

MONTACHUSETT JOINT TRANSPORTATION COMMITTEE (MJTC) MEETING

MINUTES OF MARCH 13, 2019

Meeting Held at

MRPC OFFICES

464 ABBOTT AVENUE, LEOMINSTER, MA 01453

J. Wyman called the meeting to order at 6:30 p.m.

I. Introduction

Members

Jon Wyman, Westminster; Jeff Hoynoski, MassDOT District 2; Derek Krevat, MassDOT OTP; Tracy Murphy, Winchendon; Mark Wetzel, Ayer

Non-Members

Bob Szocik, Templeton; Steven Tyler, Howard Stein Hudson; Adam Lamontagne, Templeton

Staff

Brad Harris, George Snow, Brian Doherty, George Kahale

II. Public Comments

No public comments were made.

III. Approval of January 9, 2019 Minutes

A motion was made to approve the January 9, 2019 MJTC Meeting Minutes as presented. The motion was seconded and passed unanimously.

IV. Montachusett FFY 2020 - 2024 Transportation Improvement Program (TIP)

- *Draft TIP Transportation Evaluation Criteria (TEC) Review*
- *Federal Aid Targets and Funding Scenarios*

B. Harris referred to two handouts. The first listed the TIP Target for the new TIP, the four projects that were presented at the last MPO in February and the status of the FFY 2019 projects. The second was the TEC scoring of the FFY 2020-2024 TIP projects. B. Doherty developed three funding scenarios based on the TEC scores.

Mr. Doherty referred to the FFY 2020-2024 TIP Project Funding Scenarios handout. After significant discussion on the scenarios and the placement of projects, especially in FFY 2020, the MJTC recommended Scenario 3 as the preferred scenario to the MPO.

V. Montachusett FFY 2019 Unified Planning Work Program (UPWP)

- *Budget Adjustment Request and Review*

G. Snow discussed the budget adjustment request for Task 3.54: Local ADA Transition Plan Development that was approved by the MPO at the last MPO meeting. The adjustment to Task 3.54 will increase the budget for the

Task from \$33,500 to \$68,000. A total of \$35,000 was approved to be reallocated from five different tasks for the purpose of hiring a consultant to assist the MPRC in completing ADA public right-of-way transition plans for up to three MRPC communities. Mr. Snow has prepared a draft request for proposals that will be released after the being pier reviewed.

VI. Montachusett FFY 2020 Unified Planning Work Program (UPWP)

- *Development of Draft*
- *Budget and Tasks*

B. Harris referred to a MassDOT handout that provides guidance for the 2020 UPWP. The handout provides UPWP funding information for the MRPC planning allocation which is \$676,534 for FFY 2020 which will be used to develop the Tasks and budgets. Another handout showed the Tasks on the current UPWP. Mr. Harris discussed a list of potential new Tasks.

VII. Montachusett Regional Transportation Plan

- *Workshop Results and Status Update*

B. Harris referred to handouts on the RTP update. One more workshop needs to be scheduled and the online survey was described. As of today, 163 surveys have been completed and the online comment app has received nearly 30 comments.

VIII. Contract Status Reports

a. Federal Transit Administration (FTA) & Regional Transit Authority (RTA)

G. Kahale mentioned that the Ayer parking facility project has received six bids for the project. The lowest bidder was Hutter Construction from Ipswich, New Hampshire for \$4,945,000 which was awarded the project. MRPC is monitoring several bus routes looking at their performance.

b. MassDOT 3C

B. Harris mentioned the next MPO meeting is Wednesday March 20, 2019 at 1:00 PM. He mentioned the Transportation Innovation Conference to be held on April 9th and 10th in Worcester. He also mentioned the draft MOU that covers the various transportation agencies in Massachusetts regarding the responsibilities of the various agencies pertaining to performance-based planning and programming.

IX. Administrative Matters

- *Next MJTC Meeting Location*

The next meeting of the MJTC will be on April 10, 2019 at 6:30 p.m. here at the MRPC Offices.

X. Adjournment

There being no further business the meeting adjourned at 8:06 p.m.

DOCUMENTS/EXHIBITS AVAILABLE AT MEETING:

3 13 19 Agenda

1 9 19 MJTC Minutes
Status of FFY 2016 Montachusett TIP Projects
Montachusett FFY 2020-2024 TIP Project Presentations & Target Figures / Federal Target Comparison
Montachusett MPO FFY 2020-2024 TIP Projects – TEC Scoring Prioritized Listing
FFY 2020-2024 TIP Project Funding Scenarios
Current MPO Endorsed FFY 2019 UPWP Budget
Regional Transportation Plan Public Outreach Workshops
2020 RTP Survey form
Online 2020 RTP Survey link
MassDOT 2020 UPWP Guidance
MassDOT Transportation Innovation Conference
Performance-Based Planning and Programming Agreement