

Minutes of Lost Lake Sewer Committee
August 6, 2009

Present: Carol Quinn, Angela Garger, and Tom Orcutt,

Old Business

1. Angela contacted Dan Wolfe at the Groton Conservation Trust to discuss the committee's progress. If it appears that Groton Conservation Trust land becomes a viable option they would like to do a site walk with the engineering firm, (Woodard and Curran). Tom O. indicated that the first choice for a site would probably be Grotonwoods so it may not be necessary to pursue Trust land.

New Business

1. Woodard and Curran has been selected to be the engineering firm to do the Phase II and Phase III parts of the project.
2. The key to the income survey will be the number of returns. Tom O. thought we needed a 90% return. We will confirm at tomorrow's meeting with Tunde Baker from RCAP.
3. The income survey will be done in an expanded area to include the Lost Lake Drive area towards Route 40. The Groton Lakes Association and the Mountain Lakes Club have indicated that they will assist in "getting the word out" about how important it is to complete the survey when it is sent out.
4. We officially welcomed our new member: Tom Orcutt!!
5. The agenda for the RCAP meeting was discussed:
 - a. Roles and responsibilities for the income survey will need to be clarified. What part will the Lost Lake Sewer Committee (LLSC) members play?
 - b. Following up door to door or by phone may necessary to get the required return for the income survey
 - c. What list is used for the mailing? Census? Assessors? Residence list?
 - d. The target area will need to be defined/
 - e. Who will be responsible for the overall project management? Woodard & Curran?
 - f. When does the income survey need to be completed by?
 - i. This could depend on Woodard and Curran's schedule
6. It may make sense to identify liaisons from the LLSC for both Woodard and Curran and for Tunde Baker at RCAP.
7. Woodard and Curran had planned on a kick of meeting in their proposal. Maybe Bob Rafferty should be invited to the next LLSC meeting to discuss.

Action Items

1. Tom will send a copy of the town meeting presentation to the Webmaster to post on the Lost Lake Sewer Committee website.
2. Tom O. will speak with Mark about the SRF funding. Will that be pursued to pay for Phase II and Phase III?

3. Community outreach about the project. On going
4. Angela will send the minutes to the Town of Groton Webmaster to be posted.

Meeting Adjourned: 8:10pm

Committee Member Signatures
