## Meeting Minutes

## Park Commissioners

Donald Black, Chair

Anna Eliot, Vice Chair

Gail Chalmers

Kenneth Bushnell

## TOWN OF GROTON

Park Commission

173 Main Street

Groton, MA 01450

Tel: 978-732-1893

dmain@grotonma.gov

**Date: Tuesday May 3, 2022**

**Time: 7:00 PM**

**Location: Town Hall, First Floor Meeting Room**

**Commissioners Present: Donald Black, Anna Eliot, Gail Chalmers, Kenneth Bushnell**

**Others Present: Donna Main- Parks Assistant, Justin Frazier- Resident**

**7:00 PM**  Chairman Donald Black calls meeting to order.

**Cow Pond Brook Rd. Discussion:** Resident Justin Frazier attended the meeting to address his concerns over the speed and the fact that people don’t seem to know where they are going when trying to find Cow Pond Baseball. This seems to cause them to have to turn around in inconvenient areas and causes a lot of unnecessary traffic on Cow Pond Brook Rd. He would like to see more signage directing people to the correct areas for baseball and soccer/football. The Commission stated that they would consider signs and, would like suggestions from Mr. Frazier of what he would like to see but, they don’t think this will fix his issue in the long term. Cow Pond Brook Rd. is a busy Rd. with the combination of the playing fields, the transfer station and the proposed 40B housing but, they will do their part to try to help.

**Prescott Playground:** The work at Prescott is moving along. Carl Canner and his crew have completed clearing all the vines and brush. The next steps will be to have the trees and stums removed and chipped, have the playground mulched and have one piece of equipment fixed. A. Eliot would like it reflected in the minutes that she still maintains the belief that this is private property leased by the Prescott Community Center and until further clarification is made, she will abstain from voting on this matter.

Upon a motion made by K. Bushnell, Seconded by G. Chalmers, it was:

Voted to get quotes for the work on Prescott Playground.

***The motion passed by a roll call vote. (Yes: KB, GC, DB Abstain AE)***

**Tarbell Swing set:** Donna got an email from one of the residents asking if we could replace the swings on the old swing set at the Tabell Playground. The chains are old and rusty and have scratched the children and the swings really are just old and worn. The cost of 3 new belt swings and a toddler bucket swing would be approximately $800-$900.

Upon a motion made by A. Eliot, Seconded by K. Bushnell, it was:

Voted to invite the Condo Association to a meeting to discuss further.

***The motion passed by a roll call vote. (Yes: AE, GC, KB, DB)***

**Spring Field Prep:** The in-field mix has been delivered we are working on quotes to have it spread on the fields now and the repairs on the basketball court fence have been completed. The LED lights are in we are just waiting for MacGreggor to install them.

**Trailer at Town Field:** Kenny will make sure that the trailer is removed if he has to do it himself. He emailed Cormac Bordes about it but got no response.

**Minuteman Common Fence Repairs:** The fence in front of Minuteman Common was damaged in a car accident on April 6th. A couple of the granite posts were broken and need to be repaired. What will need to be done is posts will be taken from Town Field and places at Minuteman Common then the broken posts will be repaired and placed back at Town Field.

**PFAS Well Water Testing:** The well testing should be completed sometime in May or early June.

**Carol Wheeler site walk:** Gail Chalmers will be coordinating with Olin Lathorp on the site walk at Carol Wheeler Park and will report back. The garden club would like to have the walkway into Carol Wheeler Park fixed at their expense.

**Gazebo Painting:** Donna has been trying to get a hold of someone from Nashoba tech with no luck so far.

**Field Use Approval Privileges to Donna:** At our last meeting we spent over half an hour going over field use requests. No one but Donna knows better what is going on on a daily basis on the fields and what is available. To that end Don Black suggests that for regular Field Use requests Donna Main should be able to approve these requests. If anything, out of the ordinary, comes across her desk it will be brought to the next available meeting.

Upon a motion made by K. Bushnell, Seconded by G. Chalmers, it was:

Voted to allow Donna Main approve Field Use Requests.

***The motion passed by a roll call vote (Yes: AE, GC, KB, DB)***

**Budget Report:** YTD we have spent $32,219.51 of our $55,759.00 budget, leaving us with a balance of $23,593.49. We have used 58% of our budget so far.

**Bills:** All invoices were reviewed:

|  |  |
| --- | --- |
| Groton Electric | $470.88 |
| Turf Unlimited | $755.78 |
| G.W. Shaw | $140.00 |
| Regional Restrooms | $1290.00 |
| Carrot-Top | $641.01 |
| Goal Setter | $92.00 |
| Moison Ace Hardware | $167.72 |
| Total | $3,557.39 |

Upon a motion made by A. Eliot, seconded by K, Bushnell, it was:

Voted to approve all invoices due.

***The motion passed by a roll call vote. (Yes: AE, GC, KB, DB)***

**Capital Improvement Budget:** Our Capital Improvement budget sits at $16,562.79 Anna Eliot made a suggestion to use some of those funds to overseed Veterans Memorial Common.

**Commissioner Updates:** None

**Adjourn:** Commissioner Don Black called to adjourn the meeting at 8:47

Upon a motion made by K. Bushnell, seconded by G. Chalmers, it was;

Voted to adjourn the May Parks Commission meeting.

***The motion passed by a roll call vote. (Yes: AE, GC, KB, DB)***

**Next Meeting: June 7, 2022 7PM**

**Meeting Minutes Respectfully Submitted by: Donna K. Main, Parks Assistant**

Date Approved: June 28, 2022