ms. Eliot hopes to be part of the design. The Commission discussed the Article 97 process, and its potential cost/ timing, no votes were taken.

Park Commission Budget Review (BRENDEN MAHONEY) – The commissioners reviewed monthly accounting documents. Brenden Mahoney stated that the doors on the Town Field shed have been broken, and the inside has been vandalized. Mr. Mahoney contact A1 Odd Jobs to get an estimate for much needed repairs, as well as the DPW to request movement of a tractor that had been stored there. The expense of repairing the shed at Town Field, as well as the sheds at Cutler and Woitowicz, could be a capital expense for FY24. Mary Jennings requested an operational budget to be discussed in May.

OLD / NEW BUSINESS:

Sign permits/ invoices- The commissioners reviewed and signed the monthly Groton Electric Light invoice.

Minutes- Brian Edmonds moved to approve the March 5, 2024 meeting minutes as submitted, Mary Jennings seconded, and the motion carried unanimously. Anna Eliot moved to approve the March 12, 2024 meeting minutes as submitted, Brian Edmonds seconded, and the motion carried unanimously.

Schedule Next Meeting and Commissioner Updates- Tuesday May 7, 2024 at 5:00pm

Brenden Mahoney moved to adjourn at 7:20pm, Anna Eliot seconded, and the motion carried.

Minutes by Katie Berry, Interdepartmental Administrative Assistant.

APPROVED: 5/7/2024
