

TOWN OF GROTON

Park Commission
173 Main Street
Groton, MA 01450
Tel: 978-732-1893



Park Commissioners

Donald Black, Chair
Anna Eliot, Vice Chair
Gail Chalmers
Kenneth Bushnell

Meeting Minutes

Date: October 6, 2020
Time: 7:00 PM
Location: Zoom Virtual Meeting
Commissioners Present: Donald Black, Anna Eliot, Kenneth Bushnell,
Others Present: John Giger, Britt McKinley, Chris Clinton and Kara Cruikshank-Administrative Assistant

7:00 P.M Chairman Donald Black called the meeting to order.

Cow Pond Well Update-

Mr. Black said to only way to repair the well at Cow Pond Brook Field is to make it deeper. After speaking to several of the well drilling companies, Mr. Black has received consistent estimates of \$16,000 to \$18,000. Mr. Haddad has asked to put together 3 competitive bids, before the finance committee meeting, in hopes they will approve an emergency fund transfer for the cost of drilling a new well.

Ms. Eliot suggested to the commissioners to meet at the field to do a site walk. The Park Commissioners agreed to meet at Cow Pond Brook Field on Saturday, October 3rd at 7 AM.

CPC Application-

The next cycle for CPA applications opens on October 29, 2020. Ms. Eliot stated she would like to submit an application but would like the Park Commissioners to be 100 percent behind it.

Mr. Bushnell made a motion to submit a CPC Application for a feasibility and design at Cow Pond Brook Field. Ms. Eliot seconded the motion. Roll call Eliot-aye; Black- aye; Bushnell- aye.

Vandalism at Town Court-

There was vandalism at Town Court. The electrical panel was broken open. Electrician, Tim MacGregor, fixed the panels. The timer for the lights will run from 6:00 PM to 9:30 PM. A police report was filed for the record. It is unknown who performed the vandalism.

Field Use Permit Applications

1. Field Use Request: Cow Pond Brook Field (Football/Lacrosse Field only)

Use description: GDYLL- Fall Youth Lacrosse Skills Session

Period to be used: September 27th – November 1st, 2020. Sundays – 10:00AM-3:00PM

Contact person: Carolyn Southwick

Mr. Black made a motion to approve the field use permit application. Ms. Eliot seconded the motion. Roll call: Eliot-aye; Black-aye; Bushnell-aye.

2. Field Use Request: Gazebo on Town Field

Use description: Groton Troop 3- Meetings

Period to be used: Tuesdays 6:00 PM to 8:00 PM September 22, 20 to January 1, 21

Contact Person: Britt McKinley

Mr. Black made a motion to accept the application from troop 3. Mr. Bushnell seconded the motion. Roll call: Bushnell-aye; Black- aye; Chalmers-aye; Eliot-aye.

Commissioner Updates-

Mr. Black- Mr. Bushnell aerated the turf down at Town Field and he wanted to thank Kenny. Volunteer, Bruce Bottamini did an excellent job taking care of the baseball diamonds. The Park Commissioners agreed that they have never looked better. They would like to write a letter to thank him for his time.

The next Park Commission meeting is scheduled to be on November 3rd, Election Day. With the CPC application being due on October 29th, Mr. Black suggested to change the meeting date to October 27th to review the CPC application, sign and submit before October 29th.

Ms. Eliot made a motion to move the next Park Commission meeting to Tuesday, October 27th at 7:00 PM. Mr. Bushnell seconded the motion. Roll call: Black-aye; Eliot- aye; Bushnell- aye.

Daylight Savings Meeting Start Time Change

The Park Commissioners agreed to changing the meeting start time to 5:00 PM during day light savings.

Mr. Black made a motion, starting Tuesday, October 27, 2020 till daylight savings, to hold the Park Commission meetings starting at 5:00PM. Mr. Bushnell seconded the motion. Roll Call: Bushnell-aye; Eliot-eye; Black-aye

Approve Invoices:

GELD-\$1,052.77

Turf Unlimited- \$612.55

Carrot Top Industries- \$146.52

Sierra Tree Service- \$135.00

Moison Hardware- \$177.79

Tim MacGregor (basketball court electrical repairs)- \$335.00

Total amount- \$2,459.63

Administrative assistant, Kara Cruikshank, agreed to check with the town accountant to see if the Turf Unlimited invoice already paid.

Mr. Black made a motion to approve the invoices as presented, except for the Turf Unlimited bill. Ms. Eliot seconded the motion. Roll Call: Bushnell-aye; Black-aye; Eliot-aye.

Approval of Minutes- July 7th, 2020

Mr. Black made a motion to approve the minutes from July 7, 2020 as presented. Ms. Eliot seconded the motion. Roll call: Bushnell-aye; Black-aye; Eliot- aye; Bushnell-aye.

Approval of Minutes- September 8th, 2020

Ms. Eliot Made a motion to approve the minutes from September 8,2020 as presented. Mr. Bushnell seconded the motion. Roll call: Bushnell-aye; Black-aye; Eliot-aye.

Meeting adjourned at 8:00 PM

**Respectfully submitted by Kara Cruikshank, Land Use Administrative Assistant
Date approved: October 27, 2020**