## Meeting Minutes

## Park Commissioners

 Donald Black, Chair

 Anna Eliot, Vice Chair

Gail Chalmers

Kenneth Bushnell

## TOWN OF GROTON

Park Commission

173 Main Street

Groton, MA 01450

Tel: 978-732-1893

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**Date: Tuesday February 1, 2022**

**Time: 5:00 PM**

**Location: Zoom Virtual Meeting**

**Commissioners Present: Donald Black, Anna Eliot, Kenneth Bushnell**

**Absent: Gail Chalmers**

**Others Present: Donna Main- Parks Assistant**

**5:00 PM**  Chairman Donald Black calls meeting to order and a roll was called of all Commissioners present.

**Evan Holifcener Ice Rink:** The rink has been set up behind the Prescott Center and the Fire Department has very nicely come out with six loads and about 12,600 gallons of water to fill it. It has frozen over and gotten some use and been kept up by volunteers. Liz Eagleston has been putting the word out and it has been pretty successful.

**Superstar Repair:** Donna will be contacting Toreku in the next week or so to set up to have the Superstar infield groomer picked up for service and to have the alternator replaced for the upcoming season.

**Porta-Potties:** We will continue to provide our normal porta-potties at the parks next season. If any user groups require additional units, it will be the responsibility of the event organizers to provide their own additional services, at their expense.

**Trash Pick-up:** E.L. Harvey is now our trash collection service since they purchased WasteNot. They are picking up at the parks on Mondays. There is a bit of a discrepancy in the billing from when we had WasteNot as a provider, Donna is waiting for a return call from E.L. Harvey in an attempt to have them match costs.

**Fertilization:** Donna has been in touch with Turf unlimited and set up a schedule of four treatments, spread out through the season at all properties that they treat for us, weather permitting.

**Letter from Olin Lathorp:** We received an email from Olin Lathorp regarding an invasive species issue out at the Carol Wheeler Memorial. Donna and Gail will do a site walk with him in the early spring after the snow has melted.

**Park Commission Candidates:** If you know of any one that would be interested in one of the three open seats on the parks commission, please ask them to fill out nomination papers.

**Budget Report:** YTD we have spent $27,070.52 of our $55,759.00 budget, leaving us with a balance of $28,688.48. We have used 49% of our budget so far.

**Bills:** All invoices were reviewed:

|  |  |
| --- | --- |
| Groton Electric | $282.71 |
| E.L. Harvey | $88.00 |
| Moison Ace Hardware | $19.99 |
| Total | $390.70 |

 Upon a motion made by A. Eliot, seconded by K. Bushnell, it was:

Voted to approve all invoices due.

***The motion passed by a roll call vote. (Yes: AE, KB, DB)***

**Capital Improvement Budget:** We have a remaining budget of $19, 429.55 the expenditures to date have been $2100.00 for the flag pole at Cow Pond Field and $3470.45 for the mulch a Christine Hanson Playground. We still have plans to purchase some infield mix to do some repairs at the baseball fields.

**Field Use Requests:** None to be approved. We have received a request from Badger Funeral Home to hold a Memorial Service and Twenty-one Gun salute for a fallen Marine in late June at Legion Field. The Police Department would be notified and involved and all abutting neighbors would also have to be notified. This would not be a funeral service just the memorial with the salute.

 Upon a motion made by A. Eliot, seconded By K. Bushnell, it was:

 Voted to move forward with the Field Use Permit paper work for this event

 ***The motion passed by a roll call vote. (Yes AE,KB,DB)***

**Commissioner Updates:**  The submissions for the town report are coming due and we did email out a draft but we would like to amend that draft and mention the Hazel Grove Agricultural Commission to the report for all of the fine work that they have done.

 Upon a motion made by A. Eliot, seconded by K. Bushnell, it was:

 Voted to add the Hazel Grove Agricultural Commission to our submission for the Town Report.

 ***The motion passed by a roll call vote. (Yes AE, KB, DB)***

Mike Sarcia has purchased the old Aides Attic building in West Groton to use as a dry storage building. He has plans to repair the roof and do other repairs to the building including the electric but no plumbing. His future plans include purchase and improvement of other building in West Groton center. He has requested a letter of support from the Parks Commission as an abutter of the property to present to the ZBA on March 3, 2022. A. Eliot would like to abstain until more plans are known.

**Approval of Minutes:**  The meeting minutes from the Parks Commission meeting held via zoom on January 4, 2022 were emailed to all Parks Commissioners for review.

 Upon a motion made by A. Eliot, seconded by K. Bushnell it was;

 Voted to approve the meeting minutes from the month of January 4, 2022.

 ***The motion passed by a roll call vote. (Yes: AE, DB, KB)***

**Adjourn:** Commissioner Don Black called to adjourn the meeting at 5:41PM

Upon a motion made by A. Eliot, seconded by K. Bushnell, it was;

 Voted to adjourn the December Parks Commission Meeting at 5:37PM.

 ***The motion passed by a roll call vote. (Yes: AE, KB, DB)***

**Meeting Minutes Respectfully Submitted by: Donna K. Main, Parks Assistant**

Date Approved: March 1, 2022