**GROTON HOUSING AUTHORITY**

**19 LOWELL ROAD, GROTON, MA 01450**

**PHONE: 978-448-3962 ~ FAX: 978-448-5845**

**EMAIL:** [**OFFICE@GROTONHA.ORG**](mailto:OFFICE@GROTONHA.ORG)

Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

March 7, 2024

5:00 PM

1. ROLL CALL: The meeting was called to order at 5:06 PM.

.. MEMBERS PRESENT: Daniel Emerson, Chair

John Sopka, Member

Leslie Colt, Treasurer

Don Black, Vice Chair

.. MEMBERS ABSENT: None

.. OTHERS PRESENT: Lisa Larrabee

1. PUBLIC COMMENT: NO PUBLIC COMMENT AT THIS MEETING.
2. CHECK REGISTER:

.. JANUARY 2024 CHECK REGISTER: A motion was made by Don Black and seconded by Leslie Colt to approve the January 2024 EOHLC Check Register. All Members present voted AYE.

1. FINANCIAL STATEMENTS: FINANCIAL STATEMENTS WERE NOT AVAILABLE FOR THIS MEETING.
2. APPROVAL OF MINUTES: MEETING MINUTES WERE NOT AVAILABLE FOR THIS MEETING.
3. NEW BUSINESS:

.. Vacancy Update: The Executive Director gave the Board Members a copy of the current vacancies at the Groton Housing Authority and explained to them what was going on with each unit.

.. Work Order Update: The Executive Director gave the Board Members a copy of the current work order report for their records.

1. OLD BUSINESS:

.. STILL MEADOW RENOVATIONS UPDATE: The Executive Director told the Board that we have a leak coming from the bathroom into the basement. The Board advised the Executive Director to take photos and start an insurance claim.

.. NASHUA ROAD INFORMATION: The Board asked Don Black what the consequences are if PFAS is found on the Nashua Road Property. They want to know what happens next and who would be responsible for paying for it. Don Black needs to do more investigative work before he can answer that question.

.. ONGOING INFORMATION REGARDING THE MBTA COMMUNITIES: John Sopka briefed that the Planning Board will take this to Town Meeting in the Spring of 2025 as our plan right now expires in December 2025.

.. SANDY POND ROAD RENTALS: The Executive Director told the Board that Sandy Pond Road is fully rented.

1. OTHER BUSINESS AS NEEDED*:*  No other business was discussed at this meeting.

Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

March 7, 2024

5:00 PM

Page Two

1. ADJOURN: A motion was made by John Sopka and seconded by Leslie Colt to adjourn the meeting at 6:20 PM. All Members present voted AYE. There were no NAY votes. THE NEXT MEETING, WHICH IS OUR ANNUAL PLAN MEETING, WILL BE ON THURSDAY, APRIL 4, 2024, 5:00 PM, at 19 LOWELL ROAD, GROTON, MA.