**GROTON HOUSING AUTHORITY**

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Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

July 12, 2023

7:00 PM

1. ROLL CALL: The meeting was called to order at 7:00 PM.

.. MEMBERS PRESENT: Daniel Emerson, Chair

Don Black, Vice Chair

John Sopka, Member

Leslie Colt, Treasurer

.. MEMBERS ABSENT: None

.. OTHERS PRESENT: Lisa Larrabee

1. PUBLIC COMMENT: NO PUBLIC COMMENT AT THIS MEETING.
2. CHECK REGISTER:

.. June 2023 Check Register: A motion was made by Don Black and seconded by Leslie Colt to approve the June 2023 EOHLC Check Register. All Members present voted AYE. There were no NAY votes.

1. FINANCIAL STATEMENTS:

.. EOHLC Consolidated Programs May 2023: A motion was made by Don Black and seconded by Leslie Colt to approve the May 2023 EOHLC Consolidated Financial Statements. All Members present voted AYE. There were no NAY votes.

.. Sandy Pond Road May 2023: A motion was made by Don Black and seconded by Leslie Colt to approve the Sandy Pond Road May 2023 Financial Statements. All Members present voted AYE. There were no NAY votes.

.. Still Meadow May 2023: A motion was made by Don Black and seconded by Leslie Colt to approve the Still Meadow May 2023 Financial Statements. All Members present voted AYE. There were no NAY votes.

1. APPROVAL OF MINUTES:

.. June 14, 2023, Regular Meeting: A motion was made by Don Black and seconded by Leslie Colt to approve the meeting minutes of the June 14, 2023, Regular Meeting. All Members present voted AYE. There were no NAY votes.

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1. NEW BUSINESS:

.. Discussion on Daniel Emerson’s Findings on Using AHT Money for GHA: The Board talked about the emails and explanations from the Community Preservation Coalition regarding GHA use of AHT money for the turnover at Still Meadow. The Board also talked about using some of the money from our MMDT account to get the turnover started and then follow through with the AHT on a grant from them. A motion was made by John Sopka and seconded by Leslie Colt to follow the process for funding Still Meadow with AHT Funds, by seeing what else the AHT needs to complete the process so that the GHA can accept the grant. All Members present voted AYE. There were no NAY votes. A motion was made by Don Black and seconded by Leslie Colt to assign John Sopka as the GHA Representative for the AHT. All Members present voted AYE. There were no NAY votes.

.. Discussion on Changing the Meeting Time of the GHA Monthly Meeting: Lisa Larrabee asked the Board if they would consider changing the meeting time of the GHA Meeting. She mentioned that work for her starts at 7:00 AM and ends around 10:00 PM on GHA Meeting Night and it is getting hard for her to keep this schedule due to some health issues. After discussion by the Board a motion was made by Don Black and seconded by John Sopka to move the monthly GHA Meeting to the first Thursday of the month at 5:00 PM. All Members present voted AYE. There were no NAY votes.

1. OLD BUSINESS:

.. NASHUA ROAD INFORMATION: Don Black told the Board that he was approached by Common Ground Development a nonprofit agency about the GHA Nashua Road Properties. He asked the Board if they would like him to pursue discussions with them. A motion was made by Leslie Colt and seconded by John Sopka to have Don Black pursue his role in discussing this project with Common Ground. Don Black abstained from the vote. All other Members present voted AYE. There were no NAY votes.

.. ONGOING INFORMATION REGARDING THE MBTA COMMUNITIES: John Sopka stated that the Planning Board is initiating a master plan for MBTA Communities and will reach out to the GHA.

.. REBUILDING CASH RESERVES – REFINANCING UPDATE AND RESERVES: No update given at this meeting. John Sopka did mention to the Board that he met with our accountant James Griffin and learned more about our finance and accounting practices.

1. OTHER BUSINESS AS NEEDED*:*  No other business was discussed at this meeting.
2. ADJOURN: A motion was made by Leslie Colt and seconded by John Sopka to adjourn the meeting at 8:10 PM. Don Black was excused from the meeting at 7:50 PM due to another commitment he had to attend. All Members present voted AYE. There were no NAY votes. THE NEXT REGULARLY SCHEDULED MEETING WILL BE ON THURSDAY, AUGUST 3, 2023, 5:00 PM, at 19 LOWELL ROAD, GROTON, MA.