



**TOWN OF GROTON**  
Park Commission  
Town Hall  
1<sup>st</sup> Floor Meeting Room

**PARK COMMISSION**  
Brenden Mahoney, Chair  
Anna Eliot, Vice Chair  
Mary Jennings, Member  
Jeffrey Ohringer, Member  
Gail Chalmers, Member

Date: Tuesday, October 3, 2023  
Time: 5:00 PM  
Location: 1<sup>st</sup> Floor Meeting Room  
Members Present: Brenden Mahoney, Anna Eliot, Jeffrey Ohringer, Gail Chalmers  
Members Not Present: Mary Jennings  
Others Present: Katie Berry, Tammi Mickel

---

**Brenden Mahoney called the meeting to order at 5:00 p.m.**

---

**Cow Pond Field Egress and parking area adjustment update. (BRENDEN MAHONEY)-** Brenden let the commission know that he has received positive feedback about the updates that the DPW made to the parking area and egress at the Cow Pond Fields. Jeff Ohringer shared that he has also received positive feedback from concession staff.

**Lawrence Memorial Playground repair updated (BRENDEN MAHONEY)-** Meant to be Christine Hanson Memorial playground at 99 Main St. Brenden Mahoney received a quote from O'Brien and Sons who supplies the parts for this playground equipment in order to make the necessary repairs to the property, in the amount of \$326.00 with parts and labor. Anna Eliot motioned to create an unallocated gift fund in memory of Mr. Robert Piche, Gail Chalmers seconded, and the motion carried unanimously. Anna Eliot motioned to utilize \$100.00 from these gift funds to repair the playground for children and the remaining \$226.00 from the capital budget, Brenden Mahoney seconded, and the motion carried.

**General Condition of Park Properties- Commissioner updates and estimates.**

---

**Town Fields/ New Town Common/ Minuteman Common/Orchard Common (MARY JENNINGS)**  
no updates.

**Woitowicz Field/ Prescott Common/ Veterans Memorial Common/Hazel Grove Park/Lawrence Memorial Playground (ANNA ELIOT)** Anna Eliot mentioned the letter that was emailed to the commission from Nancy Muller, with the Four Corners, that the group is offering support and could attend a future meeting. Anna Eliot stated that she went to take a look at a hole in the Woitowitz field shed door. Brenden Mahoney is going to respond to Nancy Muller with requested information.

**Badger Common/ Firemen's Common/ Legion Common (JEFFREY OHRINGER)- no updates.**

**Cow Pond Field Pump House repair estimate, review. (JEFFREY OHRINGER)-** Katie Berry shared that she had a conversation with Mark Haddad to request an increase in capital for FY25 in order to accomplish the goal of replacing the pump house and to pave Carol Wheeler Park, the request has been made and the commission will know more in December. Jeff Ohringer went over his structure quotes, then foundation, then electrical. The new pump house size would be 12 x 24. Brenden asked some questions and suggested the chosen shed have a very secure door. The preferred structure quote was presented by Old Hickory Buildings in the amount of

\$10,274.25. Anna Eliot asked who built the original buildings, which Jeff believed was the students of Nashoba Tech. Anna Eliot mentioned that all of the buildings should be part of a master plan in order to keep them updated. Jeff Ohringer suggested maybe a playground for Cow Pond in the master plan.

**Cutler Field/ Armstrong Memorial Common/ Lost Lake Pickleball Court (GAIL CHALMERS)-** Gail Chalmers stated that at Cutler Field, there has been evidence of local residents dumping trash. Gail also shared that a resident who was playing basketball, stated that people have been letting dog's toilet on the field areas. Katie Berry will add to the next agenda, a topic to discuss leash law and signage.

**Carol Wheeler Memorial Park Paving installation estimate, review. (GAIL CHALMERS)-** Gail Chalmers received 4 quotes for paving at Carol Wheeler Memorial Parking area. Nashoba Paving \$9450, Phaneuf & Associates \$9780, Millers Paving \$11500, Lazaro Paving \$11,936. The commissioners will need to assess whether the quotes include prevailing wage. Gail Chalmers will contact the DPW to ensure the paving will be his preference for snow removal, she will also have all quotes match the specs of the preferred Phaneuf & Associates quote.

**CPA Project Updates, MEPA application update. (ANNA ELIOT)-** Anna Eliot stated that she met with Misty-Ann Marold from MEPA regarding the Cow Pond Brook area parking project, stating that she felt very optimistic, but wants feedback from the user groups and public on what they wish to see for the Cow Pond Brook Field area. Katie Berry will create a Google Survey to acquire this information and share it with the Park Commission. Anna Eliot motioned to create a CPA project application, to have a consultant create a master plan for Cow Pond Brook Fields, Jeff Ohringer seconded, and the motion carried unanimously.

**Anna Eliot motioned to transfer signature authority for single day permits to Katie Berry, Gail Chalmers seconded and the motion carried.**

**Park Commission Budget Review (BRENDEN MAHONEY)-** The commission reviewed current budget balances.

---

#### **OLD / NEW BUSINESS:**

**Sign permits/ invoices-** The commissioners reviewed and signed monthly invoices and (1) field use permit.

**Minutes-** Anna Eliot motioned to approve the September 5, 2023 meeting minutes as submitted, Jeffrey Ohringer seconded, and the motion carried.

**Schedule Next Meeting and Commissioner Updates-** Tuesday November 14<sup>th</sup>, 2023 5:00PM

---

**Brenden Mahoney moved to adjourn at 6:21pm, Gail Chalmers seconded, and the motion carried.**

---

Minutes by Katie Berry.

**APPROVED: 11/14/2023**

---