## Meeting Minutes

## Park Commissioners

Donald Black, Chair

Brenden Mahoney, Vice Chair

Anna Eliot

Gail Chalmers

## TOWN OF GROTON

Park Commission

173 Main Street

Groton, MA 01450

Tel: 978-732-1893

parks@grotonma.gov

**Date: Tuesday February 7, 2023**

**Time: 5:00 PM**

**Location: Town Hall, First Floor Meeting Room**

**Commissioners Present: Donald Black, Anna Eliot, Brenden Mahoney**

**Commissioners Absent: Gail Chalmers**

**Others Present: Tammi Mickel - Parks Assistant**

**5:00 PM**  Chairman Donald Black calls meeting to order.

**Carol Wheeler Memorial Park-** The Parks Commission approved the removal of the bittersweet. We will send Olin Lathrop a letter informing him of the approval so he can move forward on filing the necessary paperwork.

 Upon a motion made by A. Eliot seconded by B. Mahoney, it was;

 Voted to remove the bittersweet from Carol Wheeler Memorial Park.

 ***The motion passed by a roll call vote. (Yes: AE, BM, DB)***

**Meeting with Hollingsworth and Vose-** D. Black informed the Commissioners, G. Chalmers, T. Mickel and he met with Dara Feddersen and Greg VanFleet from Hollingworth and Vose. They expressed their interest on becoming a part of the West Groton activity area such as what they can contribute to Carol Wheeler Memorial Park. In addition, there was a discussion about the softball field Hollingsworth and Vose owns located on Townsend Rd. and what there plans are with the property, could the Town of Groton buy or lease the field. We have a shortage of softball fields. Hollingsworth and Vose spoke with their management and they agree to lease the field to the Town of Groton. The Parks would have use of the field as well as maintaining it. We would have Hollingsworth and Vose provide the lease agreement.

 Upon a motion made by A. Eliot seconded by B. Mahoney, it was;

 Voted to negotiate terms for the use of Hollingsworth and Vose’s softball field located on Townsend Rd.

 ***The motion passed by a roll call vote. (Yes: AE, BM, DB)***

**Update Cow Pond / Hoyts Wharf Rd-** We sent Matt Waterman an email to move forward with filing the application with NHESP. The application has been submitted and they will set a date to meet with us and do a site walk.

**Cow Pond Baseball Sign-** The application for a proposed sign for the Cow Pond Baseball Field entrance submitted by GDYBL, was approved by the sign committee with the provision the Parks Commissioners approved the sign and location. B. Mahoney mentioned it would be nice to see the established date on the sign.

 Upon a motion made by B. Mahoney, seconded by A. Eliot, it was,

 Voted to approved the Cow Pond Field Baseball entrance sign and location and to mention to the GDYBL the possibility of the established date.

 ***The motion passed by a roll call vote. (Yes: AE, BM, DB)***

**Field Use Requests –**

1. Groton Dunstable Youth Baseball, Cow Pond Field 1,2,3,4, April 1, 2023 – June 15, 2023, Monday – Friday 3:00PM – 8:30PM; Saturday 8:00AM -8:30PM

Upon a motion made by B. Mahoney, seconded by G. Chalmers, it was:

Voted to allow North East Baseball to hold games at Cow Pond field on dates requested.

 ***The motion passed by a roll call vote. (Yes:***  ***AE, BM, DB)***

1. The summer and fall field use permit applications will be postponed to no later than our April meeting.

 Upon a motion made by B. Mahoney, seconded by A. Eliot, it was;

 Voted to approve postponing the summer and fall field use permit requests until no later than our April meeting.

 ***The motion passed by a roll call vote. (Yes: AE, BM, DB)***

**CPC update –** D. Black stated the application to renovate the baseball field and put in a well and irrigation at the Town Field has been submitted. The application to revamp 2 softball fields at Cutler field has also been submitted. He said Richard Hewitt would like to see a letter from the girls softball group showing their interest. A. Eliot stated the girls’ softball group should attend the meetings.

**Budget Report** YTD we have spent approx. $34,032.03 or 61%, of our $55,759 budget leaving about $21,726.97 in our general expense account.

**Bills:** All invoices were reviewed:

|  |  |
| --- | --- |
| Regional Restrooms  | $16.00 |
| E. L. Harvey & Sons | $171.00 |
| GELD | $423.74 |
| Groton Police Detail | $240.00 |
| Groton Herald | $71.30 |

Upon a motion made by A. Eliot seconded by B. Mahoney it was:

Voted to approve all invoices due.

***The motion passed by a roll call vote. (Yes: AE, BM, DB)***

**Commissioner updates** – A. Eliot stated she has reached out to Fran Stanley to have the report from AHT regarding Cow Pond Brook Rd. sent to us so we can share that report with Matt Waterman.

**Approval of Minutes:** The minutes from the January 17,2023 meeting as presented.

Upon a motion made by A. Eliot, seconded by B. Mahoney, it was;

 Voted to approve the minutes from January 17,2023 as presented

 ***The motion passed by a roll call vote. (Yes: AE, BM, DB)***

**Adjourn:** Commissioner D. Black calls to adjourn at: 5:45PM.

 Upon a motion made by A. Eliot seconded by B. Mahoney, it was;

 Voted to adjourn the February Parks Commission meeting.

 ***The motion passed by a roll call vote. (Yes: AE, BM, DB)***

**Next Meeting: March 7, 2023 @ 5:00pm**

**Meeting Minutes Respectfully Submitted by: Tammi Mickel, Parks Assistant**

Date Approved: 3/7/23