

# APPROVED COPY

## Parks Commission Meeting Minutes

February 20, 2013 at Legion Hall

ATTENDEES: Don Black, Steve Hall, Jeff Ohringer, Laurie Smigelski, Jon Strauss

ABSENT: None

GUESTS: None

MEETING OPENED: Mr. Black opened the meeting at 7:00pm.

READING OF THE MINUTES: Minutes for the January 9th meeting were read. They were approved with changes – 4 yes, 1 abstention.

### BILLS SIGNED:

- GELD – Cow Pond – FB Field \$ 5.85
- GELD – Cow Pond – FB Stand \$ 5.98
- GELD – Cow Pond – BB Field \$ 8.35
- GELD – Cow Pond Ball Fld Pkg Lot \$ 12.00
- GELD – Cow Pond Brook Soccer \$ 7.10
- GELD – Woitowicz Fields \$ 5.85
- GELD – Cutler Field \$ 5.85
- GELD – Wheeler Park \$ 5.85
- GELD – Basketball Court(park) \$ 6.14
- GELD – 5 Commons - Flagpoles \$ 32.50
- GELD – Sawyer Common \$ 6.50
- GELD – Chicopee Row at Sawtell \$ 5.85
- Waste Management \$ 46.37
- United Site Service (Jan-Feb) \$ 68.00
- United Site Service (Feb-Mar) \$ 68.00

### CORRESPONDENCE:

- Monthly budget reports
- Memo from Town Manager regarding Spring Town Meeting.

- Letter from the Brining family informing us of Hunter Brining's Eagle Scout ceremony and inviting the Parks Commission to participate in the ceremony and/or send a letter of congratulations/commendation to Hunter.

#### FIELD USE REQUESTS:

- Request from Groton Dunstable Youth Soccer Club for use of the Cow Pond fields from the Spring opening(no opening date yet) to June 23rd, Monday thru Fridays from 4pm – 8pm and Saturdays from 8am-8pm and Sundays from 10am – 6pm.
- Request from Steven and Colleen Naboichech for half of a Cow Pond soccer field from 7/29 – 8/16 on Mon, Wed, and Thurs from 9:00-10:30am.
- Request from Christine Haberman for the Town fields behind the library for EF Educational Programs on July 23<sup>rd</sup> from 12pm – 5pm.
- All requests were unanimously approved.

#### REPORTS:

- Ledge Rock Project
  - CPC draft meeting went well. There was no opposition to the project.
  - Mr. Strauss met with Mark Haddad, Town Manager, regarding the warrant for Town Meeting.
  - Mr. Strauss met with members of the Conservation Commission to make them aware of the project.
  - PARC Grant is being written by Mr. Strauss and Bruce Easom.
  - Official road status for Cow Pond Brook Road is being verified by Bob Collins.
  - CPC Public Meeting will be on Monday, February 25<sup>th</sup>.

#### OLD BUSINESS:

- Bids for the portable restrooms are:
  - Ratta - \$135/ea/month
  - Sheldon Farms - \$110/ea/month
  - Triangle - \$78/ea/month
  - United - \$68/ea/month

- Mr. Ohringer made a motion to award the contract to United. They are our current vendor and everyone is pleased with their service. Ms. Smigelski seconded the motion. It was approved by a unanimous vote.
- Ms. Babcock will send an e-mail to United confirming the 2013 contract. In addition to the 8 monthly units, there will be 4 additional for July 8<sup>th</sup> fireworks at Town Field.
- Request for bids for landscaping services will go to Able, MAC, Flynn, Hooper, Dawson, Lurvey, Marin, and Temple. Mr. Black will provide our requirements to the vendors and copy the commissioners. There will be a site walk on the last Saturday in March (March 30<sup>th</sup>) and the vendors will be invited.
- Basketball Courts - Town Field basketball court needs stone drainage for stormwater issues. Mr. Black will talk to Tom Delaney, DPW Manager.
- Hazel Grove
  - Ms. Smigelski informed us that there will be an Agricultural Fair in August at Hazel Grove Park.
  - Ms. Smigelski asked if there was money in the budget this year for fencing at Hazel Grove. Mr. Strauss said that there is \$2500 available as long as the budget is approved at Town Meeting.

NEW BUSINESS:

- Volleyball court – Mr. Ohringer received a request about the possibility of the town having a volleyball court. He will invite people who are interested to one of our meetings in order for them to provide more information about what they are expecting. Are they looking for a court for recreational purposes only or are they looking for courts for a recreational/formal league, etc.?

ADJOURN/NEXT MEETING: Mr. Black adjourned the meeting at 7:59pm. The next meeting will be held at the Legion Hall on Tuesday, March 19th at 7:00pm.

Respectively Submitted,

Becky Babcock

Administrative Assistant

Parks Commission