## Meeting Minutes

## Park Commissioners

Donald Black, Chair

Brenden Mahoney, Vice Chair

Anna Eliot

Gail Chalmers

## TOWN OF GROTON

Park Commission

173 Main Street

Groton, MA 01450

Tel: 978-732-1893

parks@grotonma.gov

**Date: Tuesday January 17, 2023**

**Time: 5:00 PM**

**Location: Town Hall, First Floor Meeting Room**

**Commissioners Present: Donald Black, Anna Eliot, Gail Chalmers, Brenden Mahoney**

**Others Present: Tammi Mickel - Parks Assistant**

**5:00 PM**  Chairman Donald Black calls meeting to order.

**Carol Wheeler Memorial Park** – D. Black informed the Commissioners that Mike Sarcia will be doing the tree removal at Carol Wheeler Memorial Park on January 24, 2023. Tammi notified Chief Luth police detail will be parks responsibility. The cost for the tree removal is Mr. Sarcia’s responsibility. D. Black spoke with Marquis Tree Service to inform them.

**Field Use Requests –**

1. North East Baseball, Cow Pond Field, April 16, 2023 – June 11, 2023, Sundays 10AM - 2PM

Upon a motion made by B. Mahoney, seconded by G. Chalmers, it was:

Voted to allow North East Baseball to hold games at Cow Pond field on dates requested.

 ***The motion passed by a roll call vote. (Yes:***  ***AE, GC, BM, DB)***

1. Sunday Pick up Softball, Cow Pond Field, April 30, 2023 – end of November, Sundays 9AM – 11AM

 Upon a motion made by G. Chalmers, seconded by B. Mahoney, it was:

Voted to allow Sunday Pick up softball to hold games at Cow Pond field on Sundays, April 30, 2023 through the end of November 2023 from 9AM - 11AM.

 ***The motion passed by a roll call vote. (Yes:***  ***AE, GC, BM, DB)***

1. GD Youth Soccer, Cow Pond Soccer Field, Cow Pond 1,2,3,4- April 15,2023 – June 27,2023 Monday thru Sunday 8AM thru 8PM.

 Upon a motion made by G. Chalmers, seconded by B. Mahoney, it was:

Voted to allow Groton Dunstable Youth Soccer to hold practice and games at Cow Pind field 1,2,3,4 from April 15,2023 through June 27,2023 from 8AM – 8PM.

 ***The motion passed by a roll call vote. (Yes:***  ***AE, GC, BM, DB)***

**CPC update –** D. Black informed the Commissioners he submitted an application for Town Field to put in a well and irrigation and also submitted an application for Cutler field to revamp 2 softball fields. If the application is approved, we probably would not have the funds until July.

D. Black said he spoke with Fran Stanley. He said we have to pay $300 for an informal session on a feasibility study at Hoyts Warf Rd. Fran Stanley stated the Affordable Housing Trust Committee has already had an informal session. D. Black asked if they could provide a report on the findings. A. Eliot said she read the report from the Affordable Housing Trust. She stated the Affordable Housing Trust Committee met in executive session and felt it was an unqualified executive session. After a brief discussion, A. Eliot said the Parks Commission should have their own study done. We should with Matt Waterman from Land Tech and NHESP and have an open discussion. G. Chalmers and B. Mahoney agreed. D. Black will contact Matt Waterman to move forward.

**Budget Report** YTD we have spent approx. $33,109.99, or 59%, of our $55,759 budget leaving about $22,649.01 in our general expense account.

**Bills:** All invoices were reviewed:

|  |  |
| --- | --- |
| Regional Restrooms  | $329.00 |
| E. L. Harvey & Sons | $171.00 |
| GELD | $339.90 |

Upon a motion made by G. Chalmers seconded by B. Mahoney it was:

Voted to approve all invoices due.

***The motion passed by a roll call vote. (Yes: AE, GC, BM, DB)***

**Commissioner updates** – The lights at the basketball courts at Town Field and Cutler Field have been turned off until the spring.

A.Eliot said she was asked by Olin Lathrop if we read the report on Carol Wheeler Memorial Park. A. Eliot said the garden club is interested. Olin Lathrop is taking care of the application. G. Chalmers will follow up.

**Approval of Minutes:** The minutes from the December 13, 2022 meeting were emailed to all commissioners for review.

Upon a motion made by A. Eliot, seconded by B. Mahoney, it was;

 Voted to approve the minutes from December 13, 2022 as presented

 ***The motion passed by a roll call vote. (Yes: AE, GC, BM, DB)***

**Adjourn:** Commissioner D. Black calls to adjourn at: 5:50PM.

 Upon a motion made by G. Chalmers, seconded by B. Mahoney, it was;

 Voted to adjourn the December Parks Commission meeting.

 ***The motion passed by a roll call vote. (Yes: AE, GC, BM, DB)***

**Next Meeting: February 7, 2023 @ 5:00pm**

**Meeting Minutes Respectfully Submitted by: Tammi Mickel, Parks Assistant**

Date Approved: February 7, 2023