Present: Alex Woodle, Mark Deuger, Art Prest, Susan Horowitz, Tom Orcutt
Absent: Jack Petropoulos, Mike Rosa

Change of meeting day was discussed. Woodle made a motion to change meeting to 3rd Tuesday of the month at 7pm. Seconded by Deuger and voted unanimously.

**Contract Status**
Town Counsel has reviewed contract and returned it to Nilsen with comments. Orcutt thought it would be finalized by end of week. Notice to proceed issued by Town manager and ready for signature for Steps 1 & 2 for total cost of $5480.00.

ESS will prepare 604b grant application at no cost to town.

**MA DEP Meeting**
Prest attended meeting with DEP. DEP issued dates for 604b grant schedule. A total of $185,000 available in 2016.

Questions do by February 26th and grant application by March 25th. Notifications of award by August or September. Contract good for two years. 2016 grants will focus on stormwater and water quality assessment. Examine pollutant loads and how to reduce; review previous water quality studies and provide locus maps.

Jane Pierce said we need to concentrate first on in-lake nutrient loading first before stormwater assessment.

Prest presented an overview of KP/LL and its Phosphorus levels.

Nilsen/ESS—to initially examine in lake situation and Phosphorus loading. This will help determine the division of town and state share of monies.

Deuger made the comment that we have to assess septic at same time and whether it is an inlake or watershed problem as this was one of the generic reasons this committee was created.

Orcutt suggested we obtain a letter from Nashua River Watershed Association (NRWA) to use as leverage as well as mentioning our town beach, state boat ramp weed watching program, state stocking plan and harbormaster patrols on the lake.

Next meeting will invite Nilsen to talk about draft application on Feb. 16th at 7 pm.

Prest asked that committee members look at DEP documents and forward any comments to him.
Horowitz made motion to adjourn, Orcutt seconded it and voted unanimously at 7:50 pm.

Submitted by Alexander Woodle.