

TOWN OF GROTON

Park Commission
173 Main Street
Groton, MA 01450
Tel: 978-732-1893



Park Commissioners

Donald Black, Chair
Anna Eliot, Vice Chair
Gail Chalmers
Kenneth Bushnell

Meeting Minutes

Date: December 1, 2020
Time: 5:00 PM
Location: Zoom Virtual Meeting
Commissioners Present: Donald Black, Anna Eliot, Kenny Bushnell and Gail Chalmers
Others Present: John Giger, Sue Adams and Kara Cruikshank- Administrative Assistant

5:00 P.M Chairman Donald Black called the meeting to order.

Cow Pond Well Bid Review-

The Park Commissioners were provided with comparable bids from Skillings, New England Well & Pump and Reliable Well & Pump for the Cow Pond well estimates. Mr. Black explained the well company's bids were very close. Mr. Black asked Mr. Haddad if the Commissioners had to go with the lowest bid because they were so close. Mr. Haddad said the Park Commissioners could choose. The companies are reputable and ready to install when the Park Commission is ready. Mr. Black asked for thoughts of putting the well in now and the pump and the rest of the system in the spring. Commissioner Bushnell suggested to defer to the well company on when they should start the installation. If the well becomes a drinking water well in the future, there would need to be a comprehensive test that's conducted.

Mr. Black recommended using New England Well & Pump with an estimate of \$16,143.45.

Mr. Bushnell made a motion to hire New England Well & Pump to install the Cow Pond well. Ms. Eliot seconded the motion. Roll call: Bushnell-aye; Eliot-aye; Black- aye; Chalmers- aye. The motion carried unanimously.

Ms. Eliot wanted to make a determination that this is needed now and not to wait until it is part of the feasibility study. Mr. Black stated the irrigation is needed now, before the early spring.

Cow Pond Field Condition Update

The lacrosse and baseball diamonds are very lush. Cow Pond Fields 1, 2 and 3 are slowly coming back. Jeff O'Hringer aerated the soccer fields. Commissioner Bushnell is going to dormant seed the fields.

CPC Application Discussion

Mr. Black shared with the Commissioners a copy of the CPC outline for feasibility study.
Mr. Black read the outline.

Mr. Bushnell suggested adding to Town Field, extending the post and rail fence. He thought it could be extended from the new section down to the basketball area.

Ms. Eliot likes the idea of having all the facilities included in this application. She explained there are three CPC applications competing for CPC funds all for recreational purposes. The school district, ours and the tennis courts at the Country club. It would be ideal to have all three applications come together and coordinate their efforts.

Sue Adams was present for the meeting, virtually. Ms. Adams is submitting an application to convert the tennis courts to three pickleball courts and have one tennis court remain. Ms. Eliot suggested a joint meeting with the school, Park Commission and the Country Club. Holding a joint meeting would be useful to combine the resources and to strategize on how they can help each other.

Ms. Eliot made a motion to proceed with the outline of the CPC Application and to add the fencing at Town Field. Mr. Bushnell seconded the motion. Roll Call: Bushnell-aye; Chalmers-aye; Black- aye; Eliot-aye. The motion carried unanimously.

The Park Commissioners agreed that it would be prudent to meet with the School committee and Sue Adams group to discuss moving forward to various town improvements pickleball and field use.

Year End Thank You List

Commissioners were provided with a list of twelve volunteers that have been very beneficial to the Park Commissioner this past year. They have been great resources and Commissioners would like to write them a letter/thank you note to know how valued they are. Ms. Eliot suggested publishing a letter in the paper listing all of the priceless contributions.

Commissioner Updates

Ms. Eliot- The CPA application is due January 14th by 4:00 PM and she would like to have a meeting with the School Committee and Sue Adams prior to the deadline.

Invoices

There was not a GELD invoice received yet.

Admin. Kara Cruikshank agreed to send out the cover letter of the Groton Electric Light invoice when it is received for the commissioners to review. Commissioners gave Mr. Black permission to sign the invoice.

Ms. Eliot made a motion to shut the lights off at the basketball courts the first snow fall. Ms. Eliot seconded the motion. Roll Call: Eliot-aye; Bushnell-aye; Black- aye; Chalmers-aye. The vote carried unanimously.

Approval of Minutes

Mr. Bushnell made a motion to approve the minutes as corrected by Mr. Black. Ms. Eliot seconded the motion. Roll call: Bushnell-aye; Chalmers- aye; Black- aye; Eliot- aye. The vote carried unanimously.

Meeting adjourned at 6:09 PM

**Respectfully submitted by Kara Cruikshank, Land Use Administrative Assistant
Date approved: February 2, 2021**