

# APPROVED COPY

## Parks Commission Meeting Minutes

November 20, 2012 at Legion Hall

ATTENDEES: Don Black, Jeff Ohringer, Laurie Smigelski, Jon Strauss

ABSENT: Steve Hall

GUESTS: None

READING OF THE MINUTES: Minutes for the October 17<sup>th</sup> and November 10th meetings were read. They were unanimously approved as corrected.

### BILLS SIGNED:

- GELD – Cow Pond – FB Field \$ 55.47
- GELD – Cow Pond – FB Stand \$ 121.45
- GELD – Cow Pond – BB Field \$ 8.35
- GELD – Cow Pond Ball Fld Pkg Lot \$ 12.00
- GELD – Cow Pond Brook Soccer \$ 92.76
- GELD – Stonebridge Fields \$ 53.81
- GELD – Cutler Field \$ 58.94
- GELD – Wheeler Park \$ 5.85
- GELD – Basketball Court(park) \$ 5.85
- GELD – 5 Commons - Flagpoles \$ 32.50
- GELD – Sawyer Common \$ 6.50
- GELD – Chicopee Row at Sawtell \$ 5.85
- Waste Management \$ 46.37

### CORRESPONDENCE:

- Special Town Meeting notice for January from Town Manager
- Monthly budget reports
- Letter from Community Preservation Committee regarding approval of the 2-page summary for the Parks project.
- Thank you note received from Woitowicz family for Veterans Day service/dedication.

### FIELD USE REQUESTS:

- Request for Town Field by Church of Jesus Christ of Latter-Day Saints for November 23<sup>rd</sup>, 9am-12pm.
- The request was unanimously approved.

### REPORTS:

- Budget planning for FY14 - December 6<sup>th</sup> is the Park Commission Budget Review Meeting. Parks is presenting a budget of \$57, 500 for FY14.

### OLD BUSINESS:

- Aeration and Lime application on fields – Hollis Hills will be doing the liming during the week of November 26<sup>th</sup>. Lawrence Academy is in the process of aerating all the fields.
- Mr. Black and Mr. Ohringer have spoken to Montachusett Lawn Sprinkler Company regarding a request for a maintenance contract for starting up, maintaining, and shutting down the sprinklers for next year.

ADJOURN/NEXT MEETING: Mr. Black adjourned the meeting at 8:11pm. The next meeting will be held at the Legion Hall on Wednesday, December 12th at 7:00pm.

Respectively Submitted,

Becky Babcock

Administrative Assistant

Parks Commission