## Meeting Minutes

## Park Commissioners

Donald Black, Chair

Brenden Mahoney, Vice Chair

Anna Eliot

Gail Chalmers

## TOWN OF GROTON

Park Commission

173 Main Street

Groton, MA 01450

Tel: 978-732-1893

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**Date: Tuesday October 4, 2022**

**Time: 7:00 PM**

**Location: Town Hall, First Floor Meeting Room**

**Commissioners Present: Donald Black, Anna Eliot, Gail Chalmers, Brenden Mahoney**

**Others Present: Donna Main- Parks Assistant, Mike Sarcia, George Barringer**

**7:00 PM**  Chairman Donald Black calls meeting to order.

**Light Control update:** B. Mahoney has changed the lighting schedule at Cow Pond Field so that the lights come on 15 minutes before dusk and turn off at 7:30PM. If there is a need for them to be on longer a request can be made by contacting Parks.

**Cow Pond Field over seeding update:** The overseeding process has been completed and looks fantastic. The grass is growing well and has already needed to be mowed.

**Cow Pond Parking;** The first week of soccer there was a bad problem with parking, to the point that if an emergency vehicle needed to get by it would not have been possible. David Pitkin has emailed all the teams in an effort to remediate the issue and it seems to have been corrected for now.

**RDA Support for Mike Sarcia:** The Parks Commission gave it’s support to Mike Sarcia on his request for and RDA at the Conservation meeting. There will be a site walk on October 8th prior to the hearing that the Parks Commission will try to attend, as well as the hearing. Mr. Sarcia has obtained three bids and would like to ask the Parks commission to split any costs incurred with cutting the trees on Parks property.

G.Barringer is strongly against removal of any of the trees on Carol Wheeler Park, all the trees are healthy and they are helping to hold back the banks along the river. There is no good reason to remove those trees, if anything they just need to be trimmed. G. Chalmers is in FULL agreement with Mr. Barringer

**Website and Field Use forms:** The town website and field use forms have been updated to reflect that the parks are open from dawn to dusk and the timers at Cow Pond have been fixed.

**Winterization:** All Parks with irrigation need to be winterized and blown out. Donna will contact irrigation companies to set this up next week.

**CPC and 40B update:**  A. Eliot has had Donna collect everything that could be found regarding Cow Pond. The Parks Commission still has money left from a pervious CPC grant that can be used to employ an engineer to develop a plan to improve the area and possibly provide some fill material to the 40B project. The Parks Commission needs to come up with a design plan of what they would like to see at Cow Pond as far as facilities go, playground, walking track, field situation, lighting and parking. Drawings need to be expanded and a larger conceptual developed.

 Upon a motion made by B. Mahoney, seconded by G. Chalmers, it was;

 Voted to create a large conceptual of Cow Pond Field to include Hoyts

 Warf.

 ***The motion passed by a roll call vote. (Yes: AE, GC, BM, DB)***

**FY24 Capital Budget Plan:** The Parks Commission would like to hold the Capital Budget for any shortage in the budget at the end of the fiscal year

**Budget Report:** YTD we have spent approx. $10,747.74, or 19%, of our $55,759 budget leaving about $45,011.26 in our general expense account.

**Bills:** All invoices were reviewed:

|  |  |
| --- | --- |
| Groton Electric | $1381.58 |
| Regional Restrooms | $1072.50 |
| G.W. Shaw | $140.00 |
| Turf Unlimited | $5553.28 |
| Total | $8147.36 |

 Upon a motion made by A. Eliot, seconded by B.Mahoney, it was:

Voted to approve all invoices due.

***The motion passed by a roll call vote. (Yes: AE, GC, BM, DB)***

**Capital Improvement Budget:**

|  |  |
| --- | --- |
| Dawson Landscape | $4488.00 |

 Upon a motion made by A. Eliot, seconded by G. Chalmers, it was:

 Voted to approve the Dawson Landscape invoice.

 ***The motion passed by a roll call vote. (Yes: AE, GC, BM, DB)***

**Approval of Minutes:**  The minutes from the September 13, 2022 meeting were emailed to all commissioners for review.

Upon a motion made by A. Eliot, seconded by B, Mahoney, it was;

 Voted to approve the minutes from September 13, 2022 as presented

 ***The motion passed by a roll call vote. (Yes: AE, GC, BM, DB)***

**Adjourn:** Commissioner D. Black calls to adjourn at: 8:41pm

Upon a motion made by A, Eliot, seconded by B, Mahoney, it was;

 Voted to adjourn the September Parks Commission meeting.

 ***The motion passed by a roll call vote. (Yes: AE, GC, BM, DB)***

**Next Meeting: November 15, 2022**

**Meeting Minutes Respectfully Submitted by: Donna K. Main, Parks Assistant**

Date Approved: November 15, 2022