



Town Manager
Mark W. Haddad

TOWN OF GROTON
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**Municipal Building
Committee for
Prescott School**

Gregory Sheldon, *Chair*
Anna Eliot, *Vice Chair*
Halsey Platt, *Clerk*
Brian Bolton, *Member*
Gary Green, *Member*
Alison Manugian, *Member*
David Melpignano, *Member*
Becky Pine, *Member*
Lynwood V. Prest, *Member*

Meeting Minutes
Wednesday, January 7, 2015
6 P.M.
First Floor Meeting Room, Town Hall
173 Main Street
Groton, MA 01450

1st meeting, Town Hall

Call to Order 6:03pm by Mark Haddad

Present: Greg Sheldon, Anna Elliot, Halsey Platt, Dave Melpignano, Val Prest, Becky Pine, Gary Green, Alison Manugian, Jane Bouvier, Brian Bolton

Elected Greg Sheldon as chair, Anna Elliot as Vice Chair, Halsey Platt as Clerk

Discussed Communication procedures, Fran Stanley or Mark Haddad can collect and disseminate information to the committee and keep within the Open Meeting Law. Note: all official subcommittees must be public meetings and comply with the OML.

Each committee member has or must get sworn in by the Town Clerk's office for service on this committee.

Mark Haddad informed us that he would like to proceed with proposing to the selectmen the installation of a town public parking lot behind the school next Monday night. The selectmen have \$100,000 of available funds that could be put towards this parking lot/footbridge construction to create approximately 60 paved, lined spaces. The existing playground equipment would be moved to another location by the parks commission. Greg Sheldon asked to have this committee discuss this idea at the Committee's next meeting and make a recommendation to the Town Manager to take to the selectmen before the selectmen take a formal vote on proceeding with this idea.

A preliminary discussion was had brainstorming some ideas for possible parameters and re-use options for Prescott. The question was asked: Does the Town have a space needs assessment? – Mark Haddad answered that there was not in terms of Town government but there was a need for meeting space. It was suggested that it would be helpful to have an inventory of current town spaces and their utilization as well as an evaluation of municipal needs.

The selectmen and school district representatives have discussed formally extending the school district's lease until August 2016 (currently June 2015). Mark Haddad to draw up lease extension and send to school district. Greg suggested quarterly reports to the selectmen.

April 27th is the next Town Meeting – There is an opportunity to make a presentation to that meeting.

Val Prest and David Melpignano to go to Prescott School and find and review the existing blueprints of the building this Friday at 2pm. If feasible, Val to make recommendation to committee to electronically preserve the documents electronically.

Mark Haddad to distribute the final report of the Prescott Re-use committee to everyone.
Discussion of Agenda items for January 21, 2015 Committee meeting:

- 1) Submit edits/comments to Town Manager on Municipal Building Committee for Prescott school "Charge" to be redistributed to all members by the Town Manager for review prior to 1/21/15 meeting.
- 2) Submit suggestions for Tasks leading to potential Sub-Committees to Town Manager to be redistributed to all members for review prior to 1/21/15 meeting.
- 3) Discussion: use of \$100,000 ?? fund for the development of municipal parking and potential footbridge on property.
- 4) Begin to identify potential public/private/nonprofit uses for Prescott School.
- 5) Discuss dates/Forum for Public Hearing (s).

Meeting schedule:

Saturday 1/10/15 – 10am – Prescott School – to do walk through

Wednesday 1/21/15 – 5pm – Prescott School meeting room (our default meeting space)

Wednesday 2/4/15 – 7pm

Monday 2/23/15 – 5pm

Monday 3/9/15 – 5pm

Monday 3/23 – 5pm

Monday 3/30 – 7pm with the Selectmen at Town Hall

Respectfully submitted:

Halsey Platt, Clerk