**GROTON HOUSING AUTHORITY**

**19 LOWELL ROAD, GROTON, MA 01450**

**PHONE: 978-448-3962 ~ FAX: 978-448-5845**

**EMAIL:** [**OFFICE@GROTONHA.ORG**](mailto:OFFICE@GROTONHA.ORG)

Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

February 16, 2022

7:00 PM

Held Via Go To Meeting

1. ROLL CALL: The meeting was called to order at 7:02 PM.

.. MEMBERS PRESENT: Daniel Emerson, Treasurer

Leslie Colt, Asst. Treasurer

Don Black, Member

John Sopka, Member

.. MEMBERS ABSENT: Deirdre Slavin-Mitchell, Chair

.. OTHERS PRESENT: Lisa Larrabee

Alison Manugian, Groton Select Board Member

1. PUBLIC COMMENT: NONE AT THIS MEETING.
2. CHECK REGISTER:

.. REVIEW AND APPROVE JANUARY 2022 CHECK REGISTER: A motion was made by Don Black and seconded by Daniel Emerson to approve the Check Register for January 2022. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes.

1. FINANCIAL STATEMENTS:

.. DHCD CONSOLIDATED NOVEMBER 2021: A motion was made by Daniel Emerson and seconded by John Sopka to approve the DHCD Consolidated Financial Statements for November 2021. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes.

.. SANDY POND ROAD NOVEMBER 2021: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the Sandy Pond Road Financial Statements for November 2021. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes.

Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

February 16, 2022

7:00 PM

Page Two

.. STILL MEADOW NOVEMBER 2021: A motion was made by John Sopka and seconded by Leslie Colt to approve the Financial Statements for our Still Meadow Program for November 2021. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes.

.. DHCD CONSOLIDATED DECEMBER 2021: A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the DHCD Consolidated Financial Statements for December 2021. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes.

.. SANDY POND ROAD DECEMBER 2021: A motion was made by John Sopka and seconded by Daniel Emerson to approve the Sandy Pond Road Financial Statements for December 2021. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes.

.. STILL MEADOW DECEMBER 2021: A motion was made by John Sopka and seconded by Leslie Colt to approve the Still Meadow Financial Statements for December 2021. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes.

1. APPROVAL OF MINUTES:

.. JANUARY 19, 2022, REGULAR MEETING: A motion was made by Leslie Colt and seconded by Daniel Emerson to approve the January 19, 2022, Regular Meeting Minutes. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes.

1. NEW BUSINESS:

.. SANDY POND ROAD RENTALS: The Executive Director told the Board that they continue to go through the application process to fill this unit.

.. SANDY POND ROAD FINANCING UPDATE: The Executive Director she has not heard anything back from Mass Housing Partnership on our financing request. She told them she will check back in with them.

1. OLD BUSNISS:

.. UPDATE ON FAMILY UNIT’S PORCH & DOOR PROJECT: The Executive Director told the Board the Project is complete, but we have a change order to approve for the addition of some extra work that needed to be done on the columns. A motion was made by Daniel Emerson and seconded by Leslie Colt to approve the change order. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes.

Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

February 16, 2022

7:00 PM

Page Three

.. COVID-19 UPDATE: The Executive Director told the Board that there are no new updates to share at this meeting.

.. NASHUA ROAD INFORMATION: Don Black told the Board that Town Counsel is finalizing the documents for the transfer of the land to the Groton Housing Authority. He also explained that he has toured some not-for-profit senior housing developments built recently that he was impressed with and thinks we could model ours in the same way. John Sopka asked if we have a lead on access to the land and Don Black explained that there is a fifty foot right of way that is deeded.

1. OTHER BUSINESS AS NEEDED: NO OTHER BUSINESS WAS DISCUSSED AT THIS MEETING.
2. ADJOURN: A motion was made by Daniel Emerson and seconded by John Sopka to adjourn the meeting at 7:56 PM. The vote was Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, John Sopka = AYE. There were no NAY votes. THE NEXT REGULARLY SCHEDULED MEETING WILL BE ON WEDNESDAY, MARCH 16, 2022, 7:00 PM, AT 19 LOWELL ROAD, GROTON, MA.