

**Draft - Minutes of Lost Lake Sewer Advisory Committee**  
**November 5, 2009**

Present: Tom Doyle- Chair, Carol Quinn, Jeanne Wright and Tom Orcutt-clerk  
Guests: Stuart Schulman BoS Liaison & Anna Eliot BoS; Bob Rafferty from W-C.

**The Committee Opened the Meeting at 7:30 P.M.**

**Old Business**

1. Minutes from October 15<sup>th</sup> Meeting were reviewed and approved by the Committee members present at the October 15<sup>th</sup> Meeting.

**New Business**

1. Tom D. prepared a memo to be forwarded to the TM Mark Haddad regarding the two sewer advisory committees and a slightly different tracking of schedules as well as needs with Woodard and Curran. A suggestion that when the two groups have common issues the efforts should be combined but other than that they should remain intact as is. The four members present approved Tom D. sending the Memo.
2. The Committee then discussed (at length!) the Land Mark article written by Pierre Comitose and the overall dissatisfaction of said article. It was agreed that Woodard and Curran would prepare Status update of the project so the Committee could post it on its web-page. There was also a discussion on the depository being posted to the Committees web-site with a recommendation to have W&C set up a link to Groton's Web Page and maintain said Depository on their server (thank you Stuart). Also, it was suggest that Angela Garger work with Bob Rafferty on a low key but factual response to the land Mark but not a rebuttal.
3. Frequently asked Questions may require some updating – task unassigned!
4. The number of sites under investigation was also discussed by the Committee. Bob Rafferty said there are actually 7 (seven) under consideration. They are as follows, but in no order of significance: 2 (two) on the Baptist Camp Property, 1 (one) on the Mountain Lakes Property, 1 (one) on the Skinner Forest Property, 2 (two) off of Shenandoah Road and the Town of Ayer (off-site location).
5. The Committee then marked up a map with Bob Rafferty regarding the target are for serving but more importantly for who would receive the Income Survey. The 75% return rate on the survey was stressed once again in order to remain eligible for any USRDA aid (Editorial note from the Clerk: probably around 30% but there are a number of factors involved in this percentage).

**Action Items**

1. Tom D. will send a Memo to the Town Manager
2. Angela Garger shall work with Bob Rafferty on a low keyed response to the Land Mark on the article printed on October 30, 2009.
3. Carol Q. and Jeanne W. to work on the Salary Survey letter to be mailed out.

4. Woodard and Curran to finalize the street indexing map for the Salary Survey Mailing and coordinate this mailing with RCAP.
5. Next meeting: November 19, 2009.

Meeting Adjourned: 9:15 pm

Committee Member Signatures:

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