## Meeting Minutes

## Park Commissioners

 Donald Black, Chair

 Anna Eliot, Vice Chair

Gail Chalmers

Kenneth Bushnell

## TOWN OF GROTON

Park Commission

173 Main Street

Groton, MA 01450

Tel: 978-732-1893

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**Date: Wednesday December 7, 2021**

**Time: 7:00 PM**

**Location: Zoom Virtual Meeting**

**Commissioners Present: Donald Black, Anna Eliot, Kenneth Bushnell and Gail Chalmers**

**Others Present: Donna Main- Parks Assistant**

**5:02 PM**  Chairman Donald Black Calls meeting to order.

**Tarbell Playground Meeting:** Don Black, Gail Chalmers and Donna Main met with Andy Cahill from the Tarbell property regarding the status of the playground. The residents are happy that the old, dangerous, equipment has been removed. They do not see the need for the construction or expense of a new playground at this time.

**CPC Applications:** At this point our plan is to move forward with the Cow Pond and Woitowitz CPC applications but after our meeting with the residents at Tarbell we would entertain a motion to withdraw the application for the Tarbell playground.

 Upon a motion made by A. Eliot, seconded by K.Bushnell, it was:

Voted to withdraw the CPC Application for the Tarbell Playground.

***The motion passed by a roll call vote. (Yes: AE, KB, GC, DB)***

**Thank You Letters:** D. Black will compose a Thank You letter to some key people who have been of particular help to the Parks Commission this year, to be signed by all members of the Parks commission and mailed before the end of the year. The people that we would like to thank are:

Bruce Botomini

Tom Onishi

Dave Roy

The Groton Garden Club

The Groton Trust Funds

Steele McCurdy

Chief Luth

Tom Delany

Penny Hommeyer

**Budget Report:** YTD we have spent $19,625.83 of our $55,759.00 budget, leaving us with a balance of $36,133.17. We have used 35.19% of our budget so far.

**Bills:** All invoices were reviewed:

|  |  |
| --- | --- |
| Groton Electric | $1010.31 |
| Regional Restrooms | $810.00 |
| G.W. Shaw | $140.00 |
| Turf Unlimited | $3102.81 |
| Total | $5063.12 |

 Upon a motion made by A. Eliot, seconded by G. Chalmers, it was:

Voted to approve all invoices due.

***The motion passed by a roll call vote. (Yes: AE, KB, GC, DB)***

**Field Use Requests:**

Matt Pisani- Christmas Tree Bonfire-Town Field-Friday, January 14, 2022 (rain/snow date 1/15/2022) 6:30PM

 Upon a motion made by A. Eliot, seconded by K. Bushnell, it was;

 Voted to allow Matt Pisani to hold a Christmas Tree Bonfire at Town Field on January 14,2022 at 6:30PM

 ***The motion passed by a roll call vote. (Yes: AE, KB, GC, DB)***

**Commissioner Updates:**  On December 1, 2021 we had our budget meeting with the Budget committee, we requested to level fund our budget as we feel that we can work with the same operating budget next year. We did ask for an increase in payroll from 15 to 32 hours for Donna to help compensate for the lack of Parks Commission members.

**Approval of Minutes:** The meeting minutes from the November 2, 2021 Parks Commission meeting have been emailed to all members of the commission for review.

 Upon a motion made by A. Eliot, seconded by G. Chalmers it was;

 Voted to approve the meeting minutes from the month of November 2021.

 ***The motion passed by a roll call vote. (Yes: AE, GC, DB Abstain KB)***

**Adjourn:** Commissioner Don Black called to adjourn the meeting at 5:28PM

Upon a motion made by A. Eliot, seconded by K. Bushnell, it was;

 Voted to adjourn the December Parks Commission Meeting at 5:28PM.

 ***The motion passed by a roll call vote. (Yes: AE, KB, GE, DB)***

**Meeting Minutes Respectfully Submitted by: Donna K. Main, Parks Assistant**

Date Approved: January 5, 2022