

**Meetings of Lost Lake Sewer Committee**  
**December 3, 2009**

Present: Tom Orcutt, Carol Quinn, Angela Garger, Bob Rafferty, and Rosemary Blacquier

**Old Business**

1. Review and approve November 19 meeting minutes
2. A Woodard and Curran representative met with Richard Wolf, the new director of Grotonwoods, to do a site visit. It was suggested that a meeting be arranged with him, Tom Orcutt and Bob Collins to keep him updated.
3. Bob Rafferty from Woodward & Curran reported that some of their markers on the Grotonwood site had been removed. It appears that the site was vandalized.
4. A 57% return will be needed for the income survey.
5. Tom O. reviewed the Woodard & Curran invoice with George Barringer. There was discussion about what is needed for a detailed invoice. Rosemary and Bob said that they would provide more detail with future invoices.
6. Tom O. obtained a summary and progress report from Bob. It will be posted to the website.

**New Business**

1. Rosemary updated us on the DEP schedule. Everything is now in place and things should move forward.
2. Tom Doyle resigned as committee chair. Carol Quinn said that she would be willing to take on this responsibility. The committee members voted to make Carol chair.
3. An informational meeting will be held for town residence on December 17 at the Town Hall.
  - a. Publicize in the paper
  - b. Send out an email to the GLA
  - c. Post on the website
  - d. What information will be covered?
4. The income survey will be prepared for mailing after the meeting tonight. Hopefully it will be mailed on Friday 12/4.

**Action Item**

1. Bob will put information together that we can forward to Connie for a newspaper article.
2. Tom O. will talk with Mark about advertising the open committee position.
3. Tom O. will take care of updating the website with information about the December 17 information meeting. He will also take care of putting something to advertise the meeting on the Groton channel.
4. Angela will contact the GLA about sending out an email about the December 17 information meeting and also include a reminder about the income survey.

5. Carol will forward update information to Connie Sartini and then do a follow-up interview with her.

Adjourn: 8:05pm

Committee Member Signatures

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