## Meeting Minutes

## Park Commissioners

 Donald Black, Chair

 Anna Eliot, Vice Chair

Gail Chalmers

Kenneth Bushnell

## TOWN OF GROTON

Park Commission

173 Main Street

Groton, MA 01450

Tel: 978-732-1893

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**Date: Tuesday January 4, 2022**

**Time: 5:00 PM**

**Location: Zoom Virtual Meeting**

**Commissioners Present: Donald Black, Anna Eliot, Kenneth Bushnell and Gail Chalmers**

**Others Present: Donna Main- Parks Assistant**

**5:00 PM**  Chairman Donald Black Calls meeting to order.

**LandTech Bill:** Feasibility study bill from July of 2021 in the amount of $4800.00 needs to be approved and submitted to the CPC for payment. After discussions of the work that was done by Matt Waterman and LandTech Don Black is open for a motion to approve the invoice for the feasibility study done for the Parks Commission.

Upon a motion made by G. Chalmers, seconded by K.Bushnell, it was:

Voted to approve the bill for LandTech and to forward it to the CPC for payment.

***The motion passed by a roll call vote. (Yes: GC, KB, DB Abstain AE)***

**CPC Applications:** On or around December 14, D. Black received an email that the CPC had some questions regarding the Parks Commissions remaining CPC applications for the Cow Pond and Woitowitz Field Projects that needed to be addressed however, he had not received anything from them until just before our meeting tonight. Sadly, this did not give us the time needed to prepare or discuss these questions or issues with the other Parks Commissioners. With his other commitments and projects that he is working on, and the fact that his term is about to be up, these projects will have to be put on hold until next year.

Upon a motion made by D. Black, seconded by G. Chalmers, it was:

Regrettably voted to withdraw the CPC applications for the Cow Pond and the Woitowitz Field projects.

***The motion passed by a roll call vote. (Yes: AE, KB, GC, DB)***

**West Groton Center:** D. Black met with Mike Scoica, who is in the process of purchasing the old Aides Attic building and is also interested in purchasing the old Clover Hill Farm store market and the old West Groton Public Library building. He would like to offer a letter of support from the Parks Commission endorsing what he is doing as long as it is legal and in good standing within the eyes of the Town of Groton.

**Evan Holifcener Ice Rink:** In 1999 Evan was hit by a car and was killed and he really like to skate on the ponds and play hockey so his parents donated this rink to the parks commission and originally it was at legion field, and there was a bench and a sign put in up there, and the rink has been set up at different places over the years. This year we put it behind the Prescott center just after Christmas, thinking that this was the most level place to put the rink. The fire department came out to start filling the rink and it turns out that it really isn’t as level as we thought so we are going to have to shorten it a bit but we will get it going as well as we can.

**Superstar Repairs:** The infield groomer needs a new alternator that should cost about $160 and it needs to be serviced and should have an oil change. Donna will be calling in mid-February to have Toreku to pick up the unit.

**Table at Cutler:** It was brought to our attention that the picnic table at Cutler is in disrepair and really should be replaced. It is just an old-style wood picnic table. Donna looked into recycled plastic tables and they are about $1100 before shipping. Donna will start looking into benches.

**Budget Report:** YTD we have spent $26,787.82 of our $55,759.00 budget, leaving us with a balance of $28971.19. We have used 48% of our budget so far.

**Bills:** All invoices were reviewed:

|  |  |
| --- | --- |
| Groton Electric | $470.14 |
| Dawson Landscaping  | $700.00 |
| E.L. Harvey | $133.00 |
| G.W. Shaw | $150.00 |
| Carrot Top | $302.85 |
| Moore Lumber | $1981.91 |
| Total | $1,947.98 |

 Upon a motion made by K. Bushnell, seconded by A. Eliot, it was:

Voted to approve all invoices due.

***The motion passed by a roll call vote. (Yes: AE, KB, GC, DB)***

**Capital Improvement Budget:** We have a remaining budget of $19, 429.55 the expenditures to date have been $2100.00 for the flag pole at Cow Pond Field and $3470.45 for the mulch a Christine Hanson Playground.

**Field Use Requests:** None

**Commissioner Updates:**  The Christmas Tree Bonfire is Friday December 14 at Town Field under the direction of the Fire Department.

The Power has been turned off for the winter at both the gazebo and the basketball court at Town Field.

The next Parks Commission meeting will be on Tuesday February 1, 2022 at 5PM via Zoom

**Approval of Minutes:**

 Upon a motion made by A. Eliot, seconded by G. Chalmers it was;

 Voted to approve the meeting minutes from the month of December 7, 2021.

 ***The motion passed by a roll call vote. (Yes: AE, GC, DB, KB)***

**Adjourn:** Commissioner Don Black called to adjourn the meeting at 5:41PM

Upon a motion made by A. Eliot, seconded by G.Chalmers, it was;

 Voted to adjourn the December Parks Commission Meeting at 5:41PM.

 ***The motion passed by a roll call vote. (Yes: AE, KB, GE, DB)***

**Meeting Minutes Respectfully Submitted by: Donna K. Main, Parks Assistant**

Date Approved: 2/1/2022