**GROTON HOUSING AUTHORITY**

**19 LOWELL ROAD, GROTON, MA 01450**

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Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

May 10, 2023

7:00 PM

1. ROLL CALL: The meeting was called to order at 7:04 PM.

 .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chair

Daniel Emerson, Treasurer

 Don Black, Member

 John Sopka, Member

 Leslie Colt, Asst. Treasurer

 .. MEMBERS ABSENT: None

 .. OTHERS PRESENT: Lisa Larrabee

1. PUBLIC COMMENT: No Public Comment at this meeting.
2. CHECK REGISTERS:

.. January 2023 Check Register: A motion was made by Dan Emerson and seconded by Leslie Colt to approve the January 2023 DHCD Check Register. All Members present voted AYE. There were no NAY votes.

.. February 2023 Check Register: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the February 2023 Check Register. All Members present voted AYE. There were no NAY votes.

.. March 2023 Check Register: A motion was made by Dan Emerson and seconded by Leslie Colt to approve the March 2023 DHCD Check Register. All Members present voted AYE. There were no NAY votes.

1. FINANCIAL STATEMENTS:

.. DHCD Consolidated Programs January 2023: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the January 2023 DHCD Consolidated Financial Statements. All Members present voted AYE. There were no NAY votes.

.. Sandy Pond Road January 2023: A motion was made by Leslie Colt and seconded by John Sopka to approve the Sandy Pond Road January 2023 Financial Statements. All Members present voted AYE. There were no NAY votes.

.. Still Meadow January 2023: A motion was made by Don Black and seconded by Daniel Emerson to approve the Still Meadow January 2023 Financial Statements. All Members present voted AYE. There were no NAY votes.

.. February 2023 DHCD Consolidated Programs: A motion was made by Don Black and seconded by Leslie Colt to approve the DHCD Consolidated Financial Statements for February 2023. All Members present voted AYE. There were no NAY votes.

.. February 2023 Sandy Pond Road: A motion was made by Don Black and seconded by Daniel Emerson to approve the Sandy Pond Road Financial Statements for February 2023. All Members voted AYE. There were no NAY votes.

.. February 2023 Still Meadow: A motion was made by Don Black and seconded by Leslie Colt to approve the Still Meadow Financial Statements for February 2023. All Members present voted AYE. There were no NAY votes.

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Page Two

.. DHCD Consolidated Programs March 2023: A motion was made by Don Black and seconded by Leslie Colt to approve the March 2023 DHCD Consolidated Programs Financial Statements. All Members present voted AYE. There were no NAY votes.

.. Sandy Pond Road March 2023: A motion was made by Don Black and seconded by Daniel Emerson to approve the March 2023 Sandy Pond Road Financial Statements for March 2023. All Members present voted AYE. There were no NAY votes.

.. Still Meadow March 2023: A motion was made by Don Black and seconded by John Sopka to approve the March 2023 Still Meadow Financial Statements for March 2023. All Members present voted AYE. There were no NAY votes.

1. APPROVAL OF MINUTES:

.. March 8, 2023, Annual Plan Meeting: A motion was made by Don Black and seconded by John Sopka to approve the meeting minutes of the March 8, 2023, Annual Plan Meeting. All Members present voted AYE. There were no NAY votes.

1. NEW BUSINESS:

.. Approval of ARPA Funding $31,563.00: A motion was made by Daniel Emerson and seconded by John Sopka to approve the ARPA Funding award in the amount of $31,563.00. All Members present voted AYE. There were no NAY votes.

.. Low Bid Approval – Fire Alarm Upgrade: A motion was made by Don Black and seconded by John Sopka to approve and accept the low bid for the fire alarm upgrade project in the amount of $123,300 by Laracy Electrical Contractors, Inc. All Members present voted AYE. There were no NAY votes.

.. Discussion and Approval of Amendment 9 to the Contract for Financial Assistance (CFA) $138,115.00: The Executive Director explained our CFA has been amended in the amount of +$138,115.00. A motion was made by Daniel Emerson and seconded by John Sopka to approve Amendment #9 in the amount of +$138,115.00. All Members present voted AYE.

1. OLD BUSNISS:

.. NASHUA ROAD INFORMATION: The Executive Director told the Board that Land Tech has sent us several bills. Don Black said he would talk to Land Tech about the bills.

.. ONGOING INFORMATION REGARDING THE MBTA COMMUNITIES: John Sopka stated that nothing has changed since we last talked about it.

.. REBUILDING CASH RESERVES – REFINANCING UPDATE AND RESERVES: No update given at this meeting.

1. OTHER BUSINESS AS NEEDED*:*  The Board and Executive Director thanked Deirdre Slavin-Mitchell for her 10 years of service to the Groton Housing Authority.
2. ADJOURN: A motion was made by Don Black and seconded by Dan Emerson to adjourn the meeting at 8:15 PM. All Members present voted AYE. There were no NAY votes. THE NEXT REGULARLY SCHEDULED MEETING WILL BE ON WEDNESDAY, JUNE 14, 2023, 7:00 PM, at 19 LOWELL ROAD, GROTON, MA.