**GROTON HOUSING AUTHORITY**

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Minutes of a Regular Meeting

Groton Housing Authority

Board of Commissioners

January 19, 2022

7:00 PM

Held Via Go To Meeting

1. ROLL CALL: The meeting was called to order at 7:00 PM.

 .. MEMBERS PRESENT: Deirdre Slavin-Mitchell, Chair

 Daniel Emerson, Treasurer

 Leslie Colt, Asst. Treasurer

 Don Black, Member

 John Sopka, Member

 .. MEMBERS ABSENT: NONE

 .. OTHERS PRESENT: Lisa Larrabee

1. PUBLIC COMMENT: NONE AT THIS MEETING.
2. CHECK REGISTER:

 .. REVIEW AND APPROVE DECEMBER 2021 CHECK REGISTER: A motion was made by Don Black and seconded by Daniel Emerson to approve the Check Register for December 2021. The vote was Slavin-Mitchell = AYE, Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, Sopka = AYE. There were no NAY votes.

1. FINANCIAL STATEMENTS:

 .. DHCD CONSOLIDATED OCTOBER 2021: A motion was made by Daniel Emerson and seconded by Don Black to approve the DHCD Consolidated Financial Statements for October 2021. The vote was Slavin-Mitchell = AYE, Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, Sopka = AYE. There were no NAY votes.

 .. SANDY POND ROAD OCTOBER 2021: Before the Board asked questions about these statements, the Executive Director reminded them of the financial statements from August & September that were not approved because of a question they had under the operating receipts section of the financials. She explained that what is listed is a calculation required by Mass Housing

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 Partnership. It meets the affordable housing requirements of gross potential rent. Adding the three figures together should always equal zero and this does not affect our financials in any way. A motion was made by Don Black and seconded by Leslie Colt to approve the Sandy Pond Road Financial Statements for October 2021. The vote was Slavin-Mitchell = AYE, Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, Sopka = AYE. There were no NAY votes.

 .. STILL MEADOW OCTOBER 2021: A motion was made by Daniel Emerson and seconded by Don Black to approve the Financial Statements for our Still Meadow Program for October 2021. The vote was Slavin-Mitchell = AYE, Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, Sopka = AYE. There were no NAY votes.

 .. SANDY POND ROAD AUGUST 2021: A motion was made by Daniel Emerson and seconded by Don Black to approve the Sandy Pond Road Financial Statements for August 2021. The vote was Slavin-Mitchell = AYE, Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, Sopka = AYE. There were no NAY votes.

 .. SANDY POND ROAD SEPTEMBER 2021: A motion was made by Don Black and seconded by Leslie Colt to approve the Sandy Pond Road Financial Statements for September 2021. The vote was Slavin-Mitchell = AYE, Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, Sopka = AYE. There were no NAY votes.

1. APPROVAL OF MINUTES:

 .. DECEMBER 8, 2021 REGULAR MEETING: A motion was made by Daniel Emerson and seconded by Don Black to approve the December 8, 2021 Regular Meeting Minutes. The vote was Slavin-Mitchell = AYE, Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, Sopka = AYE. There were no NAY votes.

1. NEW BUSINESS:

 .. SANDY POND ROAD RENTALS: The Executive Director told the Board that Unit 36B Sandy Pond Road has been rented to a Groton Resident. She told them she is working on getting 34B Sandy Pond Road rented as well.

 .. SANDY POND ROAD FINANCING UPDATE: The Executive Director she has not heard anything back from Mass Housing Partnership on our financing request. She told them she will check back in with them.

1. OLD BUSNISS:

 .. UPDATE ON FAMILY UNIT’S PORCH & DOOR PROJECT: The Executive Director told the Board the Project is complete and we will soon have financial documents

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 for them to approve so we can release some money to them. She also told them that there was a very small punch list of items that they needed to finish so we will be withholding a 5% retainage until those items are completed.

 .. COVID-19 UPDATE: The Executive Director told the Board that there are no new updates to share at this meeting.

 .. NASHUA ROAD INFORMATION: Don Black told the Board that it will be a few more days until the legal documents are finalized transferring the Nashua Road Property to the Groton Housing Authority. John Sopka asked if we have a project in mind for this property? Don Black told him that we are looking at possibly seventy-five units of single floor housing. John Sopka said he would like more information on the plans and Don Black said he will sit down with him and talk about the proposed development plan.

1. OTHER BUSINESS AS NEEDED: NO OTHER BUSINESS WAS DISCUSSED AT THIS MEETING.
2. ADJOURN: A motion was made by Don Black and seconded by Leslie Colt to adjourn the meeting at 7:53 PM. The vote was Slavin-Mitchell = AYE, Daniel Emerson = AYE, Leslie Colt = AYE, Don Black = AYE, Sopka = AYE. There were no NAY votes. THE NEXT REGULARLY SCHEDULED MEETING WILL BE ON WEDNESDAY, FEBRUARY 16, 2022, 7:00 PM, VIRTUALLY BY GO TO MEETING.